



Asia-Pacific Association of Agricultural Research Institutions (APAARI)



GENERAL ASSEMBLY MEETING (GAM)

25th July 2025

DRAFT PROCEEDINGS

Agenda 1: Introduction and Welcome

The 18th General Assembly Meeting (GAM) of APAARI was convened on 25th July 2025 in Bangkok, Thailand, in hybrid mode, under the chairmanship of Prof. Lindsay Falvey, Commissioner for International Agricultural Research, ACIAR, Australia. Prof. Falvey welcomed all participants and emphasized the importance of the meeting. The quorum of members present was ascertained, with representation from 11 member countries and 6 associate members, fulfilling the requirement for official proceedings.

He acknowledged the evolving global context and highlighted the need for forward-looking strategic planning, referencing a circulated discussion paper for member input. He shared that ACIAR had provided modest financial support, including a small grant to aid the planning process, while noting that funding remains limited, he kindly requested other members to support the APAARI Secretariat. In addition to regular membership contributions, he also urged the settlement of any pending contributions to help ensure the Secretariat's continued effectiveness.

Prof. Falvey reminded participants that while the General Assembly is usually held every two years, this session was delayed due to legal and contextual complexities. He noted that Assembly approval was needed for specific and crucial matters recommended by the Executive Committee/Special Executive Committee in its meetings' ,held back to back in 2024-2025 , 2025. He outlined the key items for discussion: APAARI's legal status and the Executive Committee election process, and invited active participation from all members to ensure diverse perspectives were considered.

Dr Ravi Khetarpal, Executive Director (ED) of APAARI was then invited to present a summary of the Executive Committee meetings held in 2024-2025 for endorsement and approval by the Assembly

Agenda 2 -Annexure B provides a list of all the participants that attended the 18th GAM of APAARI.

Agenda 2: Approval of Agenda Items

Dr. Khetarpal thanked the Chair and provided a summary of developments since the last General Assembly held in December 2022. He acknowledged the gap between formal sessions and referred to the Special General Assembly held in 2024 in Bangkok, which focused on progressing APAARI's legal status application . During that session, members reviewed key documents including the proposed constitutional amendments, membership agreement, and the hosting agreement, prepared by a dedicated subcommittee for submission to the Ministry of Foreign Affairs, Thailand. To support this process, three Executive Committee meetings and three subcommittee meetings were held, emphasizing the urgency of finalizing APAARI's legal

status. The subcommittee, comprising five member representatives, worked to align the organization's governance framework with host country requirements.

Dr. Khetarpal highlighted that, alongside legal matters, APAARI initiated the development of a 10-year Strategic Plan (2023–2033) to replace the completed 2017–2022 plan, with a midterm review scheduled after five years. Progress on the strategic framework, as well as updates on ongoing projects, financial status, human resources, and administration, had been shared through Executive Committee proceedings. He noted that there were no recorded objections from members regarding the actions and decisions taken thus far and expressed appreciation for their continued support.

No comments were raised when the floor was opened for final inputs. The Chair acknowledged the absence of objections as a consensus, and the agenda was formally adopted to proceed in the proposed sequence. Refer to *Agenda 2 - Annexure A*

The General Assembly (GA) endorsed the agenda items and to proceed as proposed.

Agenda 3: Endorsement of ECM Proceedings (2021-2022)

The ED provided a brief overview of the key proceedings and recommendations made in the previous executive committee meetings:

Proceedings Special ECM (2023-2024) Links

- 1st Special Executive Committee Meeting Proceedings (01 February 2023)
- 2nd Special Executive Committee Meeting Proceedings (21 November 2023)
- 3rd Special Executive Committee Meeting Proceedings (4 March 2024)

Proceeding ECM (14 Aug 2024)

The proceedings for each of the above-mentioned Executive Committees can be found in *Agenda 3- Annexure A, B*

The proceedings and recommendations of the Executive Committee Meetings (ECM) detailed above were endorsed by GA.

Agenda 4: Action Taken Report of GAM 2022

The recommendations made by GAM in 2022, with appropriate actions taken by APAARI to address each of them, are given in Below *Agenda 4- Annexure A and B*.

All the recommendations were duly complied with. A summary Table is given below:

Recommendation	Action Taken
Agenda	

<p>Agenda 2: Approval of Agenda Items: Dr Marco Wopereis suggested that APAARI send the documents for members' review and reference much earlier, rather than one week before the meeting.</p>	<p>All information related to the meeting is sent 2 weeks prior as good practice.</p>
<p>Agenda 5: Reforms and Governance (Legal Status, Management Standard, Risk Register, KPMG Report):</p> <ol style="list-style-type: none"> 1. The risk register is to be updated quarterly by assigned nodal persons. 2. A more detailed version of the risk register with the structural, functional and operational risks to be worked out, such as providing a clearer narrative on the business continuity plan in relation to various risks, and looking at the high-level risk as priority, etc. 	<p>Done</p>
<p>Agenda 9 - Technical Progress Report 2021-2022:</p> <ul style="list-style-type: none"> ❖ Dr. Horne expressed interest on behalf of ACIAR in learning about opportunities to collaborate on KM activities. ❖ The Chair mentioned CGIAR's major focus around gene editing and expressed interest in the program, given APAARI's expertise in knowledge brokering and management is where CGIAR can align well. ❖ Dr Khanal appreciated the expansive work done under APCoAB and expressed interest in seeing some livestock related activities. ❖ Dr Hildegard, on behalf of GFAR, expressed interest in collaborating with the ASSET project on agro-ecology, and requested to connect bilaterally regarding this. 	<p>Considered and explored</p>

<p>Agenda 11: Mid-term Review (MTR) of Implementation of Strategic Plan 2017-2022:</p> <ul style="list-style-type: none"> ❖ Dr. Marco suggested that, because APAARI is nearing the end of its strategic plan, an external evaluation be conducted rather than a mid-term review. He also suggested that work on a new strategic plan begin soon. In addition, he commented on one of the major weaknesses, which was described as a lack of sync between resources and the strategic plan, which could be due to overly ambitious goals and calls for greater focus and fewer strategic areas. However, he also stated that it is common for the strategic plan and resources to be out of sync when trying to do something new and innovative ❖ The EC also recommended APAARI to rename its ‘specific strategies’ and ‘intervention packages’ which APAARI will be taking up from the next strategic plan onwards 	<p>Developed New Strategic Plan (2024 -33). The activities in the Plan were more tuned to obtaining the legal status soon that would have helped in resource mobilization in a more satisfactory manner. Also, the need to periodically review the plan and update was highlighted in one of the EC meetings and so also in a Strategy meeting held in November, 2024.</p>
<p>Agenda 13: Formation of Executive Committee for the Biennium 2023 - 2024</p> <ul style="list-style-type: none"> ❖ Dr. Pathak proposed that, to ensure complete anonymity in the election process, APAARI seek the participation of a returning officer to conduct the voting, ensuring that the process is completely unbiased. He also highlighted that a democratic election process be included in the APAARI bylaws to ensure consistency in the nomination and voting processes. Dr Agrawal (ICAR) echoed Dr Pathak’s suggestions. ❖ Dr. Khetarpal proposed that there should be specific guidelines for the appointment of the donor/funding agency representative to the APAARI executive committee and that it should be discussed whether non-member 	<p>APAARI has requested ICAR to share the relevant norms, and a response is awaited.</p> <p>To be discussed in the next ECM for developing the guidelines.</p>

donors are eligible to run for the position	
❖ A suggestion was made whether APAARI could enhance the capacity of research institutes on the impact pathway and assess the impact of respective research organizations accordingly, which could be an important tool for APAARI.	APAARI will be very happy to do that with NARIs or other research institutes but need to generate resources and members' help is sought to cooperate. To date, APAARI has been enhancing its own institutional capacity in this respect and it is now prepared for such activities.
❖ An interest was expressed by Iran to host and adopt APCoAB program of APAARI. ICRISAT mentioned that they may also consider but need to take a view of the new structure of ICRISAT which is being worked out.	Hosting and rejuvenating of APCoAB will depend on the funding support from members / donors.

Comments:

Dr. Khetarpal recalled that a prior decision by the Executive Committee had established that donor representatives must be selected from within APAARI member countries. However, there is now growing interest in allowing broader **funding agencies**, including those not currently members, to be a representative in the Executive Committee.

This matter remains under discussion and will be addressed in upcoming EC meetings. Two seats—one for a private sector representative and one for a donor agency—remain vacant, pending legal clarification and consensus.

Prof. Falvey noted that most actions from the previous General Assembly had been completed, with two key issues still pending:

1. The guidelines for selecting donor **agencies/private sector** in the Executive Committee.
2. The re-establishment of a **robust Monitoring and Evaluation (M&E) mechanism**.

The GA approved and endorsed the above action taken report.

Agenda 5: Reforms and Governance (Legal Status, Risk Register)

A. Legal Status:

Dr Khetarpal recapitulated the background of legal status that the Secretariat has been pursuing since more than 3 years under the guidance of the Executive Committee and highlighted all the necessary steps that were taken as advised by MOFA in Thailand. He also mentioned the Constitutional amendments, Agreement among members and the Draft Hosting Agreement template that was developed and approved by the Special GAM held during May, 2024. He also acknowledged the full support by the Chair Prof Falvey to be available for discussions and guidance at frequent intervals. He mentioned the submission of the documents to MOFA through DOA and MOAC of Thailand and of the number of meetings that were held with DOA and MOFA.

He then highlighted that during a meeting with the Ministry of Foreign Affairs (MOFA), Thailand, in March 2025, APAARI was informed that the Agreement among Country Members must be individually approved by the MOFA of each member country. Only after receiving official letters of agreement from all member countries will the case proceed to the Immunity and Privileges Section for further negotiations. Following this, the matter will be submitted to the Thai Cabinet for approval, ultimately leading to the issuance of a Royal Decree. If all goes smoothly, the entire process is expected to take approximately three years

The Chair called a special EC meeting soon after meeting with MOFA in March itself to discuss the matter. The Secretariat was asked to look at various options to expedite the matter and evaluate the various approaches that are feasible and can help seeking legal status early. During this meeting, the Special EC advised the Secretariat to pursue all four proposed approaches simultaneously:

Approach 1: Continue with the ongoing process.

Approach 2: Seek expressions of interest from member countries to host APAARI.

Approach 3: Explore integration with an existing, willing international organization.

Approach 4: Explore registration in Singapore or Thailand etc.

The Update on different approach were presented to the EC meeting held on 24th July (back-to-back with GAM) recommended the following four approaches for the consideration of General Assembly members:

Further, Dr. Khetarpal outlined the four proposed approaches for APAARI's legal registration that the Executive Committee had recommended for continued exploration:

- Approach 1: Pursue the ongoing process of establishing legal status in Thailand.

- Approach 2: Seek expressions of interest from APAARI member countries willing to host.
- Approach 3: Explore possibilities of integration with an existing willing international organization.
- Approach 4: Register in Singapore while continuing operations in another host country

He further added that the case is being pursued for legal status in Thailand and a letter has gone to all the member countries for the same and highlighted the bureaucracy and delays that should be anticipated. Sri Lanka (SLCARP) provided an official letter for hosting and agreed to pursue the matter with their relevant authorities soon. Regarding integrating with an International Organization, he highlighted that CABI (also a member of APAARI) has shown a positive response subject to further discussions to look at the matter more closely from legal and other angles.

Regarding Registration of APAARI at Singapore and its relocation to another country it was mentioned that discussions have been initiated with Cambodia and a visit has to be made to talk to the Minister there. He emphasized that based on comparative merits and progress, a more focused direction could be determined at the next Executive Committee meeting.

He then asked Mr. Manish Rai, Head of Operations, APAARI to give a detailed presentation on potential legal registration options for APAARI, focusing on three models:

1. Registration under the APRACA model in Thailand,
2. Establishing a Virtual HQ office in Singapore and physical location anywhere else
3. Registering as a Foundation or Association in Thailand.

He began by explaining the legal framework governing international organizations in Thailand. Between the two options available—association and foundation—Mr. Rai recommended the foundation model as most appropriate. This option aligns with APAARI's structure, where most members are government or semi-government institutions, and offers greater operational flexibility. It is also widely used by other international organizations in Thailand, including those affiliated with the FAO.

He advised that in the Association model due to its restrictive requirements, such as having two-thirds Thai membership and a Thai Chairperson—conditions incompatible with APAARI's current constitution.

Mr. Rai then discussed the Singapore Virtual HQ office model, noting that it is typically used by private-sector entities. He cautioned that this model involves high registration and ongoing compliance costs, including dual taxation in Singapore and Thailand. Additionally, the non-profit registration process in Singapore is more complex and time-consuming than that for for-profit entities. On employment regulations, he explained that foreign organizations in Thailand must

employ four Thai nationals for every non-Thai employee. Visa approvals also require prior clearance from the Ministry of Labour. However, if APAARI registers as a foundation, visa matters would fall under the purview of the Ministry of Interior, simplifying procedures. APAARI currently receives assistance in this area through the Department of Agriculture.

Regarding cost and compliance, the Singapore model was identified as the most expensive, while the Thai foundation model was considered the most cost-effective. Thai registration also avoids issues of dual taxation. In terms of reporting, both Thai models (foundation and association) require only one annual report, whereas the Singapore option mandates a three-year renewal cycle with detailed reporting requirements. In conclusion, Mr. Rai recommended registering APAARI as a foundation in Thailand, citing its efficiency, legal viability, cost-effectiveness, and alignment with operational needs. He thanked the Chair and expressed his willingness to respond to further queries or discussions.

He also emphasized that if APAARI is hosted by a member country and granted Intergovernmental Organization (IGO) or International Organization (IO) status, it would be the most effective and straightforward solution, helping to avoid legal and local regulatory restrictions.

The Chair, Prof. Falvey then reiterated that the proposal before the General Assembly was to authorize the APAARI Secretariat to actively pursue all four options, including a focus on establishing a legal foundation in Thailand.

The supporting documents for the Update on Legal Status of APAARI and Challenges can be accessed in *Agenda 5- Annexure C*

The GA approved and endorsed the proposal to actively pursue all the four approaches

Comments:

Dr. Khetarpal commented that the Secretariat is actively exploring all viable options for establishing APAARI's legal presence in Thailand. He emphasized the importance of creating a stable institutional base within the host country and noted encouraging written support received from key local stakeholders.

He highlighted ongoing efforts to formalize a partnership with Kasetsart University, aimed at creating an independent operational arrangement separate from the Department of Agriculture. This collaboration is expected to facilitate broader opportunities within Thailand, including smoother visa processing for international staff.

Dr. Somkit Saithanoo reported positive developments in establishing local academic partnerships. He noted that discussions with a Thai university have led to an agreement to fast-track an MoU with APAARI. The university's strength in agricultural research makes it a

suitable partner, and the collaboration is expected to support APAARI's local presence and visa facilitation. He also suggested exploring similar partnerships with other leading Thai universities.

***Dr. Hassan Momeni, AREEO Iran** shared that Iran's AREEO had expressed willingness to host APAARI. A formal request has been submitted through the Ministry of Agriculture to the Ministry of Foreign Affairs, and a response is awaited. Dr. Khetarpal welcomed this as a positive development and expressed hope that, with Iran's support, the ABCoB program could be revitalized.*

Recommendations & Suggestions:

***Dr. Abid Hussain (ICIMOD)** recommended prioritizing **Approaches 1 and 2** for APAARI's legal status, with particular support for Approach 2—should any member country be willing to host and facilitate registration.*

***Dr. Mustafir Rahman (BARC, Bangladesh)** emphasized that **visa policies** must be a key factor when selecting APAARI's future host country, to ensure smooth participation from all member countries.*

*He further noted that while **for-profit entities** in Singapore can be registered relatively quickly, **non-profit organizations** often face delays due to coordination across multiple ministries. Nevertheless, he considered **Singapore a viable option** worth exploring.*

B. Risk Registers

Dr. Khetarpal presented the development of APAARI's Risk Register, which has been systematically built over the past three to four years following a recommendation from the Executive Committee. He explained that the register classifies risks into key categories:

- Structural risks, including regional shocks and issues related to physical infrastructure.
- Statutory risks, highlighted during the presentation, as they involve legal compliance in host countries and are of particular concern.
- Operational risks, covering staffing, financial continuity, administrative systems, health insurance, and day-to-day management.

He noted that APAARI actively monitors and mitigates these risks. The Risk Register was further strengthened through an external review conducted by KPMG, with funding support from ACIAR. This review helped APAARI improve its human resources practices, financial systems, insurance coverage, audit processes, and physical safety measures, such as fire safety compliance.

Dr. Khetarpal explained that risks are evaluated based on both likelihood (ranging from probable to rare) and impact, especially financial impact. For instance, any potential loss exceeding USD 100,000 would be categorized as catastrophic, while other impacts are classified as high,

medium, or minor. He added that reputational and environmental risks are also considered, depending on their potential to affect APAARI's credibility and operational continuity.

He concluded by emphasizing that APAARI now has a more structured understanding of its major risks, with statutory and operational risks emerging as the most significant due to their implications for organizational stability and funding.

The supporting documents for the risk register can be accessed in *Agenda 5- Annexure B*

The GA approved and endorsed risk register.

Agenda 6: Membership Portfolio

Dr. Khetarpal presented an overview of APAARI's current membership portfolio, highlighting its strategic significance. He noted that, following recent constitutional amendments, membership has been streamlined into two categories—core (country) members and associate members—eliminating the earlier affiliate and reciprocal categories. He reported that approximately 30% of financial contributions in 2024 came from core members, while associate members accounted for over 50%. Despite varied financial year cycles across countries, overall contribution rates remain encouraging, with collections reaching 60–70% for core members and 50% for associates by the end of the calendar year.

Dr. Khetarpal raised concern over declining engagement from the education sector, attributing it to limited interaction and visibility. To counter this, APAARI is working to strengthen collaborations with academic networks, particularly the Himalayan University Consortium (HUC), which includes over 100 universities and is exploring formal partnership pending legal processes.

New and Strengthened Partnerships: APAARI has signed new partnerships with CIRDAP, Vignan University, HarvestPlus, CACAARI, and AARINENA. Strategic collaborations have also expanded to include HUC, SAARC, APIRAS, EUPHRESKO, and the European Commission on agroecology. Engagement has been further reinforced with international organizations such as the WTO, FAO, USDA, IPPC, GFAiR, and Foresight for Food. Discussions are ongoing with potential new partners, including ASEAN, SEARCA, ADB, and the Mekong Institute. He acknowledged valuable support and collaboration from regional and global partners, a

Member Engagement and Communities of Practice

Member engagement has notably increased, supported by capacity building initiatives like those of the Crawford Fund. APAARI has launched three Communities of Practice focusing on biopesticides, public-private partnerships (PPP), and food loss and waste.

Quarterly consultative meetings with both core and associate members have been held consistently, with participation from 9 to 15 countries per session. These forums have been instrumental in setting shared priorities and enabling collaborative problem-solving.

Dr. Khetarpal concluded by noting that while quantifying annual impact can be complex, APAARI's value to members is reflected through enhanced networking, participation in regional and global projects, and access to knowledge resources. In many cases, the return on membership investment significantly exceeds the annual contribution. He thanked all members for their continued engagement and commitment.

For more information, please refer to the *Agenda 6- Annexure A(1-3) for Status of membership payment; Annexure B – Membership Engagement Meetings; Annexure C – Key Highlights of APAARI; and, Annexure D – Important Publications (with links)*

The GA endorsed the presentation on membership portfolio.

Agenda 7: Administrative and HR Matters

Mr. Rai presented an overview of the administrative and human resources matters at APAARI. This included a summary of the staff changes, contracts of staff and consultants and salary sources, MoUs and agreements with global organizations, IT and data security arrangements, procurement process and taking stock of assets.

For more information, please refer to the *Agenda 7: Annexure A – Status of Staff and Consultants*.

The GA endorsed the presentation on administrative and HR matters.

Agenda 8: Audit and Finance

In his next presentation, Mr Rai firstly conveyed gratitude to the donors on behalf of APAARI, for putting their faith in APAARI and fueling its work. Mr. Rai reported that APAARI's audits for 2023–24 and 2024 were completed with unqualified opinions, reflecting strong financial management.

He explained that APAARI's income comes from membership fees, project funding (with ACIAR as a major donor), grants, interest, and workshop savings. In 2024, APAARI earned around USD 1 million, spent USD 800,000 on direct costs and USD 180,000 on indirect costs, ending with a surplus of USD 12,000.

For 2025, income is expected to drop to USD 780,000 due to project closures, especially USDA. With projected direct costs of USD 710,000 and indirect costs of USD 100,000, a deficit of USD 27,000 is anticipated. He stressed the need to maintain a 15–20% margin on indirect costs for sustainability, as donors now require closer alignment between spending and reporting.

Addressing concerns about lower income, he clarified that projections are cautious, citing delayed contributions (example, ICAR which operates on an April to March financial year and

usually pays its membership fee in the following cycle) and variable project inflows. The Secretariat is actively exploring new funding opportunities.

For more information, please refer to the *Agenda 8: Annexure A – Finance Audit report*; and, *Annexure B (1-8): Finance Update*

The audit and finance report has been endorsed by the GA

**Agenda 9 - Technical Progress Report 2023-2024 and,
Agenda 10 - Biennial Work Plan 2023-2024 (Accomplishment); Work Plan 2025 and 2026**

As the objective of both the agenda items fall in the category of strategic plan, these were presented together project- and program-wise.

