



## Food and Agriculture Organization of the United Nations

### Terms of Reference for Consultant Category B \*

<b>Name:</b> .....			
<b>Job Title**:</b>	International Consultant for Vegetable Seed Service Unit under Mongolian Farmers Association of Rural Development, Mongolia		
<b>Division/Department:</b>	FAO Mongolia		
<b>Programme/Project Number:</b>	GCP/MON/023/SWI		
<b>Duty Station:</b>	Home based		
<b>Deadline for application:</b>	30 June 2022	<b>Duration:</b>	20 days
<b>Reports to: Name:</b>	<i>Vinod Ahuja, Wilson Higo</i>	<b>Title:</b>	<i>FAOR Mongolia, Agricultural officer NSP HQ FAO</i>

#### GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

The purpose of this assignment is to provide an advice to enhance Mongolian Farmers Association of Rural Development (MFARD) and Vegetable Seed Service Unit (VSSU)'s organizational structure together with the entity mandated for the general coaching of farmer's organizations including extension centres on organisational development, under the overall supervision of the agricultural officer of the Plant Production and Protection Division (NSP) at HQ FAO in Rome and FAO Representative in Mongolia, in close coordination with the project team and the project Lead Technical Officer (LTO), and the MFARD and seed service unit, coaching companies employed by Swiss Agency for Development and Cooperation (SDC), the international consultant will carry out the following tasks to support the improvement of organizational structure of the VSSU:

- Familiarize with the MFARD and VSSU including extension centers' activities and identification of the needs assessment of the VSSU;
- Study and present at least 5 different systems of National Organization of the Seed Unit (or Seed Authority or Seed certification body) of other countries and present them to the VSSU and/or MFARD clearly mentioning the roles and responsibilities of each national Seed Authority and which activities have been delegated by them";
- Organize and conduct discussion within the MFARD, VSSU and other stakeholders (virtual) to introduce the study result and receive their feedback and consolidate the opinions/suggestions, and update the study report accordingly;
- Prepare a final version of the report, including updated recommendations and a commented version in English and present it to MFARD;
- Interactive training sessions to build capacities and enhance new skills (international experiences on organizational and management development, governance strengthening and role of farmer's organisation to encourage the sectoral sustainable development, government policy on vegetable and seed policies, seed system, community seed fund management, operational modality, major functions, adequate link between national seed system and seed fund).

#### Minimum requirements:

- University degree in agriculture, agronomy and/or related field (Masters/PhD is advantage);
- At least 5 years of relevant practical experience in carrying out the study and survey in agriculture and organizational development;
- Computer literacy is required;
- Quality of both oral and written communication skills;

- Demonstrated ability to work as an effective project coordinator;
- Fluency in English is required;

Competencies

- Results Focus;
- Teamwork;
- Communication;
- Building Effective Relationships;
- Knowledge Sharing and Continuous Improvement.

Technical/Functional Skills

- Ability to plan and organize institutional and technical work and support work of multi-disciplinary teams;
- Extent of relevant experience in community seed sector management experience working in farmers organizations;
- Previous experience and familiarity with organization development of farmers organizations in foreign countries;

**KEY PERFORMANCE INDICATORS**

1. Report of the needs assessment
2. Report on study 5 different systems of National Organization of the Seed Unit (or Seed Authority or Seed certification body) of other countries and present them to the VSSU and/or MFARD
3. Revised version of the study