A.Strengthening phytosanitary compliances and public private partnership to boost seed trade (STDF) for the Asia Pacific region:

The project aimed to align phytosanitary capabilities with global standards and enhance trust between public and private sectors to ensure seamless seed trade and regional food security. Key activities included an inception workshop and the formation of national teams, followed by a gap analysis meeting in Bangkok in May 2023. Capacity building efforts were initiated with a PRA meeting in Manila (October 2023) and an ePhyto training in March 2024. Additional milestones include the development of a seed portal, workshops on phytosanitary certification (Bangkok, July 2024), IPPC ePhyto training in Vietnam (March 2025), a writeshop on quarantine seed pest lists for Bangladesh, and translation of ISPM 12 and 38 into Vietnamese to support regional harmonization.

B.Strengthening phytosanitary research programming and collaboration: from European to global phytosanitary research coordination (EUPHRESKO):

Dr. Paul Taylor presented the EUPHRESKO III initiative (European Phytosanitary Research and Collaboration), currently funded by the European Commission. While earlier phases focused on Europe and later Africa, this third phase aims to expand regional collaboration, with APAARI as a key partner for Asia. Although there was interest in including the Pacific, it is not currently part of the structure.

The initiative does not provide direct funding but supports collaborative research alignment and network-building. The first phase, involving submission of expressions of interest, is now complete. Guidance on developing the shortlisted proposals further is expected shortly. They are also determining third-country priorities for the next phase.

So far, country consultations have been completed with Vietnam, Bhutan, Cambodia, Laos, and Sri Lanka, with a few more pending. Once all consultations conclude, a report will be prepared to finalize priorities for implementation.

Out of 20 initial expressions of interest, five were shortlisted based on relevance to both European and partner country needs, especially in trade and pest exclusion. Projects include eco-friendly *Phytophthora* management (with TNAU, NIPHM, and partners from the Philippines, Thailand, Malaysia, Greece, and Italy), *Octotrikin* disease management, and spiraling whitefly control (led by Bangladesh).

APAARI is facilitating partner coordination and proposal development, with a view to positioning these projects for future global funding. Initial surveys were conducted in 2024, and the 2025 round is ongoing with support from CABI. Dr. Taylor noted that APAARI's strong networks may help expand future collaboration into the Pacific.

C. Sanitary and Phytosanitary Standards (SPS) Modernization for SEARECC Project with SOFRECO in Laos PDR:

Dr. Khetarpal shared an update on APAARI's collaboration with SOFRECO on the SPS modernization component of the World Bank-supported SEARECC project in Lao PDR. Implemented in coordination with key government departments—including Agriculture, Livestock, and Forestry—the project aims to enhance SPS systems to facilitate trade.

Mr. Rai, who now manages the project and oversees both technical and financial aspects, having strengthened his expertise through WTO training. He noted that the project supports legislative reviews to align national regulations with international standards. A team of 27 consultants, including 18 international and 9 national experts, is engaged in reviewing laws and building capacity across agriculture, livestock, fisheries, and forestry. Key departments have begun accepting the proposed amendments, and a validation workshop is planned to finalize them.

Mr Rai shared that the project's initial two years are focused on Task 1 and Task 2. Task 1 centers on analyzing market access to China, Vietnam, and Thailand, with a focus on plant and animal health regulations. A legal review is underway, and consultants have submitted draft documents now being examined by relevant departments. A SWOT analysis of the current legal framework is also in progress to identify areas for improvement.

Task 2, related to import and export procedures, has recently commenced with the review of key documents. While progress has been slower than expected, the team remains confident about regaining momentum soon.

D. Agroecology and Safe Food System Transitions (ASSET) in Southeast Asia:

Mr. Teki Vishy presented APAARI's key contributions to the ASSET project, a multi-partner

initiative advancing agroecology and safe food systems in Southeast Asia. As one of three international collaborators among 24 partners, APAARI led two regional workshops in Cambodia (2023) and Laos (2024), aimed at enhancing capacity to translate research into case studies.

APAARI bridged learnings between ASSET and its EUPHRESKO initiative with a focus on plant health, particularly biopesticides—now gaining traction globally. A feature on biopesticides appeared in *Business Outlook*, and APAARI is pushing for their policy integration. Another article spotlighted Cambodia's registration of 15 cover crops, marking a significant agroecological milestone.

APAARI's contributions in 2024 include a perspective in *Rooted* linking soil microbiomes to gut health, with an upcoming webinar planned on soil and nutrition. ASEAN's formal adoption of agroecology guidelines marked a major policy win. To build on this, APAARI is launching a media campaign to explore challenges in applying agroecological practices in export-driven economies.

The team is preparing for the TARASA Conference, where APAARI will lead a session on knowledge and skill development for wider adoption of agroecology.

Mr Vishy noted that ASSET is developing eight knowledge products highlighting practices from three countries, with the project ending in December 2025. APAARI supported media advocacy in Cambodia and is co-developing a Southeast Asia agroecology feature with *The Jakarta Post*. A global workshop in November will focus on agroecology curricula.

Dr. Khetarpal shared that earlier work in Vietnam contributed to policy shifts. He also updated on the plan of workshops on aflatoxin control and regional phytosanitary coordination scheduled for Laos and Cambodia, with final approvals expected by November.

Comments:

Dr. Khetarpal commented that while APAARI had previously followed a biennial work plan model, the organization is now moving toward an annual planning cycle.

He reflected that earlier operational plans included well-defined performance indicators and integrated MERL systems. However, these elements have seen a decline over the past two years, partly due to a shift in focus towards legal frameworks. While monitoring is still occurring at the project level, a consolidated MERL approach across APAARI has been missing, limiting the organization's ability to effectively highlight regional outcomes.

Dr. Khetarpal acknowledged that limited staffing and time had contributed to this gap, but reaffirmed APAARI's commitment to re-establishing a robust MERL framework once foundational issues are addressed and additional resources are secured.

E. E learning Initiative:

Ms Samitha, Membership and Partnership Manager, who is actively engaged with the E learning group highlighted that this initiative, originally conceptualized under the leadership of Dr. Ebrahimi from AREEO Iran, began with an open call for expressions of interest to all country members, associate members, and partners. The objective was to form a dedicated working group, which has since held three consultations to shape and refine the initiative's direction.

Rather than building a new system or creating fresh content, the focus is on bringing together existing e-learning efforts across the region under a unified platform. Insights from the ACIAR and CABI played a key role in drafting the terms of reference and defining a practical blueprint with clear implementation outputs.

CABI has taken the lead in platform governance and is currently exploring the creation of a shared Learning Management System (LMS) infrastructure. Alongside this, a separate working group on content governance—comprising experts from various countries is guiding the development of thematic areas.

These thematic priorities were shaped through consultation recommendations and validated by an open survey conducted among members, partners, and key stakeholders, including researchers, students, and implementation agencies. At present, CABI is supporting the technical setup of the shared platform, and the content governance team is working to finalize one thematic area for piloting in countries like Fiji and Sri Lanka, representing both South Asia and the Pacific.

The working group remains active and collaborative, and the initiative continues to be open to contributions. All members are encouraged to nominate experts to participate in the ongoing development process.

For more details on the technical progress report, please refer to *Agenda 9: Annexure A –Technical Progress Report 2023-2024- Highlighting the Accomplishments of Biennial Work Plan 2023 - 2024*.

You may also want to look at *Annexure B – List of Conferences/Expert Consultations/ Workshops/ Meetings Organized/ Co-organized by APAARI; Annexure C – APAARI Participant in Events Organized by other Fora; and, Annexure D - APAARI Participation in Key/ Higher*

Level Meetings; Agenda 10 - Annexure B Operational work plan 2025 and Annexure C Workplan 2026

Agenda 11: Revisiting APAARI New Strategic Plan 2024 -2033

Dr. Khetarpal presented the new Strategic Plan (2024–2033), outlining its vision and purpose in steering APAARI’s future growth. He highlighted the five priority areas:

1. Knowledge management and policy advocacy
2. Transformation in higher education
3. Capacity development across innovation systems
4. Stronger collaboration and member engagement
5. Promoting thought leadership through partners

He emphasized the guiding values of inclusiveness, excellence, vision, learning, and accountability, and noted that the plan was developed through an inclusive consultation process involving ten countries and with support from a former CGIAR South Asia Director. Countries such as Nepal, PNG, the Philippines, Sri Lanka, and Thailand actively contributed. Dr. Khetarpal also emphasized the importance of a robust implementation strategy, measurable annual targets, and a midterm review after five years to ensure adaptability to evolving priorities.

He also acknowledged the valuable strategic guidance of Ms. Joanna Kane-Potaka, which will contribute to the success and long-term sustainability of the 2024–2033 Strategic Plan.

Recommendations & Comments :

Ms. Joanna Kane-Potaka appreciated the progress made and noted that the Strategic Plan is now owned by the entire organization. She emphasized the importance of a clear implementation roadmap with defined responsibilities and priorities across the five focus areas. Highlighting the need to demonstrate results—particularly in light of APAARI’s efforts to enhance its regional profile and achieve legal status—she recommended establishing a strong results framework with measurable indicators and an outcome monitoring system. This, she noted, would improve tracking, transparency, and impact communication, while also strengthening fundraising and partnerships. She concluded by stressing the need to sharpen implementation and accountability mechanisms to ensure long-term success.

For more details, please refer to Agenda 11 Annexure A – Implementation of APAARI’s New Strategic Plan (2024–2033) and Annexure B – APAARI Growth Strategy: Transitioning Towards an Intergovernmental Organization and Beyond.

The GA endorsed Revisiting APAARI New Strategic Plan 2024 -2033

Agenda 12: Status of Projects Developed, Submitted and Secured

Following the earlier discussion on ongoing projects, the Executive Secretary provided a comprehensive update on APAARI’s evolving project portfolio. He shared that APAARI is currently implementing five projects, has three in the pipeline, four secured, and has successfully completed eight recent initiatives.

He highlighted APAARI’s success in securing new competitive global projects, particularly in the areas of agroecology, seed trade, phytosanitary systems, and SPS modernization. He also noted new proposals under development, including projects on aflatoxin management (One Health) and scaling up innovations in Malaysia with MARDI.

Project managers were invited to briefly present their respective projects. *For more details, please refer to Agenda 12 Annexure A*

The GA endorsed the Status of Projects Developed, Submitted and Secured

Agenda 13:

This section covers the outcomes of the group discussion facilitated by APAARI and selection of executive committee members ,and the election of the Chair and Vice-chair for the term 2025-2026.

Selection of Executive Committee Members

The ED provided a brief overview of how this session would unfold and APAARI facilitated group discussions among voting members representing the following four constituencies/groups:

Constituencies →	The Pacific	South Asia and West Asia	South-East Asia and East Asia	Higher Education sector
Potential candidates for the Executive Committee for the Biennium 2025-2026 →	ACIAR, Australia MoA, Fiji IAC, New Caledonia NARI, PNG MAF, Samoa	BARC, Bangladesh DOA, Bhutan ICAR, India AREEO, Iran NARC, Nepal SLCARP, Sri Lanka PARC, Pakistan	MARDI, Malaysia JIRCAS, Japan RDA, South Korea DOA, Thailand MARD, Vietnam PCAARRD, Philippines NAFRI, Lao PDR CARDI, Cambodia	PJTSAU, India TNAU, India VIGNAN, India

A snapshot was presented to showcase the terms served by the current members. It was noted that ACIAR, Australia, MoA Fiji, ICAR India, MARDI Malaysia and TNAU India has served as a EC representative and completed three consecutive terms

The ED reiterated the Article 11 Paragraph 23, under the APAARI Constitution, which states:

- Each member organization under Membership Category I (Country Core Member Organizations) and Category II (Associate Member Organizations) shall have one vote at the General Assembly meetings for operational and Technical matters.

He also reiterated the rules and regulations of the General Assembly (2025) for elections as per the Constitution. He provided an overview of the 14 members on the executive committee as mandated by the constitution:

- Six members representing **NARS** - two each from the Pacific, Southeast Asia/East Asia and South Asia/West Asia sub-regions.
- One of the **Host Country**
- One representative of the Global Forum on Agricultural Research (**GFAiR**)
- One representative of the **CGIAR** Systems Organization
- One representative of the **Higher Education sector** (Universities)
- One representative from the Association of International Research and Development Centres for Agriculture (**AIRCA**)
- One representative of a **donor/funding organization (to be discussed in next ECM)**
- One representative of the **private sector (to be discussed in next ECM)**
- The incumbent **Executive Secretary of APAARI**

The ED presented a glimpse of how different representatives of sub-regions have been involved over the years, to ensure that the voting members take an informed decision. He also presented a visual summary of countries as Chair and Vice-chair till date.

During the group discussions, each group identified two nominees for the Executive Committee 2025-2026, except the higher education sector which nominated one. Members were informed that a member can serve a maximum of three consecutive terms. A copy of the latest edition of the APAARI Constitution can be found in *Agenda 4- Annexure B*

The discussions took place in four separate breakout rooms, moderated by APAARI staff. Two nominees each from constituencies Pacific, South Asia and West Asia, and South-East Asia and East Asia were selected via popular vote, while one nominee from the higher education sector was selected, as per the constitution. Of these nominees, plus the inclusion of Thailand as host country, the Chair and Vice-chair were selected in a sub session

*Please refer to **Agenda 13** for the following annexures:*

***Annexure A** – Country Representation in the Executive Committee (1991–2025)*

Annexure B – List of APAARI Executive Committees (1991–2025)

Annexure C – Article XIII: Executive Committee – Article 10 of the APAARI Constitution (10th Edition)

Annexure D – Rules and Regulations of the APAARI General Assembly

Given below are the results of the Executive Committee nomination/selection process:

List of nominees from each constituency:

South and South-West Asia:

1. Dr. Nazmun Nahar Karim, Executive Chairman, Bangladesh Agricultural Research Council (BARC), Bangladesh

2. Mr. Prabath Wimal Kumara, Secretary/Director, Sri Lanka Council for Agricultural Research Policy (SLCARP), Sri Lanka

South-East and East Asia:

1. Dr. Reynaldo V. Ebor, Executive Director, Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD), Department of Science and Technology (DOST), Philippines.

2. Dr. Hwang Yong Kim (Represented by Dr Lee Young Hwa), Director General, International Technical Cooperation Center (ITCC), Rural Development Administration (RDA), S.Korea.

Pacific Region:

1. Dr. Nelson Simbiken, Director General, National Agricultural Research Institute (NARI), Papua New Guinea

2. Dr. Pousui Fiame Leo, CEO, The Scientific Research Organization of Samoa (SROS), The Ministry of Agriculture and Fisheries (MAF), Samoa

Nomination from the higher education sector:

1. Prof. P. Nagabhushan, Vice-Chancellor, VIGNAN'S Foundation for Science Technology and Research, India

The AIRCA and CGIAR representatives were to be nominated separately by their organizations.

Selection of Chair and Vice-Chair

The sub-session for the selection of Chair and Vice-chair was initiated by the ED of APAARI and was attended by six nominees of core country member constituencies.

The ED began by explaining the rules and regulations as indicated in the APAARI Constitution and presented the final list of nominees from each constituency, as mentioned above. The ED then went on to explain the voting rights (as per Article 13, paragraph 29 of the 10th edition of the APAARI Constitution), the task at hand, and the selection process. It was clarified that each elected core country member of the EC, including Thailand (ex-officio member) had the right to nominate for the role of Chair and Vice-chair. They could either nominate another or self-nominate. However, Thailand cannot self-nominate due to the special permanent status of Thailand as host country.

Based on consensus, the Outcome of the nomination process:

1. Chair - Dr. Reynaldo V. Eborá (Philippines)
2. Vice-Chair - Mr. Prabath Wimal Kumara (Sri Lanka)

For more details on the bylaws governing the selection process, please refer to *Agenda 13: Annexure C – Article 10 of APAARI Constitution (10th Ed)*; and, *Annexure D – APAARI General Assembly: Rules and Regulations*.

Agenda 14: Statement by Chair - Elect and New EC Members

Dr. Eborá, as Chair, thanked members for their support and acknowledged the added responsibility. He emphasized that APAARI's success directly supports national programs and noted that while the Executive Committee's role is well-defined in the Constitution, the challenge lies in effective implementation. He expressed confidence in working with former members and the Secretariat, appreciated the smooth election, and reaffirmed his commitment to serving APAARI.

Agenda 15: Venue of the Next General Assembly Meeting

The Chair opened the forum to invite suggestions from GAM Members who might be keen in hosting the next General Assembly Meeting in two years' time.

Subject to confirmation, Fiji voluntarily expressed interest in hosting the next General Assembly Meeting. The General Assembly welcomed the nomination and APAARI will consider it in principle, and on confirmation it can be taken as endorsed.

Since some members are not present, we will conduct a poll to provide everyone an opportunity to express their views.

Agenda 16: Comments by Outgoing Members of EC

Prof. Falvey (Australia) expressed sincere gratitude for the support extended during Australia's long-standing engagement with APAARI. He reaffirmed Australia's strong commitment to APAARI and its mission, and conveyed continued support to the incoming Chair, Vice-Chair,

and Executive Committee. Australia, he noted, will remain actively involved behind the scenes as needed.

Prof. Falvey appreciated the collaboration and contributions received during his tenure, particularly in advancing APAARI's technical initiatives and strategic direction. He noted that the foundation laid during this period has strengthened APAARI, and expressed confidence that the organization is now well-positioned for the future.

Dr. Momeni (Iran) congratulated the newly elected Chair, Vice-Chair, and Executive Committee, expressing confidence in their success and ability to navigate the challenges ahead for APAARI. He affirmed Iran's continued support and commitment to the new leadership and to APAARI's shared goals.

Agenda 17: Any Other items

Dr. Khetarpal thanked Dr. Shalendra for the valuable proposal and expressed strong support for opening a sub-regional office in Fiji to enhance APAARI's engagement in the Pacific. He emphasized the need to expand APAARI's outreach in the region and suggested initiating dialogue with the Pacific Community (SPC), which represents over 20 island nations.

Dr. Khetarpal noted that while SPC is a member of APAARI, it has not participated in meetings over the past seven years. To strengthen collaboration, he encouraged members—particularly those with close connections to SPC, such as Samoa or Papua New Guinea—to help facilitate a conversation. He proposed organizing a Zoom meeting or initial engagement to explore the way forward. He also highlighted the progress seen in other sub-regional networks like AARINENA and CACAARI, noting this could serve as a useful model for Pacific collaboration.

Dr. Khetarpal also highlighted APAARI's ongoing financial challenges, especially in addressing legal matters and sustaining core operations. He emphasized the importance of external support and appealed to members and partners for contributions—not large sums, but meaningful assistance that can make a real difference on the ground. Acknowledging past support from ACIAR and others, he encouraged members to consider funding staff positions or other forms of collaboration. He also noted that APAARI's membership fee has not been revised for about 12 years despite significant inflation, due to concerns about losing members. However, he suggested it may be time to reconsider this gradually and welcomed any interim support from willing members.

Prof. Falvey emphasized the importance of expanding APAARI's membership. He noted that new members from Pacific Island nations, such as Fiji, are already contributing, and suggested New Zealand should rejoin. He also highlighted the importance of engaging countries like Indonesia and Thailand, urging efforts to find mechanisms—possibly through their ministries—to bring them into active membership.

Agenda 18: Closing remarks

In his closing remarks, the Chair thanked everyone for their time, contributions, and sustained commitment to APAARI. He acknowledged the efforts of all members and partners in supporting

the organization during his tenure and extended his appreciation to the Secretariat for their continued professionalism and dedication.

He expressed full confidence in the newly elected Chair, Vice Chair, and Executive Committee, stating that APAARI is in capable hands to take forward its mission. He highlighted APAARI as a unique and functional model that has continued to demonstrate relevance in advancing agricultural research and innovation across the Asia-Pacific region.

The Chair also emphasized APAARI's essential role in fostering regional cooperation and partnerships through science, technology, and knowledge sharing. He noted the value of an inclusive and engaged membership in driving the collective agenda, especially in addressing emerging challenges related to food systems, sustainability, and climate resilience.

He reaffirmed APAARI's legal status and possibility of continuing its presence in Thailand, assuring members that continued efforts are being made to strengthen its institutional foundation, legal frameworks, and operational support.

In closing, he reiterated his personal commitment to remain engaged with APAARI in a supportive capacity and encouraged all members to continue contributing actively to the growth and impact of the Association.

Vote of Thanks:

On behalf of the APAARI Secretariat, Ms. Samitha Manohar extended heartfelt gratitude to all members for their valuable time, active engagement, and unwavering support—especially those who joined virtually and remained patient throughout the long hybrid session.

She acknowledged the collective efforts that contributed to the success of the General Assembly and expressed deep appreciation to the entire APAARI family for their commitment. Ms. Manohar underscored the importance of continued collaboration under the guidance of Dr. Khetarpal and conveyed her excitement about the new leadership and fresh perspectives brought in by the newly elected Executive Committee.

She also offered special thanks to the APAARI Secretariat colleagues for their dedication and hard work in organizing the meeting and for their continuous support throughout the event.

Agenda 2 - Annexure A

List of participants attending the 18th General Assembly Meeting (25th July 2025)

List of Participants

No	Participant	Designation	Mode
1	Prof. Lindsay Falvey	Commissioner for International Agricultural Research Australian Centre for International Agricultural Research (ACIAR), Australia	
2	Dr. Hassan Momeni	Director General Agricultural Research, Education and Extension Organization (AREEO), Iran	Virtual
3	Dr. Ravi Khetarpal	Executive Director Asia-Pacific Association of Agricultural Research Institutions (APAARI)	
4	Dr. Nazmun Nahar Karim (Represented by Ms Susmita Islam, Deputy Secretary, Ministry of Agriculture)	Executive Chairman, Bangladesh Agricultural Research Council (BARC), Bangladesh	
5	Mr. Yonten Gyamtsho (Represented by Rinzin Wangchuk, Director)	Mr. Yonten Gyamtsho, Director, Department of Agriculture, Bhutan	Virtual
6	Mr. Prabath Wimal Kumara	Secretary/Director Sri Lanka Council for Agricultural Research Policy (SLCARP), Sri Lanka	
7	Dato' Dr. Mohamad Zabawi Abdul Ghani (Represented by Ms. Aniadila Binti Kamaruddin, Deputy Director of International Networking Program)	Director General Malaysian Agricultural Research and Development Institute (MARDI), Malaysia	
8	Dr. Osamu Koyama (Represented by Mr. Norihito Kanamori, Regional Coordinator)	President, Japan International Research Centre for Agricultural Sciences (JIRCAS), Japan	

9	Dr. Hwang Yong Kim (Represented by Dr Lee Young Hwa)	Director General International Technical Cooperation Center (ITCC), Rural Development Administration (RDA) , S.Korea	
10	Dr Nelson Simbiken (Represented by Dr.Peter Aglua Gendua , Deputy Director General)	Director General, National Agricultural Research Institute (NARI), Papua New Guinea	
11	Dr. Andrew Tukana (Represented by Dr Shalendra Prasad)	Permanent Secretary Ministry of Agriculture and Waterways, Fiji	
12	Dr. Pousui Fiame Leo	CEO, The Scientific Research Organization of Samoa (SROS),, Samoa	
13	Prof. Dr. Nguyen Hong Son (Represented by Dr. Tran Minh Tien, Director General Soils and Fertilizers Institute (SFI)	President, Vietnam Academy of Agricultural Sciences, Vietnam	
14	Dr. Reynaldo V. Ebor	Executive Director, Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD),Philippines	
15	Dr. Phetmanyseng Xangsayasane (Represented by Ms.Tick Nouanthavong, Deputy Director Administration and Planning Division)	Director General, National Agriculture and Forestry Research Institute (NAFRI), Lao PDR	
16	Dr. Pema Gyamtsho (Represented by Udayan Mishra,Partnerships Specialist)	Director General, International Centre for Integrated Mountain Development (ICIMOD), Nepal	Virtual
17	Dr. R. Thamizh Vendan, (Represented by Prof Jeyakumar, Director)	Vice-Chancellor Tamil Nadu Agricultural University, India	Virtual
18	Prof. P. Nagabhushan (Represented by Ramesh Babu, Dean)	Vice-Chancellor, VIGNAN'S Foundation for Science Technology and Research, Vadlamudi, India	Virtual

19	Ms. Jonna Kane-Potaka	Executive Secretary Global Forum on Agricultural Research and Innovation (GFAR), Italy	
20	Dr. Babar Bajwa (Representative from AIRCA)	Senior Regional Director- Asia Centre for Agriculture and Bioscience International (CABI), Pakistan	Virtual
21	Dr. Alisher Tashmatov (Represented by Dr Botir Dosov, CEO)	Executive Secretary; Central Asia and the Caucasus Association of Agricultural Research Institutions (CACAARI), Uzbekistan	Virtual
22	Dr. Rida Shibli	Executive Secretary, Association of Agricultural Research Institutions in the Near East and North Africa (AARINENA) Jordan	Virtual

APAARI Staff

No	Participant	Designation
1	Mr Manish Rai	Head of Operations
2	Samitha Manohar	Membership and Partnership Manager
3	Dr Paul Taylor	Technical Coordinator
4	Ms. Sonom Homairah Jahan	Technical Officer
5	Mr. T.Vishy.V.V. Rao	Associate KM Communication Coordinator
6	Ms.Sokharath Samnang	Executive Assistant
7	Ms.Thansita Tanaphatrujira	Account and Operation Associate
8	Ms. Joanna Kane-Potaka	Advisor - Strategy
9	Dr.Margaret C.Yoovatana	Advisor - Partnership
10	Dr.Somkiat Saithanoo	Senior Advisor (Government Relations - Thailand)
11	Ms.Dipika Trivedi	Intern

Agenda 3: Endorsement of ECM Proceedings (2023-2025)

Agenda 3 - Annexure A

PROCEEDINGS¹

1st Special Executive Committee Meeting Proceedings (01 February 2023)

- **Full Proceeding Link:**
https://drive.google.com/file/d/1hOO_1AvhagdpAai252GJyee5JlALvtRq/view?usp=sharing

2nd Special Executive Committee Meeting Proceedings (21 November 2023)

- **Full Proceeding Link:**
<https://drive.google.com/file/d/1krml7IGq12myXMOQDp3OgQ3b8kNFT5om/view?usp=sharing>

3rd Special Executive Committee Meeting Proceedings (4 March 2024)

- **Full Proceeding Link:**
<https://drive.google.com/file/d/12HqsirNeYoeXSvKVbIZFljDTAtMyACcC/view?usp=sharing>

Agenda 3 - Annexure B

Executive Committee Meeting Proceedings (14 August 2024)

- **Full Proceeding Link:**
https://drive.google.com/file/d/1CT2BjzdWy9_JesUxdh0F50azsh8l953r/view?usp=sharing

¹ The Agendas and Annexures mentioned in the Sub/Special ECM proceedings denote the annexures shared with the EC following the meeting.

Agenda 4: Action taken report of GAM (14-15 Dec 2022)

Agenda 4 - Annexure A

Action taken report of GAM 2022

Recommendation	Action Taken
Agenda	
Agenda 2: Approval of Agenda Items: Dr Marco Wopereis suggested that APAARI send the documents for members' review and reference much earlier, rather than one week before the meeting.	All information related to the meeting is sent 2 weeks prior as good practice.
Agenda 5: Reforms and Governance (Legal Status, Management Standard, Risk Register, KPMG Report): <ol style="list-style-type: none"> 1. The risk register is to be updated quarterly by assigned nodal persons. 2. A more detailed version of the risk register with the structural, functional and operational risks to be worked out, such as providing a clearer narrative on the business continuity plan in relation to various risks, and looking at the high-level risk as priority, etc. 	Done
Agenda 9 - Technical Progress Report 2021-2022: <ul style="list-style-type: none"> ❖ Dr. Horne expressed interest on behalf of ACIAR in learning about opportunities to collaborate on KM activities. ❖ The Chair mentioned CGIAR's major focus around gene editing and expressed interest in the program, given APAARI's expertise in knowledge brokering and management is where CGIAR can align well. ❖ Dr Khanal appreciated the expansive work 	Considered and explored

<p>done under APCoAB and expressed interest in seeing some livestock related activities.</p> <ul style="list-style-type: none"> ❖ Dr Hildegard, on behalf of GFAR, expressed interest in collaborating with the ASSET project on agro-ecology, and requested to connect bilaterally regarding this. 	
<p>Agenda 11: Mid-term Review (MTR) of Implementation of Strategic Plan 2017-2022:</p> <ul style="list-style-type: none"> ❖ Dr. Marco suggested that, because APAARI is nearing the end of its strategic plan, an external evaluation be conducted rather than a mid-term review. He also suggested that work on a new strategic plan begin soon. In addition, he commented on one of the major weaknesses, which was described as a lack of sync between resources and the strategic plan, which could be due to overly ambitious goals and calls for greater focus and fewer strategic areas. However, he also stated that it is common for the strategic plan and resources to be out of sync when trying to do something new and innovative ❖ The EC also recommended APAARI to rename its ‘specific strategies’ and ‘intervention packages’ which APAARI will be taking up from the next strategic plan onwards 	<p>Developed New Strategic Plan (2024 -33). The activities in the Plan were more tuned to obtaining the legal status soon that would have helped in resource mobilization in a more satisfactory manner. Also, the need to periodically review the plan and update was highlighted in one of the EC meetings and so also in a Strategy meeting held in November, 2024.</p>
<p>Agenda 13: Formation of Executive Committee for the Biennium 2023 - 2024</p> <ul style="list-style-type: none"> ❖ Dr. Pathak proposed that, to ensure complete anonymity in the election process, APAARI seek the participation of a returning officer to conduct the voting, ensuring that the process is completely unbiased. He also highlighted that a democratic election process be included in the APAARI bylaws to ensure consistency in the nomination and voting processes. Dr 	<p>APAARI has requested ICAR to share the relevant norms, and a response is awaited.</p>

<p>Agrawal (ICAR) echoed Dr Pathak's suggestions.</p> <ul style="list-style-type: none"> ❖ Dr. Khetarpal proposed that there should be specific guidelines for the appointment of the donor/funding agency representative to the APAARI executive committee and that it should be discussed whether non-member donors are eligible to run for the position 	<p>To be discussed in ECM for developing the guidelines.</p>
<ul style="list-style-type: none"> ❖ A suggestion was made whether APAARI could enhance the capacity of research institutes on the impact pathway and assess the impact of respective research organizations accordingly, which could be an important tool for APAARI. 	<p>APAARI will be very happy to do that with NARIs or other research institutes but need to generate resources and members' help is sought to cooperate. To date, APAARI has been enhancing its own institutional capacity in this respect and it is now prepared for such activities.</p>
<ul style="list-style-type: none"> ❖ An interest was expressed by Iran to host and adopt APCoAB program of APAARI. ICRISAT mentioned that they may also consider but need to take a view of the new structure of ICRISAT which is being worked out. 	<p>Hosting of APCoAB will depend on the funding support from members / Donors.</p>

Agenda 4 - Annexure B

APAARI Constitution - TENTH EDITION

Please [click here](#) for APAARI Constitution - TENTH EDITION

Agenda 5 - Annexure B

Risk Register

Link: [Risk Register](#)

Agenda 5 - Annexure C

Current Challenges Faced by APAARI and Way Forward

APAARI is a Bangkok-based, membership-based intergovernmental regional organization established first in 1990 as an initiative of FAO. It has aimed to catalyze collective action to improve agri-food systems across the Asia-Pacific region (APR). Until recently viewed as a benign membership society that does little more than share some innovations between regional nations, but in recent years it has become more active on technical contributions by securing and implementing global projects for the benefits of its members. Its impact over three decades has largely been positive. Among similar other regional coordination bodies, it is viewed as the most active. Yet also similar to such bodies, has not met its full potential due to lack of support from host countries, complications in getting legal status and little financial support from member countries which it needed to meet its mandate in the APR.

Since FAO withdrew APAARI's administrative support in 2018, it has endeavoured to register as an independent Inter-Governmental Organisation in accordance with new legislation in Thailand. This has included revision of its Constitution to be based on UN member States which implied revisiting country memberships, and other adjustments to suit advice from the Thai Government/member countries/Executive Committee. Despite significant inputs by APAARI, successive delays and a lukewarm support from the host Government have thwarted the intended registration to date. At the same time, regular contractions in international funding for research-for-development have suddenly become acute sharp reductions that appear likely to continue. Consequently, APAARI must now urgently seek a bona-fide means of refining its mandate and operating mode. This outline aims to initiate a discussion on the subject.

Current Situation

APAARI continues to operate from a Bangkok secretariat that coordinates knowledge exchange and capacity development across NARIs, NARES, IARCs, Universities and research organisations, farmers' organizations, NGOs, IGOs and agribusiness. It has focussed primarily on plant-based agriculture including phytosanitary research and standards, and some broad-spectrum areas of Biotechnology, soil-based initiatives, soil-based initiatives etc. The organisation is yet to be expanded across the spectrum of agriculture as currently it relies only on 2-3 technical expertise that exist in the Secretariat, and the request to members for more support has not materialized so far. Besides, the representatives sent by its member States do not reflect that breadth. Partially a function of the original conception of 1970's crop solutions to food demand and a narrow definition of agricultural research, APAARI's functions and representation have been limited to one department in many States, which has excluded other agricultural departments of ministries related to agriculture across policy and economics, livestock, fisheries

and aquaculture, and so on. This has been highlighted by the Secretariat in its meetings with the members and needs attention. While APAARI has a few universities listed as associates, agribusiness and other bodies conducting research or concerned with agriculture policy and regulation are less represented, and possibly need to see the relevance of APAARI to the sector.

The withdrawal of FAO's legal representation has led APAARI to develop innovative project management that accords with its multi-State mission. This has required additional skills and brought consequential risks. The current operational mode is successful but is not viable as a long-term solution and this has been highlighted by the Secretariat many times as grants which non-project funding have not been accorded by members (except Australia) to whom requests have been made from time to time. Its operations are further complicated by APAARI spanning more than half of the world's population in diverse natural and political environments. Past reliance on so-called 'traditional' donors also constrains funding to an organisation that covers such a wide geographical dispersion as such 'donors' segregate their allocations to more commonly accepted regional groupings such as Indo-Pacific, Southeast Asia, Pacific and Subcontinental States. The energy and time spent on seeking legal status under the guidance of the Executive Committee that was expected to have streamlined the funding to a great extent, has not borne fruits so far as explained above. However, owing to the dedication of the few committed staff, APAARI continued to get more visibility regionally and globally for its contributions and outreach which is an example of low budget-high impact activities. Nevertheless, APAARI needs to come out of its project mode of working and focus on a broad spectrum of regional priorities through seeking more aid from donors and investors.

This means that APAARI as currently structured and operating should be seen as an interim measure. Business as usual is, at best, likely to render the organisation to a marginal fora for regional science discussions between government officers. Even for Business-as-usual APAARI needs financial/in-kind support from its members as the membership fee has not revised since the last 20 years and inflation rate has gone very high in the last 20 years. Under current contributions even it is difficult to run the secretariat which is currently done by 2 core staff and few dedicated consultants through their tireless working, a model which is not sustainable. This fact has also been appreciated and highlighted by both the present and former Chair.

A meeting with a selected few experts was held in November, 2024 at Bangkok to discuss the fate of APAARI above and beyond the IGO status. Based on that a proposal has been made to ACIAR which showed interest to sponsor some key activities. Besides, a Membership Survey was done with UN Member states recently. APAARI member organizations identified key challenges in collaborating with international partners, including limited funding and staff, bureaucratic delays, communication barriers, and misalignment of priorities. To strengthen partnerships, they seek non-financial support in the form of capacity building, access to research facilities and expertise, and opportunities for joint research and technology transfer. In return,

members can contribute by sharing technical expertise, hosting collaborative training and research programs, and supporting policy and institutional development to promote sustainable agricultural growth across the region.

Restructuring for a New Era

To meet the multiple challenges of rising wealth concentration in the Asian region, large reductions in contributions from ‘traditional’ donors, and political constraints across the region and between States, APAARI needs to change. It needs to identify new opportunities and make significant changes in its focus, structure, image, and value-propositions suited to new and different sources of finance. After considering all such matters, a business plan should be developed. This implies interaction with a more diverse group than ‘traditional’ donors, institutions and organisations.

The first step is to address such indicative considerations of the following (in no particular order):

- Providing clear value propositions to all member States and investors
- With maturing ODA approaches, assess where aid delivery could be efficiently conducted through APAARI
- Shifting from a donor model to investors who demand outputs
- Seeking new investors including from the private sector
- Establishing revenue-generating knowledge services
- Determining location options for the APAARI Secretariat, and whether it requires a physical as distinct from legal location
- Reviewing the membership funding model in the light of Agricultural GDP or other equitable bases
- Restructuring into regions that conform to environmental and political conventions
- Investigating models such as; Swiss Stiftung, Netherlands Stichting, Singapore Company Limited by Guarantee
- Examining the benefits/costs of working under a regional IARC
- Isolating project management risks, possibly through a separate vehicle.

Undertaking such major change will rely on; leadership commitment, dedicated resources, enhanced capabilities, adaptive management, clear value proposition and transparent governance and management.

All the members of APAARI are requested to come forward to offer their support in any way they deem fit, be it financial or human resource or technical knowledge,

Agenda 6 - Annexures

Agenda 6 - Annexure A(1)

Status of Membership Payment Contributions by Core Members (21) As on 30 June 2025

S.No	Country	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
1	ACIAR – Australia	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
2	AREEO – Iran	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
3	BARC – Bangladesh	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
4	SLCARP – Sri Lanka	Rec.	Rec.	Rec.	Rec.	Rec.	*	*	Rec.	Rec.	Rec.
5	DOA – Bhutan	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
6	DOA – Thailand	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	

7	IAC – New Caledonia	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
8	ICAR – India	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
9	JIRCAS – Japan	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
10	MoA – Fiji	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
11	MARD/VAAS -Vietnam	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.

12	MARDI - Malaysia	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
13	SROS (MAF) – Samoa	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec
14	NARC – Nepal	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
15	NARI – Papua New Guinea	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec

16	PARC – Pakistan	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	*	*		
17	PCAARRD - Philippines	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
18	RDA – Republic of Korea	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
19	NAFRI - Lao PDR	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
20	ARIA, Afghanistan	**	**	**	**	**	**	**	**	**	**
21	CARDI, Cambodia							Rec.	Rec.	Rec.	

** Pakistan expressed desire to discontinue the APAARI membership due to the financial difficulties.*

Status of Contribution by Associate Members (10) As of 30 June 2025

S.NO	Associate Members	2018	2019	2020	2021	2022	2023	2024	2025
1	One CG (For 10 Members)	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.

2	CABI South Asia, India	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
3	International Centre for Integrated Mountain Development (ICIMOD), Nepal	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
4	SAARC Agriculture Centre (SAC), Bangladesh	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.		
5	Tamil Nadu Agricultural University (TNAU), India	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.		
6	Prof. Jayashankar Telangana State Agricultural University (PJTSAU), India	Rec.	Rec.	Rec.	Rec.	Rec.			
7	International Association for Agricultural Sustainability (IAAS), Singapore	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
8	Alliance for Agri Innovation (AAI) and Federation of Seed Industry of India (FSII), India	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
9	CIRAD			Rec.	Rec.	Rec.	Rec.	Rec.	
10	Vignan University								Rec.

Status of membership fees (including arrears) as on 30 June 2025

Membership category	Total to be received including arrears (USD)	Fees received (USD)	Yet to be received (USD)
Core	140,000	60,000	80,000
Associate	111,500	60,000	51,500

Agenda 6 - Annexure A (2)

Status of Membership Payment Contributions by Core Members (21) As on 31 Dec 2024

S.No	Country	2016	2017	2018	2019	2020	2021	2022	2023	2024
1	ACIAR – Australia	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
2	AREEO – Iran	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
3	BARC – Bangladesh	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
4	SLCARP – Sri Lanka	Rec.	Rec.	Rec.	Rec.	Rec.	*	*	Rec.	Rec.
5	DOA – Bhutan	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
6	DOA – Thailand	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
7	IAC – New Caledonia	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.

8	ICAR – India	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
9	JIRCAS – Japan	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
10	MoA – Fiji	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
11	MARD/VAAS-Vietnam	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.

12	MARDI - Malaysia	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
13	MAF – Samoa	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
14	NARC – Nepal	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
15	NARI – Papua New Guinea	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
16	<i>PARC – Pakistan</i>	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	*	*	
17	PCAARRD - Philippines	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.

18	RDA – Republic of Korea	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
19	NAFRI - Lao PDR	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
20	ARIA, Afghanistan	**	**	**	**	**	**	**	**	**
21	CARDI, Cambodia							Rec.	Rec.	Rec.

** Pakistan expressed desire to discontinue the APAARI membership due to the financial difficulties.*

Status of Contribution by Associate Members (10) As of 31 Dec 2024

S.NO	Associate Members	2018	2019	2020	2021	2022	2023	2024
1	One CG (For 10 Members)	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
3	CABI South Asia, India	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
4	International Centre for Integrated Mountain Development (ICIMOD), Nepal	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
5	SAARC Agriculture Centre (SAC), Bangladesh	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	
6	Tamil Nadu Agricultural University (TNAU), India	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	

7	Prof. Jayashankar Telangana State Agricultural University (PJ TSAU), India	Rec.	Rec.	Rec.	Rec.	Rec.		
8	International Association for Agricultural Sustainability (IAAS), Singapore	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
9	Alliance for Agri Innovation (AAI) and Federation of Seed Industry of India (FSII), India	Rec.(2018-2019)	Rec.	Rec.	Rec.	Rec.	Rec.	Rec.
10	ICRISAT, India				Rec.	Rec.	Rec.	

Status of Membership Fees (Including Arrears) As per 10th

Constitution **As of 31 Dec 2024**

Membership Category	Total to be Received Including Arrears (USD)	Fees Received (USD)	Fees Yet to be Received (USD)
Core	175,000	117,000	58,000
Associate	130,000	85,000	45,000

Status of Membership Fees (Including Arrears) As per 9th Constitution **As of 31 Dec 2024**

Membership Category	Total to be Received Including Arrears (USD)	Fees Received (USD)	Fees Yet to be Received (USD)
Affiliate	18,000	6,000	12,000

Agenda 7 - Annexure A

Status of Staff and Consultants in APAARI since Nov 2022 to June 2025

Staff	Designation	Date of Joining	Contract Up to	Charging Salary %	
				Core	Project
Ravi Khetarpal	Executive Secretary	1 Aug 2017	31 July 2023	60	40
Rishi Tyagi	APCoAB Coordinator	11 Aug 2017	10 Aug 2023		100
Martina Spisiakova	KM Coordinator	08 Apr 2019	31 May 2024	20	80
Pooja Mathur	KM Officer	17 Jan 2022	24 Oct 2024	60	40
Manish Rai	Finance and Admin Coordinator (Now Head of Operations)	08 July 2019	07 July 2027	60	40
Vishwanath Kumar Sah	Sr Admin & IT Associate	01 Apr 2014	31 Mar 2027	50	50
Thansita Tanaphatrujira	Accounts and Operations Associate	14 Dec 2015	13 Dec 2026	60	40
Chieh-Cheng, Lin	Technical Associate	12 Sep 2019	31 Dec 2023		100
Sokharath Samnang	Executive Assistance	1 March 2022	30 Mar 2027	50	50
Homaira Jahan Sonom	Technical Associate	1 December 2024	30 Nov 2027	50	50





Status of Consultant:

Staff	Designation	Date of Joining	Contract Up to	Charging Salary %	
				Core	Project
Saranyu Viriyavejakul	Legal Consultant	01 Jan 2021	31 Dec 2022	100	
Somkiat Saithanoo	Senior Advisor (Government Relations-Thailand)	01 Dec 2024	30 Nov 2025	100	
Samitha Manohar	Membership and Partnership	01 Jun 2021	31 Dec 2025	100	
K S Varaprasad	Advisor-Biosecurity and Bioresources	01 Jan 2021	30 Jun 2025		100
Shivendra Bajaj	Project Consultant	07 Nov 2023	06 Nov 2025		100
Ahsan Ullah	SPS Technical support-Bangladesh	01 Jan 2021	30 Sep 2025		100
Md Asadullah	Advisor (Government Relations-Bangladesh)	20 Feb 2022	30 Sep 2025		100
Paul Taylor	Technical Coordinator	01 Aug 2024	31 July 2025	50	50
Murat Sartas	Chief Scaling and Impact Officer	02 Dec 2024	01 Dec 2025		100
Margaret C. Yoovatana	Advisor-Partnership	01 Dec 2024	30 Nov 2025	50	50
Darshika Prasadani Senadheera	Communications	14 sep 2023	31 Dec 2025		100

Teki Veera Venkata	Associate KM	09 Mar 2024	31 Dec 2025		100
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Visweswara Rao	Communication Coordinator				
Joanna Kane-Potaka	Advisor – Strategy	01 Jun 2025	31 Dec 2025		100
Raghunath Dnyanu Ghodake	APAARI Consultant	01 Feb 2024	31 May 2024	100	
Christopher Oates	Project Consultant	01 Nov 2023	31 Mar 2024		100
Ammaly Phengvilaysouk	Project Consultant	01 Jul 2024	30 Jun 2028		100
Douangchan Sirivongsa	Project Consultant	01 Jul 2024	30 Jun 2028		100
Phachone Bounma	Project Consultant	01 Jul 2024	30 Jun 2028		100
Phaydy Phiaxaysarakham	Project Consultant	01 Jul 2024	01 Feb 2025		100
Phoukaothong Sikaisone	Project Consultant	01 Jul 2024	30 Jun 2028		100
Thumrongsakd Phonbumrung	Project Consultant	01 Jul 2024	30 Jun 2028		100
Rose Souza RICHARDS	Project Consultant	01 Jul 2024	30 Jun 2028		100
Sypha Chanthavong	Project Consultant	01 Jul 2024	30 Jun 2028		100
Souksamone Thongmexay	Project Consultant	01 Jul 2024	30 Jun 2028		100



→ New Contract Issued



→ Resigned



Agenda 8 - Annexure A

Finance Audit Report 2023

Please [click here](#) for Audit Report 2023

Agenda 8 - Annexure B

Finance Audit Report 2024

Please [click here](#) for Audit Report 2024





Agenda 8 - Annexure B (1)

APAARI						
Contribution Statement						
(in USD)						
	Budget 2023	Actual 2023	Budget 2024	Actual 2024	Budget 2025	Actual Jan-Jun 2025
Revenue income						
Membership Subscription	2,10,000.00	2,38,804.30	2,20,500.00	2,20,829.79	1,85,000.00	40,000.00
Grants and Donations	65,000.00	64,110.42	65,000.00	64,160.84	65,000.00	58,669.00
Invoiced Project Income	16,16,138.93	9,47,234.81	5,28,000.00	7,12,062.96	5,28,000.00	1,79,250.00
Interest on Deposits	4,000.00	3,568.10	4,200.00	2,642.17	3,500.00	1,000.00
Miscellaneous Income	7,000.00		7,350.00	0.00	7,717.50	0.00
Gross Revenue	19,02,138.93	12,53,717.63	8,25,050.00	9,99,695.76	7,89,217.50	2,78,919.00
Direct costs						
Members	1,69,851.68	59,554.65	1,20,344.26	44,757.31	1,20,344.26	22,626.95
Grants and Donations	68,250.00	65,371.29	65,000.00	64,000.00	65,000.00	30,000.00
Staff Costs-Projects	4,11,738.00	2,00,116.00	2,24,000.00	1,98,000.32	2,24,000.00	1,71,250.00
Direct Costs - Projects	11,79,060.93	7,07,000.29	3,04,000.00	5,00,025.00	3,04,000.00	8,000.00
Publications						
Total Direct Costs	18,28,900.61	10,32,042.23	7,13,344.26	8,06,782.63	7,13,344.26	2,31,876.95
Gross Contribution	73,238.32	2,21,675.40	1,11,705.74	1,92,913.13	75873.24	47042.05
Indirect Costs						
Directorate	70,000.00	1,50,446.12	65,000.00	1,15,335.56	65,000.00	40,000.00
Technical Staff	20,000.00	21,940.06	5,000.00	15,003.26	5,000.00	3,000.00
Administration and Finance	5,250.00	12,537.18	3,000.00	9,420.46	3,000.00	2,000.00
Facilities	32,768.77	56,417.29	30,000.00	40,506.70	30,000.00	11,266.06
Total Indirect Costs	1,28,018.78	2,41,340.65	1,03,000.00	1,80,265.98	1,03,000.00	56,266.06
Net Contribution (Surplus/(Deficit))	(54,780.46)	(19,665.25)	8,705.74	12,647.15	(27,126.76)	(9,224.01)
Fix deposit balance as on 30-6-2025						
Direct Indirect Ration is 8:2						

Agenda 8 - Annexure B (2)

APAARI		
Membership		
(in USD)		
	Budget 2025	Actual 2025
	1,85,000.00	40,000.00
Membership Subscription Received/Expected to Received	1,85,000.00	40,000.00
Salary costs	50,000.00	13,559.43
Consultancy	30,000.00	7,637.68
Telephone	0.00	
Internet & Data Card	56.26	132.77
ECM	5,000.00	0.00
GAM	15,000.00	0.00
Local Transport	1,288.00	644.00
Publication/Promotional Material	4,000.00	200.00
Computer Hardware & software	3,000.00	134.62
Hospitality	5,000.00	318.45
Equipment Maintainance	3,000.00	0.00
Staff Amenities and Welfare	2,000.00	0.00
Bad Debts written off (pendind membership)	0.00	0.00
Miscellaneous Expense	2,000.00	
Total	1,20,344.26	22,626.95

Agenda 8 - Annexure B (3)

APAARI		
Grants and Donations		
(in USD)		
K M Program (ACIAR)	Budget 2025	Actual Jan to Jun 25
Fund received		
Fund received from ACIAR	65000.00	58669.00
	65000.00	58669.00
Expen details		
Salary costs	90,785.57	11,753.98
Employer Insurances	0.00	0.00
Internships	830.83	
Consultancy	34,449.12	18,109.75
Staff Costs Recharges to Project Direct Costs		
Staff Costs Recharges to grants Costs	(62,862.60)	
Telephone	22.52	10.00
Internet & Data Card	54.84	
Travel and Subsistance	636.54	
Local Transport	0.00	126.27
Computer Hardware & software	825.28	
Bank Charges		
Admin & Finance Charges		
Website		
Miscellaneous Expense	257.92	
Total	65,000.00	30,000.00

Agenda 8 - Annexure B (4)

APAARI							
Updated Gross Project Contribution for 2025							
(in USD)							
Project Title	Status		Invoiced income	Expenditure			
			Invoiced income	Staff Costs	Direct Costs	Total	Gross Project Contribution
WTO-STDF Seed	Secured	Actual June 2025	80,000.00	34,199.00	37,801.00	72,000.00	8,000.00
		Budget 2025	2,00,000.00	70,000.00	1,30,000.00	2,00,000.00	-
ASSET	Secured and Started	Actual June 2025	19,250.00	9,250.00	10,000.00	19,250.00	-
		Budget 2025	49,000.00	29,000.00	20,000.00	49,000.00	-
USDA 3	Secured and Started	Actual June 2025	50,000.00	40,000.00	10,000.00	50,000.00	-
		Budget 2025	50,000.00	40,000.00	10,000.00	50,000.00	-
LAOS World Bank (SOFRECO)	Secured and Started	Actual June 2025	25,000.00	10,000.00	15,000.00	25,000.00	-
		Budget 2025	60,000.00	20,000.00	40,000.00	60,000.00	-
EUPHESCO	Secured and Started	Actual June 2025	5,000.00	3,000.00	2,000.00	5,000.00	-
		Budget 2024	19,000.00	15,000.00	4,000.00	19,000.00	-
Piple line project (STDF EU)							
		Budget 2025	1,50,000.00	50,000.00	1,00,000.00	1,50,000.00	
		Actual Jun 2025	1,79,250.00	96,449.00	74,801.00	1,71,250.00	8,000.00
		Budget 2025	5,28,000.00	2,24,000.00	3,04,000.00	5,28,000.00	0.00

Agenda 8 - Annexure B (5)

APAARI Directorate (in USD)		
APS - Directorate	Budget 2025	Actual Jan-Jun 2025
Salary costs	1,20,000.00	72,610.00
Employer Insurances	4,000.00	0.00
Staff Ameneties and Welfare	5,000.00	0.00
Computer Hardware & software	669.04	878.83
Staff Costs Recharges to Project Direct Costs	(77,350.19)	(34,404.80)
Telephone	631.19	443.14
Internet & Data Card	653.93	28.00
Travel and Subsistance	10,000.00	0.00
Local Transport	41.07	8.44
Hospitality	700.00	351.17
Miscellaneous Expense	654.95	85.22
Total	65,000.00	40,000.00

Agenda 8 - Annexure B (6)

APAARI Administration and Finance (in USD)		
APO - Administration and Finance	Budgeted 2025	Actual Jan - Jun 2025
Salary costs	1,10,136.00	55,068.00
Employer Insurances	6,200.00	2,580.54
Staff Training/Welfare	567.51	53.73
Staff Cost Recharges to Projects	(1,19,766.40)	(57,510.11)
Telephone	1,000.44	532.67
Internet & Data Card	500.00	11.57
Computer Hardware & software	562.84	5.60
Local Transport	299.62	87.29
Utilities	1,000.00	500.00
Hospitality	1,500.00	530.00
Miscellaneous Expense	1,000.00	140.71
Total	3,000.00	2,000.00

Agenda 8 - Annexure B (7)

APAARI Facilities (in USD)		
APF - Facilities	Budget 2025	Actual Jan-Jun 2025
Accommodation Lease Costs	14803.64	5520.58
Bank Charges	474.54	64.15
Building Maintainance	2,000.00	990.96
Computer Hardware & software	4,000.00	2072.66
Consultancy (Audit & Legal)	21,817.70	0.00
Equipment Maintainance	4,000.00	2,328.99
Courier	1,000.00	0.00
Website & Equipment Maintainance	5,430.70	1,364.86
Exchange Rate Gain/loss	-3,224.66	0.00
Hospitality	6,000.00	3,115.01
Internet & Data Card	439.52	105.27
Local Transport	3,294.89	957.30
Miscellaneous Expense	1,998.14	408.45
Office Cleaning	3,506.60	1,834.18
Other Charges	1,000.00	0.00
Photocopying	2,179.12	705.02
Printing and Stationery	1,000.00	586.26
Security	913.19	527.06
Staff Amenities and Welfare	288.95	0.00
Subscriptions and Books	2,000.00	
Telephone	157.66	0.00
Utilities	8,000.00	4,359.31
Total	81079.97	24940.06
Less Charge from other projects	51079.97	13674
	30000.00	11266.06



Agenda 8 - Annexure B (8)

Copy of Fix Deposit Updated Page

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วันที่ DATE	รายการ T/C	ลำดับการฝาก DEP. NO.	ถอน WITHDRAWAL	ฝาก DEPOSIT	คงเหลือ BALANCE	หมายเลข M.T. I/D
1 26/01/25	IN 015	+++++	12.79	+++++	703,011.33	0000A
2 26/01/25	TX 015	-----	1.92	+++++	703,009.41	0000A
3 26/01/25	OW 015	-----	5,017.04	+++++	697,992.37	0000A
4 26/01/25	OD 015	+++++	5,017.04	+++++	703,009.41	0000A
5 26/01/25	06M ***	RATE : 0.5000		DUE DATE : 26/07/25		
6 01/03/25	IN 009	+++++	397.21	+++++	703,406.62	0000A
7 01/03/25	TX 009	-----	59.58	+++++	703,347.04	0000A
8 01/03/25	OW 009	-----	454,293.87	+++++	249,053.17	0000A
9 01/03/25	OD 009	+++++	454,293.87	+++++	703,347.04	0000A
10 01/03/25	03M ***	RATE : 0.3500		DUE DATE : 01/06/25		
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รหัสรายการ

TRANSACTION CODE

BF BALANCE FORWARD
ND NOTES DEPOSIT
NW NOTES WITHDRAWAL
RD CBB-BR DEPOSIT
CD BC DEPOSIT
TW T/C SOLD WITHDRAWAL
SD SWIFT DEPOSIT
SW SWIFT WITHDRAWAL
DO SCB DRAFT DEPOSIT
DW SCB DRAFT WITHDRAWAL

ED EXPORT DEPOSIT
IW IMPORT WITHDRAWAL
BD BAHT DEPOSIT
BW BAHT WITHDRAWAL
FD FOREIGN DEPOSIT
FW FOREIGN WITHDRAWAL
OD OTHER DEPOSIT
CW OTHER WITHDRAWAL
RT RETURNED CHEQUE
AC A/C CLOSED

EX EXPORT DEPOSIT
IM IMPORT WITHDRAWAL
BN BN DEPOSIT
BN BN WITHDRAWAL
BN BN DEPOSIT
BN BN WITHDRAWAL
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EX EXPORT DEPOSIT
IM IMPORT WITHDRAWAL
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IN INTEREST
TX TAX
CM COMMISSION
FE MAINTENANCE FEE
EC ERROR CORRECTION

BN BN DEPOSIT
BN BN WITHDRAWAL
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Agenda 9 - Annexure A

Technical Progress Report Nov 2022-June 2025 Highlighting the Accomplishments of Biennial Work Plan 2023 - 2024

Section A: Activities and Outputs

Specific Monitoring Outputs	Project Activities	2023	2024	Output
1. Output and Activities				
	Agroecology and Safe food System Transitions (ASSET) in Southeast Asia (CIRAD-EU-AFD)	2023		<p>ASSET Annual Workshop 2023</p> <p>The ASSET team held its second Annual Partners Workshop on 19–20 June 2023 in a hybrid format, with in-person meetings in Cambodia, Laos, and Vietnam. Dr. Sasireka Rajendran, Project Manager at APAARI, joined virtually and presented an overview of the 2022 communication strategies and milestones. The communication team aims to engage partners through newsletters, success stories, and media outreach. Highlights included increased engagement across ASSET’s website and social media platforms—Facebook, LinkedIn, and Twitter. The workshop also featured a presentation on ASSET’s Communication and Visibility Strategy.</p> <p>ASSET e-newsletter:</p> <p>APAARI developed two e-newsletters in May and November 2023, featuring key updates and upcoming events contributed by ASSET partners, to showcase project activities to a wider audience. All posts were aligned with the website, social media, and partner activities to enhance the project's visibility.</p>

Specific Monitoring Outputs	Project Activities	2023	2024	Output
				<p>Community of Practice: Communication and Outreach To foster networking and share updates on ASSET communication and outreach activities, a Community of Practice (CoP) Virtual Networking Event was held on 26 September 2023. The event focused on interaction among ASSET partners, showcased key activities, and clarified reporting templates. Participants included representatives from institutions such as the University of Florence, ILRI, APAARI, IRD, NUOL, CIRAD, Swisscontact, DOPLA, CASRAD, NOMAFSI, GRET, and NAFRI.</p> <p>Stakeholder Mapping The mapping exercise aimed to identify stakeholders who could play a key role in establishing linkages and strengthening the ASSET Network. It provided the ASSET project with essential information to better target and prioritize stakeholders for future interventions and to develop more informed stakeholder engagement strategies, aligned with the ASSET Communication and Visibility Strategy. An online survey, containing questions related to partner networks within and beyond the ASSET consortium, was distributed to partners. The team received responses from 39 participants following the launch of the survey. APAARI developed a database of key stakeholders of Agroecology and made it available for the project</p> <p>Writesshops in Vietnam and Cambodia Two Writesshops on Translating Research Findings for Development Practitioners and Farmers were held in Vietnam (11-13th January 2023) and Cambodia (12th-14th</p>

Specific Monitoring Outputs	Project Activities	2023	2024	Output
				<p>June 2023). The main objective was to enhance the capacity of researchers and/or extension workers to identify the most compelling findings from their work, and to process, present, and disseminate these findings to the intended audience. The training also aimed to improve participants' communication skills through hands-on learning, teaching them to write clearly for target audiences and to produce tailored knowledge products. Additionally, it promoted the sharing of best practices, strengthened research-extension linkages, and enhanced networking skills. A total of 41 case studies are generated from these workshops.</p> <p>Mainstreaming Agroecology in Agricultural Education- (Working Group on Agroecology, 18 July 2023)</p> <p>The second meeting of the Working Group on Agroecology was held virtually on 18 July 2023 to discuss strategies for strengthening the functional capacities required to advance agroecology within agricultural education across the Asia-Pacific region. Organized by the Asia-Pacific Islands Rural Advisory Services Network (APIRAS) and the Asia-Pacific Association of Agricultural Research Institutions (APAARI), the meeting was conducted in close collaboration with the Office of Innovation (OIN) and the Plant Production and Protection Division (NSP) of the Food and Agriculture Organization (FAO) of the United Nations</p>

Specific Monitoring Outputs	Project Activities	2023	2024	Output
			2024	<p>Writeshop in Laos</p> <p>A Writeshop on Translating Research Findings for Development Practitioners and Farmers was held in Laos from May 27 to 29, 2024. The workshop aimed to enhance participants' soft and communication skills to support the development of case studies. Its primary goal was to translate scientific knowledge into practical, accessible information. Approximately 27 participants took part in the workshop, collaboratively developing 22 case studies.</p> <p>Stakeholders Mapping Study (Media)</p> <p>The mapping exercise aimed to identify key stakeholders essential for building connections and strengthening the ASSET network. APAARI, through an online survey, completed the exercise in 2023; however, in 2024, the list was updated with key media contacts in Southeast Asia. This exercise has helped the ASSET project with valuable insights to effectively target and prioritise stakeholders for future initiatives.</p> <p>ASSET Presentation in APAARI Network</p> <p>ASSET work updates are presented in the Executive Committee meeting held in August 2024. The key activities of the ASSET project are shared with the Ministry of Home Affairs during May and December 2024</p>

Specific Monitoring Outputs	Project Activities	2023	2024	Output
				<p>Representation of the ASSET project</p> <p>Asia Pesticide Residue Mitigation Workshop</p> <p>On 23 January 2024, APAARI held a workshop on mitigating pesticide residues in Asia through the promotion of biopesticides and the enhancement of trade opportunities. During the workshop, APAARI advocated for the relevance and use of biopesticides in the transition to agroecology-based approaches and shared the contribution of the ASSET project to the food systems transition in Laos, Vietnam, and Cambodia.</p> <p>International Conference on Plant Health in Asia: Research Priorities and Partnerships</p> <p>A two-day International conference on Plant health was held in December 2024, a joint effort of EUPHESCO (European Plant Health Research and Coordination) and Vignan University. APAARI has highlighted ASSET's contribution to food systems change in SE Asia and announced its collaboration with Andhra Pradesh community-managed Natural farming, one of the world's largest agroecology projects in terms of enrolling the farmers. This workshop is a culmination of the efforts of EUPHESCO (European Plant Health Research and Coordination) in facilitating a network of institutions that</p>

Specific Monitoring Outputs	Project Activities	2023	2024	Output
				<p>foster joint research projects, share information and align with research priorities among the member countries.</p> <p>Media Advocacy</p> <p>APAARI has reached out to The Better Cambodia and Cambodians, news websites which have good reach in SE Asia for promoting stories in the media. The editors have committed to supporting the ASSET project by capturing impactful stories. The Better Cambodia has over 10000 influencers comprising representatives from industry, ministries, youth and trade bodies. APAARI has been cultivating good relations with media institutions in Southeast Asia, which would help in getting more space in mainstream media.</p> <p>Research Article</p> <p>An abstract for a perspective paper on the Soil Microbiome and Gut Microbiome has been submitted to Rooted.Org UK. The publication has informed APAARI that the proposal is actively considered for future editions. This effort is a culmination of a concept developed for a webinar on Soil health.</p>

Specific Monitoring Outputs	Project Activities	2023	2024	Output
	Strengthening phytosanitary compliance and public private partnerships for enhancing seed trade in the Asia Pacific region			<p>Capacity building of the NPPOs on the relevant ISPMs such as ISPM 2,6, 11,12,29,38 and 45)</p> <p>Workshops on export certification and import verification</p> <p>Assistance to implementation of ePhyto for countries that use ASEAN New Single Window (NSW)</p> <p>Creating a public-public and public-private coordination platform (extension of the APSA phytosanitary expert consultation)</p> <p>Joint workshops conducted on awareness of investments made by private sector in seed health testing to support the implementation of ISPM 45</p> <p>Policy dialogue for developing a laboratory accreditation program of independent private laboratories by the NPPOs</p>

Specific Monitoring Outputs	Project Activities	2023	2024	Output
	EUPHRESCO III project			<p>APAARI - EUPHRESCO III project achieved significant progress in strengthening plant health research coordination in South and Southeast Asia through extensive stakeholder engagement and regional collaboration. Key initiatives included a regional survey to identify pressing plant health challenges, a collaborative event with VFSTR (Vignan University, India) to explore research partnerships, and a national stakeholder consultation hosted at NIPHM, India. These efforts successfully brought together scientists, policymakers, farmers, and industry representatives to define research priorities and recognize institutions such as VFSTR and NIPHM as potential hubs for knowledge sharing and network development.</p> <p>APAARI also conducted consultations with its member organizations to review ongoing activities and actively involve them in projects addressing identified plant health challenges. This participatory approach not only strengthened regional collaboration but also supported members in enhancing agricultural productivity and facilitating safer trade through improved plant health management.</p> <p>The project also prioritized awareness and outreach by participating in international events including the STDF Biopesticide Workshop in Bangkok and the International Conference on PGPR in Taiwan and</p>

Specific Monitoring Outputs	Project Activities	2023	2024	Output
				co-organizing the International Conference on Plant Health in Asia with Vignan University. Additionally, a dedicated APAARI webpage, a stakeholder survey meeting, and the launch of a video contest contributed to strengthening communication and coordination mechanisms.
	SPS Management Modernization and Agriculture Trade Promotion - SEARECC with SOFRECO			
2. Skills built in governance, Agri Food Research and Innovation Systems networking and	Trainings	2023	2024	ASSET -SC13 Training program conducted in 2023; Writeshop on Translating Research Findings to Development Practitioners and Farmers; STDF - Phase 2 Bio efficacy training; STDF 755 Workshop on Capacity Building on Pest Risk Assessment for Seeds;

Specific Monitorin g Outputs	Project Activities	2023	2024	Output
knowledge managem ent				
3.APAARI websites, databases and communication approaches (including Social Media) assessed and improved	Website	2023	2024	
	Development of new website for APAARI		X	APAARI launched their new website to showcase various news, projects, resources and details of the organization. This modern looking website aims to provide a seamless and intuitive experience for users. This will serve as one of the main communication channels for APAARI Secretariat and Community.
	Databases	2023	2024	
	APAARI Contact Database	X		Constant Contact Database updated
	IT Support	2023	2024	
	Preparation of IT network audit report Conducting	X	X	Latest IT asset list and staff accountability list prepared and submitted to management (Hardware and Software).

Specific Monitoring Outputs	Project Activities	2023	2024	Output
	regular maintenance of IT system across the Secretariat. Keeping Electronics copy of records.			NOTE: Updated IT asset list as of 31st June 2025
	Social Media	2023	2024	
	Social and broadcast media engaged by APAARI	X	X	<p>6 press notes releases developed and disseminated</p> <p>13 News articles from APAARI secretariat</p> <p>37 News worthy articles published on APAARI Community</p> <p>Email group of stakeholders for ABCoP, PPP -COP, and FLAW COP was developed and maintaining</p> <p>WhatsApp group with Biopesticides leaders was developed and maintaining</p>
	Improvement of the APAARI Social Media and Website content and engagement	X	X	<p>Social Media*</p> <p>Followers on Facebook page increase by 13.38%</p> <p>Followers on Twitter increase by 6%</p> <p>Followers on LinkedIn increase by 36.66%</p>

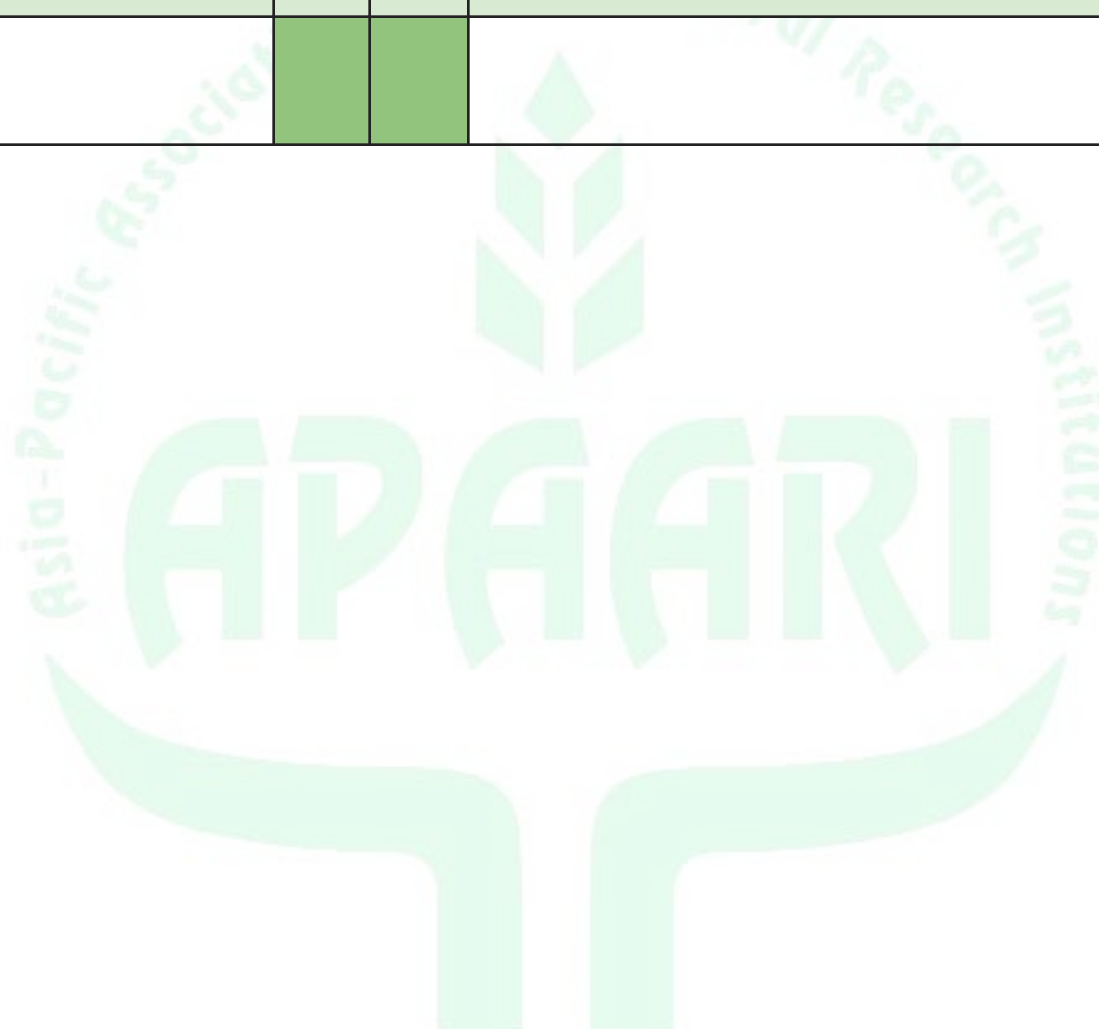
Specific Monitorin g Outputs	Project Activities	2023	2024	Output
				*This data is a comparison between June 2023 and May 2025 analysis.
4. Agri Food Research and Innovation Systems expert consultations and workshops held, documented and evaluated	Expert Consultation/ Symposium/ Workshop	2023	2024	
		x	X	APAARI-AFA - GFAR for the Multi Stakeholder Consultation;Regional Workshop on One Health operationalization and investment in Southeast Asia; APSA 10th Phytosanitary Expert Consultation; Stakeholder Consultation on Biopesticides and SPS Institutionalization;FAO- regional consultation for Asia and the pacific: review of the second global plan of action for plant genetic resources for food and agriculture;STDF/PG/755 - Import/Export Phytosanitary Certification Process Workshop;FAO-ASTI Regional Workshop Asia and the Pacific in Bangkok;
	Knowledge Sharing Activities	2023	2024	

Specific Monitoring Outputs	Project Activities	2023	2024	Output
				The Asia-Pacific Biopesticide Community of Practice (ABCoP) ; PPP; FLAW; Regional Dialogue: Strengthening Capacities in AIS - Scaling the TAP Framework in Bangkok;
5. Women and youth groups engaged and participating in Agri Food Research and Innovation Systems activities	Women participation in capacity building activities included in various projects and regional consultations (STDF, ASSET, EUPHRESCO , ASTI, FAO -TAP AIS, etc.,)	2023	2024	In capacity building activities at least 20 to 30% women participated.

Specific Monitorin g Outputs	Project Activities	2023	2024	Output
6. Agri Food Research and Innovation Systems advocacy models assessed and extended to members	Improved outreach and Social media communication strategies for various projects (STDF, ASSET, EUPHRESCO , ASTI, FAO -TAP AIS, etc.,)	2023	2024	Announcements, infographics , uploading of publications, event proceedings updates, Distribution of resource material (proceedings, country status reports, PowerPoint presentations, etc. of Webinars/Workshops/Expert Consultations to the participants and different stakeholders;
7. Key APAARI stakeholde rs and partners analyzed for engagem nt and communic ations plan	Identifying primary stakeholders for technical cooperation	2023	2024	Stakeholders from research, academic/ university, private sectors and NGOs identified and engaged in multiple projects and Regional consultations ((STDF, ASSET, EUPHRESCO , ASTI, FAO -TAP AIS, etc.,)



Specific Monitoring Outputs	Project Activities	2023	2024	Output
development				



Section B. Inputs for activities

Specific Monitoring Outputs	2025 Activities	Q 1	Q 2	Q 3	Q 4	Outputs
1.Were project funds provided? If not, why not?	1. Were project funds provided? If not, why not?	X				USDA project is on half
	2. Submit acquittals, invoice, project updates	X	X	X		Six Monthly and Quarterly Report, STDF and ASSET
2.Have APAARI program/project management arrangements been established? If not, why?	1. Contracts/Agreements with implementing NARIs/Countries signed	X	X	X		Contracts signed with all donors Contracts signed with implementing partners.
GOVERNANCE						

Specific Monitoring Outputs	2025 Activities	Q 1	Q 2	Q 3	Q 4	Outputs
1.Has membership fee been paid? If yes, what %n, and if not, why?	1. Follow-up with members for annual payment	X	X	X		As on 30th June 2025, received 27.8 % from UN Members and 5 % received from Associate members; As on 31 dec 2024, received 66.8 % from core Members and 65 % received from Associate members and 33% from Affiliate members;
	2. Member Category (membership portfolio management) - UN Member state - Associate Member	X	X	X		NARS -21 Associate -29 Total 50

Specific Monitoring Outputs	2025 Activities	Q 1	Q 2	Q 3	Q 4	Outputs
2. Have contracts been signed and are funds available?	<p>Projects developed and submitted (Scoping, developing and securing multi stakeholder competitive projects from various global donors' projects)</p> <ul style="list-style-type: none"> Developed Developed and submitted Submitted and secured Secured and started 	X	X	X	X	<p>Project in 2023 - (Regional Collective Action on Transformative Learning of Higher Education Institutions (HEIs) in Asia Pacific, STDF, Regional Collective Action on Inclusive Digital Transformation of Agriculture in Asia Pacific, Fostering Collective Action on Forgotten Food in India</p> <p>FAO/GFAR , APAARI Collaborative Project for APCoAB activities,</p> <p>Project in 2024 -</p> <ul style="list-style-type: none"> ASSET, strengthening phytosanitary compliance and public private partnerships for enhancing seed trade in the Asia Pacific region, EUPHRESCO III, SOFRECO, STDF PG 634,

Specific Monitoring Outputs	2025 Activities	Q 1	Q 2	Q 3	Q 4	Outputs
3.Strategic, Impact Pathway, engagement, communications and Monitoring, Evaluation, Reporting and Learning plans developed	1. Implementation APAARI New Strategic Plan (BSP)	X	X	X		Scoping the project under these thematic areas of New strategic plan and integrating the NSP interventions in Annual workplan
	2. Biennial Work Plan 2023-24	X	X	X		2-year biennial plan developed and being implemented
4.APAARI Governance and status arrangements established and strengthened	1. Work towards securing legal status for APAARI	X	X	X		Regular interaction with the Legal team, EC Chair, some Diplomatic Mission and DOA for update and future actions. Constitutional amendment already drafted and submitted to EC Chair for further necessary action.
	2. Finance and Audit report	X	X	X		Audit report 2024 presented to EC (2024)
5.Partnerships/relationships agreed and established	Strengthening Partnership with Pacific Countries through APAARI	X	X	X		Ongoing efforts to bring Members involved in Community of practices, Projects, Elearning Initiative.

Specific Monitoring Outputs	2025 Activities	Q 1	Q 2	Q 3	Q 4	Outputs
	presence in the region					
6. Annual and half Annual meetings and General assembly held, documented, reported, and evaluated	1. Two Executive Committee Meeting (online)	X		X		3 Special ECM (Feb 2023, Nov 2023 & March 2024) Regular ECM (Aug 2024)
7. APAARI Administration	1. HR management and Staff Performance Reviews	X	X	X		<p>2023:</p> <p>KPA and KPI of 10 staff done as per management standard</p> <ul style="list-style-type: none"> o Performance review form (PRF) for 10 staff in process, o 10 Consultancy contracts (SSA) developed and issued. o 8 (head count) report submitted to management o 8 Payroll Processed till Dec 2021. o Updating Assets register under process. o Asset Custody slip has been prepared for staff. <p>2024:</p>

Specific Monitoring Outputs	2025 Activities	Q 1	Q 2	Q 3	Q 4	Outputs
						<p>KPA and KPI of 3 staff done as per management standard</p> <ul style="list-style-type: none"> o PRF for 3 staff completed, o 8 Consultancy contracts issued. o 10 (head count) report submitted to management o 10 Payroll Processed till October, 2022. o 7 Agreement were signed o 25 Procurement processed <p>All assets updated. New assets are updated in the Asset register and Physical verification of the same has been done.</p> <p>Asset Custody slip has been prepared for staff.</p>
	2. Training in IT, Donors Reporting and Admin	X	X	X		<p>On need basis Staff training is being conducted.. Donor reporting is being done as per project requirement.</p> <p>Donors Reporting - Six Monthly and Quarterly Report were submitted to, STDF, ASSET</p>
	3. Monthly reports from staff on activities implemented	X	X	X		<p>In 2023 - MAR (Monthly Activities Report) Submitted for review By Hr and Admin and ES</p> <p>In 2024 - MAR (Monthly Activities Report) Submitted for review By Hr and Admin and ES</p>

Specific Monitoring Outputs	2025 Activities	Q 1	Q 2	Q 3	Q 4	Outputs
	4. Risk matrix detailing likelihood, impact at structural, functional and statutory compliance level, and nodal person(s) for mitigations	X	X	X		The Risk Register was reviewed and necessary steps were taken for the same. Meeting of all Nodal person(s) for risk mitigations has already been conducted.
	5. Finance management	X	X	X		<p>2023: Audit of 2023 completed and the report on the same submitted to management</p> <ul style="list-style-type: none"> ·12 Monthly Project Reconciliation of accounts completed ·36 Bank Reconciliation done till December, 2023. ·12 months Budget vs actual variance report completed for all projects. ·Aging done for all the AP and AR <p>2024:</p> <ul style="list-style-type: none"> ·10 Monthly Project Reconciliation of accounts completed

Specific Monitoring Outputs	2025 Activities	Q 1	Q 2	Q 3	Q 4	Outputs
						<ul style="list-style-type: none"> ·30 Bank Reconciliation done till December, 2024. ·10 months Budget vs actual variance report completed for all projects. ·Aging done for all the AP and AR
	6. Logistics/Operations management	X	X	X		All Travel and logistics arrangements were done by APAARI for XX Face to face events organized till Dec 2024 (approx. xx participants from different countries and region).

Agenda 9 - Annexure B

List of Conferences/Expert Consultations/Workshops/ Meetings Organized / Co organized by APAARI (Nov 2022 - May 2025)

No.	Agency/ Location	Purpose/Event	Date	APAARI Staff
1	Virtual	2022 TSIPS-FFTC-APAARI- APCoAB webinar	10 November 2022	Ravi Khetarpal, Rishi Tyagi
2	Hybrid	STDF Inception Workshop in Bangkok	16 - 18 November 2022	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendran, Shivendra Bajaj, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
3	Hybrid	STDF Project Steering Committee Meeting in Bangkok	17 November 2022	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendran, Shivendra Bajaj, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
4	Virtual	Forgotten Food Community of Practice	Monthly meeting	
5	Virtual	ASSET -SC13 Training program meeting	10 January 2023	Sasireka Rajendran
6	Hanoi, Vietnam	Writeshop on Translating Research Findings to Development Practitioners and Farmers	11-13 January 2023	Martina Spisiakova, Pooja Mathur, Thansita Tanaphatrujira, Ravi Khetarpal, Sasireka Rajendran
7	Khon Kaen, Thailand	Bilateral meeting with the General Director of Mekong Institute - Dr. Suriyan	17 January 2023	Ravi Khetarpal
8	Khon Kaen, Thailand	Bilateral meeting with the Dean, Faculty of Agriculture, Khon Kaen University - Dr. Darunee	18 January 2023	Ravi Khetarpal
9	Khon Kaen, Thailand	Bilateral meeting with the Dean, Faculty of Business Administration, Khon Kaen University - Dr. Pensri	19 January 2023	Ravi Khetarpal
10	Virtual	STDF Asia PG634 - Biopesticide Project Steering Committee Meeting	19 January 2023	Ravi Khetarpal, KS Varaprasad
11	Virtual	STDF Asia PG634 - Biopesticide Project Steering Committee	27 January 2023	Ravi Khetarpal, Sasireka Rajendran, KS Varaprasad, Manish Rai, Martina Spisiakova, Sokharath Samnang

12	Virtual	APAARI Special Executive Committee Meeting	1 February 2023	Ravi Khetarpal
13	Virtual	GFAR Talks on Transforming Higher Education	1 February 2023	Martina Spisiakova
14	Dhaka, Bangladesh	Meeting with Access Agriculture - potential collaborations	14 February 2023	Ravi Khetarpal, Sasireka Rajendran
15	Dhaka, Bangladesh	Bilateral meeting with DAE, DLS, BARC and SAARC	15 February 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendran, Manish Rai
16	Gazipur, Bangladesh	Meeting with BARI on STDF phase 2 activities	16 February 2023	Sasireka Rajendran, Manish Rai
17	Virtual	APAARI-AFA - GFAR for the Multi Stakeholder Consultation	21-22 February 2023	Ravi Khetarpal, KS Varaprasad, Martina Spisiakova, Pooja Mathur
18	Hyderabad, India	International Conference on Innovations to Transform Drylands; Organizers: ICRISAT, ICAR AGRA supported by Alliance of Bioversity and CIAT, African Union, APAARI, ASAREC, CORAF, CCARDESA, Harvest Plus, ILRI	21-23 February 2023	Rishi Tyagi
19	Bangkok, Thailand	STDF 634 - Regional Biopesticide Regulatory and Pesticide MRL Workshop	3-5 March 2023	Ravi Khetarpal, Sasireka Rajendran, Martina Spisiakova, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang, VK Sah
20	Virtual	Asia STDF - Phase 2 Bioefficacy training for Malaysia and Sri Lanka	6 March 2023	Sasireka Rajendran
21	Virtual	STDF 634 Project Progress Discussion	13 March 2023	Ravi Khetarpal, Sasireka Rajendran, KS Varaprasad
22	Virtual	Introductory call APAARI-PCAARRD - One Health Project	14 March 2023	Ravi Khetarpal, Sasireka Rajendran
23	Bangkok, Thailand	GFAR Planning Workshop	15-17 March 2023	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
24	Virtual	APAARI and MARDI - One Health PPG	31 March 2023	Ravi Khetarpal
25	Bangkok, Thailand	STDF 634 - Regional Biopesticide Regulatory Workshop	3-5 April 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai, Martina Spisiakova, Thansita Tanaphatrujira, Sokharath Samnang
26	Virtual	Advisory committee meeting of the STDF 755 Seed project	11 April 2023	Ravi Khetarpal, Shivendra Bajaj, Manish Rai, Sokharath Samnang
27	Virtual	Quarterly Member Meeting	12 April 2023	Ravi Khetarpal

28	Virtual	Forgotten Foods Coordination Meeting	13 April 2023	Martina Spisiakova, KS Varaprasad, Sasireka Rajendran, Pooja Mathur
29	Virtual	ASSET - Meeting on SC 1.3 Activities	21 April 2023	Sasireka Rajendran
30	Virtual	APAARI-NARS Members meeting to discuss the new Strategic Plan	24 April 2023	Ravi Khetarpal, Martina Spisiakova
31	Virtual	1st WG on Higher Education Meeting	25 April 2023	Ravi Khetarpal
32	Virtual	APAARI-CG/AIRCA Members meeting to discuss the new Strategic Plan	25 April 2023	Ravi Khetarpal, Martina Spisiakova
33	Virtual	ASSET - SC 1.3 Discussions on Training Needs Assessment	28 April 2023	Sasireka Rajendran
34	Singapore	STDF PG 634 biopesticide project: Good Laboratory Practices Training, Singapore	2-5 May 2023	Sasireka Rajendran, Ravi Khetarpal, Thansita Tanaphatrujira
35	Gujarat, India (Hybrid)	Forgotten Foods Consultation Meeting	03-05 May 2023	KS Varaprasad, Martina Spisiakova, Sasireka Rajendran, Pooja Mathur
36	Virtual	STDF - Phase 2 Bio efficacy training for Vietnam	9 May 2023	Sasireka Rajendran
37	Virtual	1st WG meeting on Transforming Higher Education	9 May 2023	Martina Spisiakova
38	Bangkok, Thailand	STDF PG755 Gap analysis consolidation and confirmation of capacity needs of the NPPOs of the participating countries in the STDF funded project: Strengthening Phytosanitary Compliance and Public-Private Partnerships to Boost Seed Trade in the Asia Pacific Region	21-22 May 2023	Ravi Khetarpal, Shivendra Bajaj, Manish Rai, KS Varaprasad, Thansita Tanaphatrujira, Sokharath Samnang
39	Bangkok, Thailand	AGRICONNECT 2023	24 May 2023	Ravi Khetarpal, KS Varaprasad, Manish Rai
40	Virtual	STDF PPG 858 Managing aflatoxin contamination in Asia Inception workshop	1 June 2023	Ravi Khetarpal, Sasireka Rajendran, KS Varaprasad, Manish Rai, Sokharath Samnang, Pooja Mathur
41	Phnom Penh, Cambodia	Writeshop on Translating Research Findings to Development Practitioners and Farmers	12-14 June 2023	Martina Spisiakova, Pooja Mathur, Sokharath Samnang
42	Virtual	2nd WG meeting on Transforming Higher Education	28 June 2023	Martina Spisiakova
43	Virtual	2nd Quarterly Members Meeting	28 June 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai, Sokharath Samnang
44	Hybrid	APAARI Executive Committee Meeting 2023 in Bangkok	12-13 July 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang

45	Hybrid	Working Group on Agroecology	18 July 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra,
46	Virtual	STDF PG 634 - Asia Biopesticide Project Steering Committee Meeting	19 July 2023	Ravi Khetarpal, KS Varaprasad, Shivendra Bajaj
47	Virtual	ILRI strategy consultation	21 July 2023	Ravi Khetarpal
48	Virtual	1st Advisory Committee on APAARI's Strategic Plan	24 July 2023	Ravi Khetarpal, Martina Spisiakova
49	Bangkok, Thailand	Signing Ceremony between HarvestPlus and APAARI in Bangkok	16 August 2023	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
50	Virtual	Enhancing agricultural trade and food safety: Risk communication on the use of pesticides	18 August 2023	Ravi Khetarpal
51	Virtual	2nd Advisory Committee on APAARI's new Strategic Plan	25 August 2023	Ravi Khetarpal, Martina Spisiakova
52	Nujiang	Meeting between APAARI and Nujiang Delegates	27 August 2023	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
53	Virtual	International Webinar on Transformation of Higher Education	14 September 2023	Ravi Khetarpal, Martina Spisiakova, Samitha S Haldar
54	Virtual	Meeting with NAFRI, Laos	26 September 2023	Ravi Khetarpal, Manish Rai
55	Bangkok, Thailand	Digital Agriculture Solutions Forum of Asia-Pacific (DASF 2023)	27-28-Sep-23	Ravi Khetarpal, Manish Rai, Samitha S Haldar
56	Bangkok, Thailand	Meeting with DOA legal team	29 September 2023	Ravi Khetarpal, Manish Rai
57	Virtual	3rd Advisory Committee on APAARI's new Strategic Plan	13 October 2023	Ravi Khetarpal, Martina Spisiakova
58	Virtual	APAARI Quarterly Members Meeting	13 October 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai, Sokharath Samnang,
59	Hybrid	STDF 755 Workshop on Capacity Building on Pest Risk Assessment for Seeds in Manila	16-18-Oct-23	Ravi Khetarpal, KS Varaprasad, Shivendra Bajaj, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
60	Virtual	Bilateral Meeting - APAARI & Agricultural experts in Nujiang Prefecture	3 November 2023	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
61	Bangkok, Thailand	APAARI - Chulalongkorn University exploring collaboration- Dr Alisa	6 November 2023	Ravi Khetarpal, Manish Rai
62	Virtual	3rd WG meeting on transforming Higher Education	7 November 2023	Ravi Khetarpal, KS Varaprasad, Samitha S Haldar

63	Bangkok, Thailand	One Health Stakeholder Meeting in Bangkok	9-10-Nov-23	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
64	Virtual	The 2nd STDF seed 755 Steering Committee meeting	13 November 2023	Ravi Khetarpal, KS Varaprasad, Shivendra Bajaj
65	Virtual	APAARI Special Executive Committee Meeting 2/2023	21 November 2023	
66	Virtual	Regional E-Conference on Transformation of Higher Education for Latin America	27 November 2023	Ravi Khetarpal, KS Varaprasad, Samitha S Haldar, Martina Spisiakova, Pooja Mathur
67	Virtual	Regional E-Conference on Transformation of Higher Education for Africa	30 November 2023	Ravi Khetarpal, KS Varaprasad, Samitha S Haldar, Martina Spisiakova, Pooja Mathur
68	Virtual	Regional E-Conference on Transformation of Higher Education for Asia-Pacific	30 November 2023	Ravi Khetarpal, KS Varaprasad, Samitha S Haldar, Martina Spisiakova, Pooja Mathur
69	Bangkok, Thailand	APCoAB - High Level Policy Dialogue	11-12-Dec-23	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang, Darshika Senadheera
70	Virtual	Regional E-Conference on Transformation of Higher Education for Africa	12 December 2023	Ravi Khetarpal, KS Varaprasad, Samitha S Haldar, Martina Spisiakova, Pooja Mathur
71	Virtual	APAARI Sub-Committee (1st Online meeting)	13 December 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar
72	Bangkok, Thailand	The Quality Management System for Plant Tissue Culture Workshop in Bangkok on organized by APAARI	14-15 December 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang, Darshika Senadheera
73	Bangkok	APAARI Executive Committee Meeting 2023 in Bangkok	12-13 Jul 23	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Sokharath Samnang, Thansita Tanaphatrujira
74	Virtual	Working Group on Agroecology	18 July 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
75	Virtual	STDF PG 634 - Asia Biopesticide Project Steering Committee Meeting	19 July 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra

76	Virtual	1st Advisory Committee on APAARI's Strategic Plan	24 July 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Martina Spisiakova, KS Varaprasad, Pooja Mathur
77	Bangkok	NACA the GCM 32th Meeting in Chiang Mai	17 August 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai
78	Virtual	Signing Ceremony between HarvestPlus and APAARI in Bangkok	18 August 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai, Martina Spisiakova, Pooja Mathur
79	Bangkok	Communication support for risk communication webinar	21 August 2023	Ravi Khetarpal, Manish Rai
80	Virtual	Round Table Discussion (ICARDA)	25- Aug-23	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Martina Spisiakova, KS Varaprasad, Pooja Mathur
81	Bangkok	2nd Advisory Committee on APAARI's new Strategic Plan	27 August 2023	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
82	Laos	TAP-AIS Interregional Activities	26 September 2023	Ravi Khetarpal, Manish Rai,
83	Bangkok	Webinar: The U.S. Government's Approach to Reducing Food Loss and Waste	27-28 Sep-23	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang, Samitha S Haldar, VK Sah
84	Bangkok	Digital Agriculture Solutions Forum of Asia-Pacific (DASF 2023)	29 September 2023	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira,
85	Virtual	IYM SC 14th Meetin	13 October 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Martina Spisiakova, KS Varaprasad, Pooja Mathur
86	Virtual	2nd Advisory Committee on APAARI's new Strategic Plan	13 October 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Martina Spisiakova, Sokharath Samnang
87	Manila	the 19th System Council Meeting (SC19)	16-18 Oct-23	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang, Shivendra Bajaj
88	India	GFAR Talks: The UN Food Systems Summit	28-30 Oct-23	Ravi Khetarpal, KS Varaprasad
89	Bangkok	Asian Citrus Congress-2023 in Nagpur ,India	3 November 2023	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang
90	Virtual	Bilateral Meeting - APAARI & Agricultural experts in Nujiang Prefecture	3 November 2023	Ravi Khetarpal, KS Varaprasad

91	Bangkok	APAARI and CABI EUPHRESKO III	6 November 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar,
92	Bangkok	The 5th Crawford Fund Master Class Program in Bangkok	6 November 2023	Ravi Khetarpal, Manish Rai
93	Virtual	Bilateral Meeting- APAARI & Chulalongkorn University exploring collaboration- Dr Alisa	7 November 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Martina Spisiakova, KS Varaprasad, Pooja Mathur
94	Bangkok	GCHERA General Assembly	9-10 Nov-23	Ravi Khetarpal, KS Varaprasad, Pooja Mathur, Manish Rai, Thansita Tanaphatrujira, Sokharath Samnang, Sasireka Rajendra
95	Virtual	Webinar: Trade and Public Health Workshop	2 November 2013	Ravi Khetarpal, Manish Rai, Sokharath Samnang, Shivendra Bajaj
96	Virtual	ASEAN Food & Agriculture Road to COP28 Series in Bangkok	21 November 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar
97	Virtual	FAO webinar: One Health and plant health: strengthening phytosanitary systems worldwide	27 November 2023	Ravi Khetarpal, Martina Spisiakova, Pooja Mathur
98	Virtual	IYM Global Webinar Series - 6th Webinar ‘Fonio: enhancing collaboration for sustainable agriculture and improved livelihoods’	30 November 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Martina Spisiakova, KS Varaprasad, Pooja Mathur
99	Virtual	Regional E-Conference on Transformation of Higher Education for Africa	3 December 2023	Ravi Khetarpal
100	Virtual	The VIROCON-2023 event in India	7 December 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Pooja Mathur
101	Bangkok	3rd Meeting of the Working Group on Agroecology	7 December 2023	Ravi Khetarpal, Manish Rai
102	Bangkok	World Vegetable Center - Let's celebrate the 50th Anniversary of WorldVeg	11-12 Dec 23	Ravi Khetarpal, Manish Rai, Sasireka Rajendra,
103	Virtual	APCoAB: High Level Policy Dialogue (Gene Editing for Sustainable Agriculture and Food Security in Asia Pacific Region)	12 December 2023	Darshika Senadheera, KS Varaprasad, Thansita Tanaphatrujira, Sokharath Samnang, Ravi Khetarpal, Martina Spisiakova, Pooja Mathur
104	Bangkok	The One CGIAR 2025-2027 Portfolio Document	14-15 Dec 23	Ravi Khetarpal, Manish Rai, Sasireka Rajendra, Darshika Senadheera, KS Varaprasad, Thansita Tanaphatrujira, Sokharath Samnang,
105	Virtual	APCoAB: Quality Management System in Plant Tissue Culture	13 December 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar

106	Bangkok	APAARI EC Sub-Committee (1st Online meeting)	13 December 2023	Ravi Khetarpal, Manish Rai, Sasireka Rajendra, KS Varaprasad
107	Virtual	Consultative Meeting on Promoting Biosafety Collaboration with KIPABiC	18 December 2023	Ravi Khetarpal, Martina Spisiakova, Pooja Mathur
108	Virtual	Regional Workshop on One Health operationalization and investment in Southeast Asia (Bangkok)	21 December 2023	Ravi Khetarpal, Manish Rai, Samitha S Haldar
109	Virtual	APAARI EC Sub-Committee (2nd Online meeting)	8 January 2024	Ravi Khetarpal, Shivendra Bajaj
110	Virtual	SIMEC ad hoc call on SPIA-PPU Coordination Modality	11 January 2024	Ravi Khetarpal, Shivendra Bajaj
111	Bangkok	The Second steering committee STDF/PG/753	11-12 Jan 24	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Sokharath Samnang, Thansita Tanaphatrujira
112	Virtual	Global Minor Use Summit Advisory Committee	18 January 2024	Ravi Khetarpal, Manish Rai, Samitha S Haldar,, Martina Spisiakova
123	Virtual	APAARI Quarterly Members Meeting (Q1)	18 January 2024	Ravi Khetarpal, Shivendra Bajaj, KS Varaprasad
114	Virtual	The 2nd Advisory Committee of the STDF (PG/755)	18 January 2024	Ravi Khetarpal, Shivendra Bajaj, KS Varaprasad
115	Bangkok	Project Steering Committee Meeting (Southern Africa Biopesticides Project)	24 January 2024	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
116	Virtual	STDF - APAARI PG 634 Project: Steering Committee and Advisory in Bangkok	24 January 2024	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Martina Spisikova, Manish Rai, Samitha S Haldar
117	Bangkok	Third TAP-AIS Steering Committee Meeting	1 February 2024	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira
118	Bangkok	2nd ASTI TAG Meeting	23-24 Jan 2024	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
119	Bangladesh	STDF/APAARI - Biopesticide Closing Workshop in Bangkok	24 February 2024	Ravi Khetarpal, KS Varaprasad, Manish Rai
120	Bangladesh	Process of setting Priority Products and countries for agricultural trade - Swisscontact	25 February 2024	Ravi Khetarpal, KS Varaprasad, Manish Rai
121	Bangladesh	Interaction with private industry - BFVAPEA and Importers	25 February 2024	Ravi Khetarpal, KS Varaprasad, Manish Rai
122	Bangladesh	Sustainable initiatives from USDA 1st phase and moving forward - DAE	26 February 2024	Ravi Khetarpal, KS Varaprasad, Manish Rai
123	Bangladesh	EUPHRESO III -Global Phytosanitary Research Coordination Project	27 February 2024	Ravi Khetarpal, KS Varaprasad, Manish Rai
124	Bangladesh	Biopesticides and MRLs - BARI	28 February 2024	Ravi Khetarpal, KS Varaprasad, Manish Rai

125	Bangladesh	F4F Steering Group	29 February 2024	Ravi Khetarpal, KS Varaprasad, Manish Rai
126	Bangladesh	Inception Workshop - Stakeholders	3 March 2024	KS Varaprasad, Manish Rai
127	Bangladesh	Web portal prototype on SPS IMS - Stakeholders	4 March 2024	KS Varaprasad, Manish Rai
128	Virtual	One to one interactions - DAE	4 March 2024	Ravi Khetarpal, Manish Rai, Samitha S Haldar
129	Manila	APSA 10th Phytosanitary Expert Consultation	8-9 March 24	Ravi Khetarpal, Shivendra Bajaj, Manish Rai, Sokharath Samnang
130	Virtual	International Year of Millets Closing Event	5 April 2024	Ravi Khetarpal, Manish Rai, Samitha
131	Virtual	APAARI Quarterly Country meeting (Q2)		S Haldar, Martina Spisikova
132	Virtual	APAARI Special GAM: Q&A Session	17 April 2024	Ravi Khetarpal, Manish Rai, Samitha S Haldar
133	Hanoi	Bilateral meeting between APAARI and Vietnam NPPO (STDF-755) in Hanoi	15 May 2024	Ravi Khetarpal, Shivendra Bajaj, Manish Rai
134	Hanoi	Bilateral meeting with VAAS President, Vietnam in Hanoi	15 May 2024	Ravi Khetarpal, Shivendra Bajaj, Manish Rai
135	Laos	ASSET Writeshop in Laos	27-29 May 24	Ravi Khetarpal, Pooja Mathur, Vishy Teki, Thansita Tanaphatrujira
136	Bangkok	APAARI Special General Assembly in Bangkok	28 May 2024	Ravi Khetarpal, Manish Rai, Samitha S Haldar
137	Bangkok	Bilateral meeting with DDG, DOA Thailand	29 May 2024	Ravi Khetarpal, Manish Rai, Samitha S Haldar, Thansita Tanaphatrujira
138	Virtual	Webinar: The 1st Community of Practice (CoP) for the Promotion of Biopesticides and Enhancement of Trade Opportunities	31 May 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Darshika Senadheera, Vishy Teki, Samitha S Haldar
139	Virtual	Bilateral Meeting with Crawford Fund	31 May 2024	Samitha S Haldar
140	Virtual	STDF/PG/755- 3rd Steering Committee meeting	7 June 2024	Ravi Khetarpal, Shivendra Bajaj, Manish Rai
141	Virtual	APAARI Quarterly Country meeting (Q3)	21 June 2024	Ravi Khetarpal, Manish Rai, Samitha S Haldar
142	Bangkok	Bilateral between APAARI and MoFA, Thailand (2nd appointment)	24 June 2024	Ravi Khetarpal, Manish Rai, Thansita Tanaphatrujira
143	Virtual	Webinar- The 2nd Community of Practice (CoP) for the Promotion of Biopesticides and Enhancement of Trade Opportunities	24 June 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Darshika Senadheera, Vishy Teki
144	Virtual	Stakeholder Consultation on Biopesticides and SPS Institutionalization	25 June 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Vishy Teki
145	Laos	The Kick Off meeting of our WB project in Laos	4 July 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Vishy Teki,

				Pooja Mathur, Thansita Tanaphatrujira
146	Virtual	Bilateral Meeting with - TNAU / GCHERA	7 July 2024	Dr Ravi Khetarpal, Samitha S Haldar
147	Virtual	Demo of SPS IMS Web Portal - CABI	11 July 2024	KS Varaprasad
148	Virtual	Interactive Session: Plant Health Research Survey Participation	16 July 2024	Dr Ravi Khetarpal, KS Varaprasad, Pooja Mathur
149	Bangkok	FAO- regional consultation for Asia and the pacific: review of the second global plan of action for plant genetic resources for food and agriculture	23-25 July 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Vishy Teki, Samtha S Haldar
150	Virtual	3rd Webinar: Asia-Pacific Biopesticides Community of Practice	26 July 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Darshika Senadheera
151	Bangkok	STDF/PG/755 - Import/Export Phytosanitary Certification Process Workshop	30-31 July 2024	Ravi Khetarpal, Manish Rai, Shivendra Bajaj, Vishy Teki, Sokharath Samnang, Thansita Tanaphatrujira
152	Virtual	APAARI Executive Committee Meeting	14 August 2024	Ravi Khetarpal and APAARI staffs
153	Virtual	4th Webinar: Asia-Pacific Biopesticides Community of Practice	30 August 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Darshika Senadheera
154	Virtual	First Meeting with Himalayan University Consortium (HUC)	10 September 2024	Ravi Khetarpal, Manish Rai, Samtha S Haldar
155	Virtual	APAARI Quarterly Meeting with Associate Members	18 September 2024	Ravi Khetarpal, Manish Rai, Samtha S Haldar
156	Bangkok	Bilateral meeting with Guizhou Provincial Delegation	24 September 2024	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, Thansita Tanaphatrujira
157	Virtual	5th Webinar: Asia-Pacific Biopesticides Community of Practice	30 September 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Darshika Senadheera
158	Virtual	APAARI 3rd Quarterly Country Core Meeting	9 September 2024	Ravi Khetarpal, Manish Rai, Samtha S Haldar
159	Virtual	SOFRECO project discussion with all experts	15 October 2024	Ravi Khetarpal, Manish Ra
160	Virtual	First Interruption with the Kanta Service Company Ltd (Chetan Manai)	18 October 2024	Ravi Khetarpal, Manish Rai, Samtha S Haldar

166	Virtual	6th Webinar: Asia-Pacific Biopesticides Community of Practice	31 October 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Darshika Senadheera
167	Laos	SOFRESCO Project Workshop in Laos	8-9 November 2024	Ravi Khetarpal, Thansita Tanaphatrujira, Teki Vishy
168	Virtual	3rd Project Advisory Committee Meeting of STDF/ PG/755	14 November 2024	Ravi Khetarpal, Manish Rai, Sokharath Samnang
169	Virtual	4th Project Steering Committee Meeting of STDF/PG/755	18 November 2024	Ravi Khetarpal, Manish Rai, Sokharath Samnang
170	Bangkok	APAARI Strategic Plan Meeting in Bangkok	21-22 November 2024	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Thansita Tanaphatrujira,
171	Bangkok	Face-to-Face Bilateral Meeting between APAARI and MOFA	22 November 2024	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Margaret C. Yoowatana
172	Virtual	7th Webinar: Asia-Pacific Biopesticides Community of Practice	27 November 2024	Ravi Khetarpal, Manish Rai, KS Varaprasad, Darshika Senadheera
173	Dhaka	STDF- Bangladesh Stakedolder workshop and Project Activity	8-9 November 2024	Ravi Khetarpal
174	Bangkok	Appointment with H. E. Mr. Nagesh Singh, Ambassador of India to Thailand	10 December 2024	Ravi Khetarpal
175	Guntur	International Conference: PLANT HEALTH IN ASIA in Guntur	17-18 December 2024	KS Varaprasad, Ravi Khetarpal
176	Bangkok	Regional Dialogue: Strengthening Capacities in AIS - Scaling the TAP Framework in Bangkok	27-28 December 2024	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Thansita Tanaphatrujira, Sokharath Samnang
177	Virtual	The APAARI UN Members Quarterly meeting	8 January 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang
178	Virtual	Webinar: The Asia-Pacific Biopesticide Community of Practice (ABCOP)		Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, Darshika Senadheera, Sonom Homaira
179	Dhaka	Stakeholder Meeting at BARC in Bangladesh	9-13 January 2025	Ravi Khetarpal

180	Bangkok	FAO-ASTI Regional Workshop Asia and the Pacific in Bangkok	14-17 January 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Thansita Tanaphatrujira, Sokharath Samnang, Sonom Homaira
181	Virtual	Webinar- First session of PPP Community of Practice (PPP- CoP)	24 February 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, Darshika Senadheera, Sonom Homaira
182	Virtual	Webinar Open Forum: The Asia-Pacific Biopesticide Community of Practice (ABCoP)	28 February 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, Darshika Senadheera, Sonom Homaira
183	HCM city	STDF/PG/755 project- Workshop on Capacity Building in Vietnam	4-5 March 2025	Ravi Khetarpal, Manish Rai, Shivendra Bajaj Sokharath Samnang
184	Virtual	APAARI Members special session on EUPHRESKO III - 2025	7 March 2025	Ravi Khetarpal, Samtha S Haldar,
185	Virtual	Webinar on Euphresco/EUPHRESKO III call process	18 March 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar,
186	187Virtual	APAARI - Q1 Quarterly Meeting with Members	19 March 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang
187	Virtual	APAARI PPP CoP- an inspiring session on PPP success stories!	25 March 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, Darshika Senadheera, Sonom Homaira
188	Virtual	APAARI Special Executive Committee Meeting	28 March 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang
189	Virtual	APAARI Quarterly Meeting with Associate Members	23 April 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, KS Varaprasad
190	Virtual	APAARI Webinar Open Forum: The Asia-Pacific Biopesticide Community of Practice (ABCoP)	29 April 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, Darshika Senadheera, Sonom Homaira
191	Virtual	APAARI Webinar Public-Private Partnership (PPP) Community of Practice (CoP)	30 April 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, Darshika Senadheera, Sonom Homaira

192	Virtual	APAARI Webinar: Tackling Food Loss and Waste (FLAW) in Asia-Pacific	8 May 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sokharath Samnang, Darshika Senadheera, Sonom Homaira
193	Virtual	Call for Expression of Interest APAARI E-Learning Academy Initiative	14 May 2025	Ravi Khetarpal, Manish Rai, Samtha S Haldar, Sonom Homaira
194	Hybrid	APAARI- USDA SPS Project - Consolidation and Closing Workshop	29 May 2025	Ravi Khetarpal, KS Varaprasad, Sonom Homaira

Agenda 9 - Annexure C

APAARI Staff Participation in Events Organized by other Fora (Nov 2022 - May 2025)

No.	Type/Location	Event	Date	APAARI Staff
1	Virtual	Exploring sustainable futures through agricultural foresight exercises: method, purposes and implications	8 November 2022	Ravi Khetarpal
2	Virtual	AARIENA 15th General Conference	8 November 2022	Ravi Khetarpal
3	Virtual	Sixth Meeting of the IYM Steering	9 November 2022	Ravi Khetarpal
4	Virtual	PCAARRD's 50th Founding Anniversary	10 November 2022	Ravi Khetarpal
5	Virtual	Signing MoU ceremony between APAARI and BARI	13 November 2022	Ravi Khetarpal
6	In person	The 27th Asian Seed Congress	14 November 2022	Ravi Khetarpal
7	Virtual	Next LoA between APAARI/APIRAS and FAO TAP-AIS	15 November 2022	Ravi Khetarpal
8	Virtual	Seventh Meeting of the IYM Steering Committee	17 November 2022	Ravi Khetarpal
9	Virtual	Vignan's University's SRB Meeting	18 November 2022	Ravi Khetarpal

10	Virtual	SRB meeting -SAFST university	19 November 2022	Ravi Khetarpal
11	Virtual	APCoAB Activities in 2023 Discussion	19 November 2022	Ravi Khetarpal
12	In person	INDO THAI News Cultural Event in Bangkok	20 November 2022	Ravi Khetarpal
13	In person	INDO THAI News - Interview in Bangkok	21 November 2022	Ravi Khetarpal
14	Virtual	NSP-NSA Tool for Agroecology Performance Evaluation (TAPE) Webinar	22 November 2022	Ravi Khetarpal
15	Virtual	Collective Action Transformational Learning (GEFAR, EFARD, GCHERA, APAARI)	22 November 2022	Ravi Khetarpal
16	Virtual	Inscription webinaire Fête internationale de la science webinar	23 November 2022	Ravi Khetarpal
17	Virtual	Experts meeting on ICPHM 2023 Conference Themes	16 January 2023	Ravi Khetarpal
18	Virtual	Agricultural Policies in the Asia-Pacific region: Ensuring Food Security, Livelihoods and Climate Change Mitigation Webinar	18 January 2023	Samitha S Haldar
19	Virtual	UNFSS National Pathways Webinar	19 January 2023	Sasireka Rajendran
20	Virtual/PSC	Project Steering Committee (PSC) Meeting -Southern Africa Biopesticides Project	24 January 2023	Ravi Khetarpal, Sasireka Rajendran
21	Bangkok, Thailand	The APIRAS Learning Event	24-26 January 2023	Ravi Khetarpal

22	Alliance of Bioversity International and the International Centre for Tropical Agriculture (CIAT)	The TRANSITIONS Digital Tools (ATDT) Webinar	February 2023	Samitha S Haldar
23	Virtual	ASSET - 2nd Annual Steering Committee	9-10 February 2023	Sasireka Rajendran
24	New Delhi, India	International Conference on Pulses: Smart Crops for Agricultural Sustainability and Nutritional Security; Organizers: ICAR, ISPRD, ICARDA, WorldVeg Centre	11-12 February 2023	Rishi Tyagi
25	Bangladesh	Bangladesh Seed Congress 2023	12-13 February 2023	Ravi Khetarpal, KS Varaprasad
26	Virtual	Agricultural Trade and Climate Change: The Role of Trade Policies-	2 March 2023	Ravi Khetarpal
27	Virtual	APSA 9th Phytosanitary Expert Consultation	7 March 2023	Ravi Khetarpal
28	Montpellier, France	Foresight4Food in Montpellier	8-9 March 2023	Ravi Khetarpal
29	New Delhi, India	Global Millets (Shree Anna) Conference at Subramaniam Hall, NASC Complex, New Delhi; Min. of Agriculture and Farmers Welfare, India and ICAR	18-19 March 2023	Rishi Tyagi

30	Virtual	Webinar on Wellbeing measurement approaches and recalibrating	24 March 2023	Ravi Khetarpal
31	Virtual	STDF Gender Plan and guidance for project implementing	28 March 2023	Ravi Khetarpal, Shivendra Bajaj, Sasireka Rajendran
32	Virtual/GSMA	Scaling impactful digital agricultural services in the last mile webinar	5 April 2023	Samitha S Haldar
33	Virtual	Science and Innovation for Food Systems Transformation, organized by IFPRI	11 April 2023	Rishi Tyagi
34	Virtual	Launching of 2023 Global Food Policy Report: Rethinking Food Crisis Responses, organized by IFPRI	13 April 2023	Rishi Tyagi
35	Virtual / Chrysalis	Effective Strategies for CSR Fundraising in Complex Environments -Webinar	4 May 2023	Samitha S Haldar
36	Virtual	ALiSEA - Strengthening Actor Networks to Support Changes – Webinar	9 May 2023	Sasireka Rajendran
37	Virtual	Webinar IC Open Session on Projects	16 May 2023	Ravi Khetarpal
38	Virtual	ASSET Executive committee Meeting	17 May 2023	Sasireka Rajendran
39	Virtual	Discussion on Implementation of LoA FAO-AFA	18 May 2023	Ravi Khetarpal, Martina Spisiakova, Sasireka

				Rajendran, Pooja Mathur
40	Virtual	Foresight 4Food Webinar	25 May 2023	Samitha S Haldar
41	Colombo, Sri Lanka	Food safety and chemical risk mitigation workshop	22-26 May 2023	Sasireka Rajendran
42	Virtual	ASSET Annual Partners Workshop	19-20 June 2023	Sasireka Rajendran, Ravi Khetarpal
43	Virtual	Working session: Capitalizing on ASSET experiences	27 June 2023	Sasireka Rajendran, Martina Spisiakova
44	Virtual	Tiny Microbes with Big Business Impact: The Economic and Health Implications of Food Safety	28 June 2023	Ravi Khetarpal
45	Virtual	IAIC 2023 - Agro-industrialization and Sustainability	1 August 2023	Ravi Khetarpal
46	Virtual	Webinar of Biogovernance and Science Diplomacy	19 August 2023	Ravi Khetarpal
47	Virtual	Meeting on regional training on policy engagement (Asia-Pacific)	4 September 2023	Ravi Khetarpal
48	Virtual	International Year of Millets Global Webinar Series 3rd Webinar	5 September 2023	Ravi Khetarpal
49	Virtual	The discussion on GENDER Platform Evaluation	7 September 2023	Ravi Khetarpal
50	Virtual	Regional Training: Multi-stakeholder policy	18 -20 September 2023	Ravi Khetarpal

		engagement in Agrifood systems		
51	Virtual	TAP-AIS Interregional Activities	21 September 2023	Ravi Khetarpal
52	Virtual	Webinar: The U.S. Government's Approach to Reducing Food Loss and Waste	26 September 2023	Ravi Khetarpal
53	Virtual	International Year of Millets Master Chef Challenge	18 October 2023	Ravi Khetarpal
54	Virtual	Borlaug Dialogue: Harnessing science innovations for a sustainable, equitable, and nourishing food system	19 October 2023	Ravi Khetarpal
55	Virtual	Global Minor Use Summit Advisory Committee Inaugural Meeting	25 October 2023	Ravi Khetarpal
56	Virtual	APAARI and CABI EUPHRESCO III	3 November 2023	Ravi Khetarpal
57	Bangkok, Thailand	Opening remark- 5th Crawford Fund Master Class Program in Bangkok	6 November 2023	Ravi Khetarpal
58	Virtual	Webinar: Trade and Public Health Workshop	10 November 2023	Ravi Khetarpal
59	Virtual	Webinar on European Union Food Trade Issues	14 November 2023	Ravi Khetarpal
60	Virtual	The IAAS 2023 Annual Conference	14 November 2023	Ravi Khetarpal
61	Virtual	2nd TAP-AIS Steering Committee Meeting	15 November 2023	Ravi Khetarpal

62	Virtual	TAP- Technical session: Support of Regional Research and Extension Organizations (RREOs) to countries on strengthening capacities for Innovation	22 November 2023	Ravi Khetarpal
63	Virtual	FAO webinar: One Health and plant health: strengthening phytosanitary systems worldwide	24 November 2023	Ravi Khetarpal
64	Virtual	FAO International Year of Millets - Photo contest	28 November 2023	Ravi Khetarpal
65	Virtual	IYM Global Webinar Series - 6th Webinar ‘Fonio: enhancing collaboration for sustainable agriculture and improved livelihoods’	29 November 2023	Ravi Khetarpal
66	Dhaka, Bangladesh	Project Activities Discussion in Bangladesh	29 November - 5 December 2023	Ravi Khetarpal
67	Virtual	The VIROCON-2023 event in India	3 December 2023	Ravi Khetarpal
68	Virtual	3rd Meeting of the Working Group on Agroecology	7 December 2023	Ravi Khetarpal
69	Virtual	World Vegetable Center - Let's celebrate the 50th Anniversary of WorldVeg	7 December 2023	Ravi Khetarpal
70	Bangkok, Thailand	KIPABiC event in Bangkok	13 December 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra, Manish Rai

71	Virtual	ASTI-FAO and CGIAR & GFAR -	25 July 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
72	Virtual	Session on Forgotten Foods and Agroecology"	31 July 2023	Ravi Khetarpal, KS Varaprasad
73	Virtual	IYM SC 12th Meeting	1 August 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
74	Virtual	IAIC 2023 - Agro-industrialization and Sustainability	2 August 2023	Ravi Khetarpal, KS Varaprasad
75	Chiang Mai	TAP-AIS Mid-term evaluation: meeting with Reference Group	7-9 August 2023	Ravi Khetarpal
76	Virtual	Legal discussion with MOFA, Thailand	23 August 2023	Ravi Khetarpal
77	Virtual	Bilateral meeting between APAARI and Nujiang Delegates from China	4 September 2023	Ravi Khetarpal
78	Virtual	Meeting on regional training on policy engagement (Asia-Pacific)	5 September 2023	Ravi Khetarpal, KS Varaprasad
79	Virtual	International Year of Millets Global Webinar Series 3rd Webinar	7 September 2023	Ravi Khetarpal
80	Virtual	The discussion on GENDER Platform Evaluation	13 September 2023	Ravi Khetarpal
81	Virtual	Day1-Regional Training: Multi- stakeholder policy engagement in Agrifood systems	18 September 2023	Ravi Khetarpal, KS Varaprasad

82	Virtual	IYM SC 13th Meeting	19 September 2023	Ravi Khetarpal, KS Varaprasad
83	Virtual	International Year of Millets Global Webinar Series 4th Webinar	20 September 2023	Ravi Khetarpal
84	Virtual	Bilateral Meeting with NAFRI, Laos	26 September 2023	Ravi Khetarpal
85	Kuala Lumpur	Meeting with DOA, legal team	3-5 October 2023	Ravi Khetarpal
86	Morocco	APAARI Quarterly Members Meeting	16-22 October 2023	Ravi Khetarpal
87	Morocco	STDF 755 Workshop on Capacity Building on Pest Risk Assessment for Seeds in Manila	17 October 2023	Ravi Khetarpal
88	Virtual	Signing Ceremony: Alliance of Bioversity International and CIAT (ABC) & Global Forum on Agricultural Research (GFAR)	18 October 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
89	Virtual	International Year of Millets Master Chef Challenge	19 October 2023	Ravi Khetarpal
90	Virtual	Webinar: Harnessing science innovations for a sustainable, equitable, and nourishing food system	25 October 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
91	Virtual	Global Minor Use Summit Advisory Committee Inaugural Meeting	29 October 2023	Ravi Khetarpal
92	Virtual	3rd WG meeting on transforming Higher Education	8 November 2023	Ravi Khetarpal

93	Virtual	One Health Stakeholder Meeting in Bangkok	10 November 2023	Ravi Khetarpal
94	Virtual	The 2nd STDF seed 755 Steering Committee meeting	14 November 2023	Ravi Khetarpal
95	Virtual	Webinar on European Union Food Trade Issues	14 November 2023	Ravi Khetarpal
96	Virtual	The IAAS 2023 Annual Conference	15 November 2023	Ravi Khetarpal
97	Bangkok	2nd TAP-AIS Steering Committee Meeting	2 November 2023	Ravi Khetarpal, Manish Rai
98	Virtual	TAP- Technical session: Support of Regional Research and Extension Organizations (RREOs) to countries on strengthening capacities for Innovation	22 November 2023	Ravi Khetarpal
99	Virtual	GFAR Talks: An agroecological transformation requires a paradigm shift in agricultural research	24 November 2023	Ravi Khetarpal, KS Varaprasad, Sasireka Rajendra
100	Virtual	Regional E-conference on Transforming Higher Education for Latin America	28 November 2023	Ravi Khetarpal, KS Varaprasad
101	Virtual	FAO International Year of Millets - Photo contest	29 November 2023	Ravi Khetarpal, KS Varaprasad
102	Bangkok	Regional E-conference on Transforming Higher Education for Europe	12 December 2023	Ravi Khetarpal, Manish Rai, Sasireka Rajendra, KS Varaprasad
103	Virtual	KIPABiC event in Bangkok	12 December 2023	Ravi Khetarpal, Sasireka

				Rajendra, KS Varaprasad
104	Virtual	Global Minor Use Summit Advisory Committee	13 December 2023	Ravi Khetarpal
105	Virtual	Regional E-conference on Transforming Higher Education for Asia-Pacific	18 December 2023	Ravi Khetarpal, KS Varaprasad ; Samitha Manohar
106	Bangkok	IYM SC 16th Meeting	19-20 December 2023	Ravi Khetarpal
107	Virtual	The STDF/PG/ 755- meeting with National team (Vietnam)	8 January 2024	Ravi Khetarpal
108	Virtual	Shape the consultations of EUPHRESCO III	16 January 2024	Ravi Khetarpal
109	Virtual	RIS Virtual workshop on agriculture	17 January 2024	Ravi Khetarpal
110	Virtual	APAARI-APIRAS-FAO Meeting to finalize LoA	17 January 2024	Ravi Khetarpal
111	Virtual	STDF learning assessment - Environment, Biodiversity and Climate	18 January 2024	Ravi Khetarpal, Samitha S Haldar
112	Virtual	First e-meeting of the Global NARS Consortium (GNC)	18 January 2024	Ravi Khetarpal ,Samitha S Haldar
113	Virtual	Workshop: GFAR/GFAiR Questionnaire & learning exercise	19 January 2024	Ravi Khetarpal ; Samitha S Haldar
114	Virtual	APAARI Webinar on the Global NARS Consortium	26 January 2024	Ravi Khetarpal
115	Virtual	Asia-Pacific Regional Conference on Global NARS Consortium	29 January 2024	Samitha Manohar

116	Virtual	ASEAN's 2024 Outlook	30 January 2024	Ravi Khetarpal
117	Virtual	IYM SC 17th Meeting	9 February 2024	Ravi Khetarpal
118	Virtual	GNC launch conference	12 February 2024	Ravi Khetarpal
119	Hyderabad	EUPHRESO III -Global Phytosanitary Research Coordination Project	13 February 2024	Ravi Khetarpal, KS Varaprasad, Samitha S Haldar
120	Virtual	APAARI-ICRISAT Meeting in India	14 February 2024	Ravi Khetarpal ; Samitha S Haldar
121	Guntur	Webinar - Back to the Past to Explore the Future	14-16 February 2024	Ravi Khetarpal, KS Varaprasad
122	Virtual	2nd SRB meeting of School of Agriculture and Food Technology in India	20 February 2024	KS Varaprasad
123	Virtual	WP4: Towards global phytosanitary research coordination	21 February 2024	Ravi Khetarpal
124	Virtual	CGIAR Drop-in Call Genebank Platform Evaluation	21 February 2024	Ravi Khetarpal
125	Virtual	Discussions with lead partners	26 February 2024	Ravi Khetarpal
126	Virtual	Pest Risk Analysis - DAE	28 February 2024	Ravi Khetarpal
127	Virtual	RREOs-Share Series - Lightning talks on tools and approaches to strengthen functional capacities for AIS	5-6 March 2024	Ravi Khetarpal
128	Virtual	The workshop of STDF/PG/755 Project in Philippines	12-14 March 2024	Ravi Khetarpal

129	Spain	The 32nd meeting of the CGIAR Strategic Impact, Monitoring and Evaluation Committee (SIMEC32)	19-23 March 2024	Ravi Khetarpal, Manish Rai
130	Paris	GFAiR GNC meeting in Spain	20-21 March 2024	KS Varaprasad
131	Virtual	EUPHRESO III Kick-Off Meetings (Network Management Group and Executive Committee)	20 March 2024	Ravi Khetarpal
132	Virtual	EUPHRESO III Kick-Off Meeting	22 March 2024	Ravi Khetarpal
133	Virtual	Preventing Zoonotic Diseases Emergence (PREZODE) and PREZODE in Action in the Global South (PREACTS) in Bangkok	28 March 2024	Ravi Khetarpal, KS Varaprasad
134	Virtual	Vignan University- Discussion on International Conference	29 March 2024	Ravi Khetarpal
135	Virtual	Bilateral Meeting with GFAiR on IDA Collective action	9 April 2024	Samitha S Haldar
136	Virtual	Webinar: Asia and the Pacific Food Security Forum 2024	11 April 2024	Ravi Khetarpal
137	Virtual	Webinar on the Developments of Millets in India	18 April 2024	Ravi Khetarpal
138	Virtual	Webinar: Policy dialogue on triangular cooperation	24 April 2024	Ravi Khetarpal
139	Virtual	CFIA webinar- the Canadian Food Inspection Agency	24 April 2024	Ravi Khetarpal

140	Virtual	Webinar: Enhancing Agrifood Systems Through Climate-Smart and Nutrition-Dense Crops	25 April 2024	Ravi Khetarpal
141	Virtual	ASSET Mid term review - Presentation of Results and Recommendations	26 April 2024	Ravi Khetarpal
142	Virtual	EUPHRESKO III-Latest survey form	29 April 2024	KS Varaprasad
143	Virtual	10th CABI BioProtection Portal Development Consortium Meeting	6 May 2024	Ravi Khetarpal
144	Virtual	USDA - APAARI - CABI - Meeting on Workplan finalisation	10 May 2024	Ravi Khetarpal, KS Varaprasad
145	Virtual	APSA SC ITQ committee meeting	14 May 2024	Ravi Khetarpal
146	Virtual	USDA - APAARI - CABI - Lead and support roles	15-16 May 24	Ravi Khetarpal, KS Varaprasad
147	Virtual	Workstream priorities and harmonized matrix	22 May 2024	Ravi Khetarpal, KS Varaprasad
148	Bangkok	4th Meeting of the DLG Expert Committee Southeast Asia in Bangkok	22-23 May 24	Ravi Khetarpal
149	Virtual	Harnessing Digital Technologies for Emergency Preparedness & Response to Food Crises	30 May 2024	Samitha S Haldar
150	Virtual	Workstream priorities and harmonized matrix (Incl. M&E)	5 June 2024	Ravi Khetarpal, KS Varaprasad
151	Bangladesh	Foresight 4Foods workshop in Bangladesh	3-8 June 24	Ravi Khetarpal

152	Virtual	International Agriculture Innovation Conference (IAIC) 2024	10 June 2024	Darshika Senadheera
153	Virtual	ASSET: 3rd Annual Partners Workshop	10-11 June 24	Vishy Teki, Darshika Senadheera
154	Virtual	Webinar on to diversify or not to diversify? Digital Agri Hub	14 June 2024	Samitha S Haldar
155	Virtual	RREOs Webinar-Share Series - Knowledge management and communication	17 June 2024	Ravi Khetarpal, Pooja Mathur
156	Virtual	FAO Study on "Transforming Ethiopia's Agri Research System - Bilateral Meeting with FAO Ethiopia & PCAARRD	24 June 2024	Samitha S Haldar
157	Virtual	Preparations for Mid-Aug for In-Country events	29 June 2024	Ravi Khetarpal, KS Varaprasad
158	Virtual	InfoPoint conference: Agroecological Transition: The Role of Research in Co-Design and Support of Innovations	1 July 2024	Ravi Khetarpal
159	Virtual	Biweekly Meeting USDA CABI meeting	11 July 2024	KS Varaprasad
160	Virtual	End of project assessment of: "enhancing trade through regulatory harmonization and biopesticide-based residue mitigation in the SADC" - STDF/PG/694 projects	19 July 2024	Ravi Khetarpal
161	In person	FAO CGRFA - ITPGRFA - APAARI Regional consultation, Thailand	23- 25 July 2024	Samitha Manohar

162	Virtual	FAO Webinar; Digital innovations for local impact - Virtual networking	27 July 2024	Ravi Khetarpal
163	Virtual	GFAiR Digitalization Collective Action	30 July 2024	Ravi Khetarpal
164	Virtual	RREOs-Share Series - Effective engagement in policy processes	3 September 2024	Ravi Khetarpal
165	Virtual	GFAiR Webinar: Reviving forgotten foods for Enhancing Nutrition and Climate Change	11 September 2024	Ravi Khetarpal
166	In person	2nd Annual Food Security Asia 2024, Malaysia	11 -12 September 2024	Samitha Manohar
167	Virtual	Strengthening Phytosanitary Capacity: CABI Webinar Series on ISPM 38	16 September 2024	Vishyt teki
168	Virtual	KIPABiC Informational Webinar on Synthetic Biology: Technological Developments and Policy Discussions	13 September 2024	Ravi Khetarpal
169	Virtual	Webinar on Call for Expression of Interest – Forgotten Foods	27 September 2024	Ravi Khetarpal
170	Virtual	Webinar on Call for Expression of Interest – Agroecology	2 October 2024	Ravi Khetarpal
171	Virtual	Webinar: Plant Health: Why is it crucial for the success of One Health?	4 October 2024	Ravi Khetarpal
172	Virtual	Joint AOC/SIMEC meeting	10 October 2024	Ravi Khetarpal
173	Virtual	ASSET - Information session on undergoing discussions concerning No-Cost Extension of the project	10 October 2024	Ravi Khetarpal
174				
175				

176	In person	8th International Rural Women's Day Celebration, Iran	14-16 October 2024	Samitha Manohar
177	Virtual	11th Development Consortium Meeting of the CABI BioProtection	23 October 2024	Ravi Khetarpal
178	Virtual	ISDC 2024 Science Forum	10 December 2024	Ravi Khetarpal
179	Virtual	University Putra Malaysia. Tea Talk Series 4: Challenges for mitigating risks of incursion by exotic plant pathogens	4 December 2024	Paul Taylor
180	Virtual	GFAiR Webinar: Economic Performance and Climate Change Mitigation Potential of Agroecology: Evidence and Knowledge Gaps	12 December 2024	Ravi Khetarpal
181	Guntur	ICPHA conference at Vignan University. Challenges for mitigating risks of incursion by exotic plant pathogens	17-18 December 2024	Paul Taylor, Vishy Teki
182	Hyderabad	APAARI-EUPHRESCO III Stakeholder Consultation on Plant Health Challenges in South & Southeast Asia: India. 'Challenges in plant protection in the region'	20 December 2024	Paul Taylor
183	In person	Regional Dialogue on Strengthening Capacities in Agricultural Innovation Systems (AIS) - Scaling the TAP Framework , Thailand	27-28 December 2024	Samitha Manohar
184	Virtual	ISAAA Webinar: Innovation management, technology commercialization and techno-entrepreneurship on	6 January 2025	Ravi Khetarpal

		agri-biotechnology for sustainable future		
185	Virtual	Minor Use Foundation - Priority Setting Workshop - Asia/Africa Inception Meeting	7 January 2025	Ravi Khetarpal
186	In person	ASTI Regional Workshop: New Approaches to Data Collection on National Agricultural Research Systems, Thailand	14- 17 January 2025	Samitha Manohar
187	Virtual	COP28 Outcomes: Addressing climate change through agrifood systems solutions webinar	15 January 2024	Samitha Manohar
188	Virtual	Webinar: Foresight4Food and the Economic Benefits of Food	21 January 2025	Ravi Khetarpal
189	Virtual	Sri Lanka International Conference in Mycology and Plant Pathology	8 February 2025	Paul Taylor
190	Virtual	Agricultural Policies in the Asia-Pacific region: Innovation for Sustainable Productivity Growth Confirmation (OECD)	26 February 2025	Vishy teki
191	Virtual	INDIAN SOIL REVOLUTION by Ms Renuka George-aHOPE, Consortium of Agroecological Transformations (CAT) & Mission Samriddhi!	01 March 2025	Vishy Teki
192	Virtual	Facilitating Safe Trade to Meet the Global Goals: How can developing countries benefit from the STDF Strategy for 2025-2030	20 March 2025	Ravi Khetarpal
193	In person	Academia -Industry- Farmer Partnerships Conclave , India	15 March 2025	Samitha Manohar
194	Hanoi	ASSET-CIRAD TPP Conference	31 March-05 April 2025	Vishy Teki

195	Virtual	Innovations in Biosecurity: Advancing Invasive Pest Identification with Stable Isotope Analysis and Rapid Diagnostics-Euphresco	10 April 2025	Vishy Teki
196	In Person	Gender training of trainers on Gender Inclusive Agriculture Services	23-24 April 2025	Homaira Jahan Sonom
197	Virtual	Webinar: International Day of Plant Health	12 May 2025	Ravi Khetarpal
198	Virtual	EUPHRESCO III Open data webinar	13 May 2025	Ravi Khetarpal
199	Virtual	WEBINAR Tech-Driven Solutions: Startups Revolutionizing Food Loss and Waste Management	14 May 2025	Ravi Khetarpal
200	Virtual	WEBINAR: SMART PLANT HEALTH, WHAT DOES THE FUTURE LOOK LIKE?	21 May 2025	Ravi Khetarpal

Agenda 9 - Annexure D

APAARI Participation in Key/ High Level Meetings

No.	Type/Location	Event	Date	APAARI Staff
Key / High Level Meetings				
1	Brisbane	CGIAR SC Meetings in Brisbane	31 October - 4 November 2022	Ravi Khetarpal
2	Virtual	HLAP Meeting 6	10 November 2022	Ravi Khetarpal
3	Virtual	HLAP Meeting 7	21 November 2022	Ravi Khetarpal
4	Virtual/ ICGEB	Project Advisory Board	17 January 2023	Martina Spisiakova
5	Virtual/ GFAR	Webinar on the progress of UNFSS recommendations	19 January 2023	Martina Spisiakova
67	Virtual /ICGEB	STDF Steering Committee	20 January 2023	Martina Spisiakova
8	FAO/TAP	The 9 th TAP Partners' Assembly	26 January 2023	Martina Spisiakova
9	Virtual/ GFAR	Inter-regional meeting with the Executive Secretaries of the Regional Fora in GFAR	26 January 2023	Ravi Khetarpal
10	Virtual/ FAO	IYM SC 8th meeting	26 January 2023	Ravi Khetarpal
11	Virtual/ APSA	APSA SC ITQ meeting	26 January 2023	Ravi Khetarpal
12	Virtual	FAO in Geneva Agriculture Trade Talks: Digitalization in Agriculture: Opportunities and Challenges; FAO	16 February 2023	Rishi Tyagi, Ravi Khetarpal
13	Virtual	CGIAR Initiative drop-in call: RAFS - Livestock and Aquatic Foods	27 February 2023	Ravi Khetarpal
14	Virtual	GFAR Talks: Can higher education better meet the needs of rural agricultural communities?	1 March 2023	Ravi Khetarpal

No.	Type/Location	Event	Date	APAARI Staff
15	Virtual	GFAR Steering Committee meeting	2 March 2023	Ravi Khetarpal
16	Virtual	IYM SC 9th Meeting	10 March 2023	Ravi Khetarpal
17	Virtual	IYM SC 10th Meeting	17 April 2023	Ravi Khetarpal
18	Virtual	Round Table Discussion on Sustainable Food and Agriculture in Southeast Asia	18-19 April 2023	Ravi Khetarpal
19	Virtual	Webinar: How to get involved and invest in GFAR	19 April 2023	Ravi Khetarpal
20	Virtual	CGIAR Systems Transformation - Cross-cutting session (Highlight Foresight and National Policies and Strategies)	21 April 2023	Ravi Khetarpal
21	Virtual/USAID	Embracing New Partnerships that Advance Locally Led Development through Private Sector Engagement	24 April 2023	Samitha S Haldar
22	Virtual/ FAO	Side Event during the 8th STI Forum: Enabling Agricultural Innovation Systems (AIS) for developing STI roadmaps for SDGs in the context of post COVID-19	3 May 2023	Ravi Khetarpal, Samitha S Haldar
23	Cape Town, South Africa	29th Session of Board of Governors of ICGEB	9-10 May 2023	Rishi Tyagi
24	Washington DC, USA	Side event and 18th CGIAR System Council meeting (SC18)	11-12 May 2023	Ravi Khetarpal
25	Virtual	GFAR Executive Committee meeting	17 May 2023	Ravi Khetarpal
26	Dhaka, Bangladesh	One Health Conference 2023	12-14 June 2023	Sasireka Rajendran
27	Virtual	GFAR Executive Committee meeting	19 July 2023	Ravi Khetarpal
28	Virtual	STDF755 Project Steering Committee Meeting	26 July 2023	Ravi Khetarpal

No.	Type/Location	Event	Date	APAARI Staff
29	GFAR	ASTI-FAO and CGIAR & GFAR - Session on Forgotten Foods and Agroecology	25 July - 3 August 2023	Ravi Khetarpal
30	Virtual	IYM SC 12th Meeting	31 July 2023	Ravi Khetarpal
31	Virtual	TAP-AIS Mid term evaluation: meeting with Reference Group	2 August 2023	Ravi Khetarpal
32	Chiang Mai	NACA the GCM 32th Meeting in Chiang Mai	7-9 August 2023	Ravi Khetarpal
33	Virtual	Round Table Discussion (ICARDA)	23 August 2023	Ravi Khetarpal
34	Virtual	Induction for New Members- CGIAR Governing Bodies	13 September 2023	Ravi Khetarpal
35	Virtual	IYM SC 13th Meeting	18 September 2023	Ravi Khetarpal
36	Virtual	International Year of Millets Global Webinar Series 4th Webinar	19 September 2023	Ravi Khetarpal
37	Virtual	CGIAR Unified Governance Review- Stakeholder Webinar	20 September 2023	Ravi Khetarpal
38	Virtual	GFAR Executive Committee meeting	21 September 2023	Ravi Khetarpal
39	Kuala Lumpur	ASEAN-CGIAR Program Launch in Kuala Lumpur	3-5 October 2023	Ravi Khetarpal
40	Virtual	IYM SC 14th Meetin	12 October 2023	Ravi Khetarpal
41	Morocco	The 19th System Council Meeting (SC19)	16-22 October 2023	Ravi Khetarpal
42	Morocco	Signing Ceremony: Alliance of Bioversity International and CIAT (ABC) & Global Forum on Agricultural Research (GFAR)	17 October 2023	Ravi Khetarpal
43	Virtual	GFAR Talks: The UN Food Systems Summit	29 October 2023	Ravi Khetarpal

No.	Type/Location	Event	Date	APAARI Staff
44	Hybrid	Asian Citrus Congress-2023 in Nagpur ,India	28-30 October 2023	Ravi Khetarpal
45	Virtual	GCHERA GENERAL ASSEMBLY	8 November 2023	Ravi Khetarpal
46	Bangkok, Thailand	ASEAN Food & Agriculture Road to COP28 Series in Bangkok	17 November 2023	Ravi Khetarpal
47	Virtual	GFAR Executive Committee	22 November 2023	Ravi Khetarpal
48	Virtual	GFAR Talks: An agroecological transformation requires a paradigm shift in agricultural research	22 November 2023	Ravi Khetarpal
49	Virtual	Global Minor Use Summit Advisory Committee	13 December 2023	Ravi Khetarpal
50	Virtual	The One CGIAR 2025-2027 Portfolio Document	13 December 2023	Ravi Khetarpal
51	Virtual	GFAR Executive Committee meeting	19 July 2023	Ravi Khetarpal
52	Virtual	Induction for New Members-CGIAR Governing Bodies	18- 20 September 2023	Ravi Khetarpal
53	Virtual	CGIAR Unified Governance Review- Stakeholder Webinar	21 September 2023	Ravi Khetarpal
54	Virtual	GFAR Executive Committee meeting	21 September 2023	Ravi Khetarpal
55	Virtual	ASEAN-CGIAR Program Launch in Kuala Lumpur	12 October 2023	Ravi Khetarpal, KS Varaprasad
56	Virtual	APAARI Special Executive Committee Meeting 2/2023	22 November 2023	Ravi Khetarpal
57	Virtual	GFAR Executive Committee	22 November 2023	Ravi Khetarpal
58	Virtual	APAARI 3rd EC Sub-Committee Meeting in Bangkok	16 January 2024	Ravi Khetarpal

No.	Type/Location	Event	Date	APAARI Staff
59	Virtual	GFAR Executive Committee	17 January 2024	Ravi Khetarpal
60	Virtual	COP28 Outcomes: Addressing climate change through agrifood systems solutions	31 January 2024	Ravi Khetarpal
61	Virtual	Bilateral between APAARI and MoFA, Thailand (1st appointment)	5 February 2024	Ravi Khetarpal
62	Virtual	Webinar- CGIAR Science week	28 February 2024	Ravi Khetarpal
63	Virtual	APAARI Special Executive Committee meeting	5 March 2024	Ravi Khetarpal
64	Bangkok	GFAiR Steering Committee meeting	26 March 2024	Ravi Khetarpal
65	Virtual	GFAiR's Executive Committee Meeting	22 May 2024	Ravi Khetarpal
66	Brazil	The 20th System Council Meeting (SC20) in Brazil	10-15 June 24	Ravi Khetarpal
67	Geneva	WTO Aid for Trade Food Security event in Geneva	25-29 June 24	Ravi Khetarpal
68	Virtual	GFAiR Executive Committee Meeting	24 July 2024	Ravi Khetarpal
69	Virtual	APSA SC ITQ 3rd quarter meeting	8 August 2024	Ravi Khetarpal
70	Virtual	The Crawford Fund 2024 Annual Conference	12-13 August 2024	Ravi Khetarpal
71	Virtual	APAARI Executive Committee Meeting	14 August 2024	APAARI Staffs
72	Virtual	5th TAP-AIS Steering Committee Meeting	9 September 2024	Ravi Khetarpal
73	Virtual	First Meeting with Himalayan University Consortium (HUC)	10 September 2024	Ravi Khetarpal
74	Virtual	APAARI Quarterly Meeting with Associate Members	18 September 2024	Ravi Khetarpal, Samitha S Haldar
75	Bangkok	Bilateral meeting with Guizhou Provincial Delegation	24 September 2024	Ravi Khetarpal, Samitha S Haldar, Manish Rai,

No.	Type/Location	Event	Date	APAARI Staff
				Sonom Homaira, Sokharath Samnang, Thansita Tanaphatrujira
76	Perth	3rd International Wheat Congress (IWC-2024)	24-27 September 2024	Ravi Khetarpal
77	Canberra	Visit to ACIAR House	2 October 2024	Ravi Khetarpal
78	Virtual	APAARI 3rd Quarterly Country Core Meeting	10 October 2024	Ravi Khetarpal, Samitha S Haldar
79	Virtual	APSA SC ITQ Quarter 4 meeting	16 October 2024	Ravi Khetarpal
80	Virtual	GFAiR Executive Secretary Briefing to New Steering Committee Members	15 October 2024	Ravi Khetarpal
81	Uzbekistan	Inter-Regional Meeting of the Executive Secretaries of the Regional Fora in Uzbekistan	21-25 October 2024	Ravi Khetarpal
82	Virtual	33rd SIMEC Meeting	29 October 2024	Ravi Khetarpal
83	Virtual	Tropical Summit: Agricultural Development plenary	6 November 2024	Ravi Khetarpal
84	Hybrid	SOFRESCO Project Workshop in Laos	8-9 November	Ravi Khetarpal, Teki Vishy
85	Virtual	SIANI Bangkok Regional Meeting	13 November 2024	Ravi Khetarpal
86	Virtual	3rd Project Advisory Committee Meeting of STDF/ PG/755	14 November 2024	Ravi Khetarpal, Shivendra Bajaj, Manish Rai, Sokharath Samnang
87	Bangkok	23rd Asia Pacific Agricultural Policy (APAP) Forum in Bangkok	18 November 2024	Ravi Khetarpal
88	Virtual	4th Project Steering Committee Meeting of STDF/PG/755	18 November 2024	Ravi Khetarpal, Shivendra Bajaj, Manish Rai, Sokharath Samnang

No.	Type/Location	Event	Date	APAARI Staff
89	Virtual	The 3rd ASTI TAG Meeting	18 November 2024	Ravi Khetarpal
90	Bangkok	APAARI Strategic Plan Meeting in Bangkok	21-22 November 2024	Ravi Khetarpal, Samitha S Haldar, Manish Rai
91	Bangkok	Face-to-Face Bilateral Meeting between APAARI and MOFA	22 November 2024	Ravi Khetarpal, Manish Rai, Margaret C.Yoowatana
92	Bangkok	GFAiR Secretariat Meeting in Bangkok	24-25 November 2025	Ravi Khetarpal, Samitha S Haldar, Manish Rai
93	Virtual	GFAiR Executive Committee Meeting	3 December 2024	Ravi Khetarpal
94	Virtual	ISDC 2024 Science Forum	4 December 2024	Ravi Khetarpal
95	Bangkok	Appointment with H. E. Mr. Nagesh Singh, Ambassador of India to Thailand	10 December 2024	Ravi Khetarpal
96	Virtual	International Conference: PLANT HEALTH IN ASIA in Guntur	17-18 December 2024	Ravi Khetarpal, Paul Taylor
97	Virtual	TAP-AIS final meeting	19 December 2024	Ravi Khetarpal
98	Virtual	The AEERO workshop	24 December 2024	Ravi Khetarpal
99	Bangkok	Regional Dialogue: Strengthening Capacities in AIS - Scaling the TAP Framework in Bangkok	27-28 December 2024	Ravi Khetarpal, Samitha S Haldar, Manish Rai, Sonom Homaira, Sokharath Samnang, Thansita Tanaphatrujira
100	Virtual	Minor Use Foundation - Priority Setting Workshop - Asia/Africa Inception Meeting	6 January 2025	Ravi Khetarpal

No.	Type/Location	Event	Date	APAARI Staff
101	Virtual	Inter-regional Meeting of the Executive Secretaries of the Regional For a	8 January 2025	Ravi Khetarpal
102	Virtual	The APAARI UN Members Quarterly meeting	8 January 2025	Ravi Khetarpal, Samitha S Halder
103	Hybrid	DeSIRA Connect Days in Hanoi	14 January 2025	
104	Nagpur	IPS Conference in Nagpur -2025	19-21 January 2025	Ravi Khetarpal, KS Varaprasad
105	Virtual	APSA SC ITQ 1st Committee meeting	20 January 2025	Ravi Khetarpal, Manish Rai
106	Virtual	GFAiR Executive Committee Meeting	22 January 2025	Ravi Khetarpal, Manish Rai
107	Virtual	Bilateral meeting: CIRDAP and APAARI	3 February 2025	Ravi Khetarpal, Manish Rai, Samitha S Halder
108	Bangkok	Bilateral Meeting between APAARI & HUC delegations	7 February 2025	Ravi Khetarpal, Samitha S Halder
109	Dhaka	STDF project in Bangladesh activities	9-13 February 2025	Ravi Khetarpal
110	Dhaka	Stakeholder Meeting at BARC	11 February 2025	Ravi Khetarpal
111	Malaysia	CABI's 2025 Meeting of Asia-Pacific Member Countries	18-20 February 2025	Ravi Khetarpal
112	Virtual			Ravi Khetarpal
113	Virtual	GCHERA Steering Committee meeting	18 February 2025	Ravi Khetarpal
114	Bangkok	APSA- Phytosanitary Expert Consultation	25-26 February 2025	Ravi Khetarpal, Sonom Homaira
115	Virtual	Extraordinary GFAiR Executive Committee meeting	27 February 2025	Ravi Khetarpal
116	Virtual	SIMEC - Review of the management response system to independent evaluations	27 February 2025	Ravi Khetarpal

No.	Type/Location	Event	Date	APAARI Staff
117	Hybrid	STDF/PG/755 project- Workshop on Capacity Building in Vietnam	4-5 March 2025	Ravi Khetarpal, Shivendra Bajaj, Manish Rai, Sokharath Samnang
118	Virtual	Inauguration Ceremony of Dr Himanshu Pathak as ICRISAT	6 March 2025	Ravi Khetarpal
119	Virtual	APAARI Members special session on EUPHRESO III - 2025	7 March 2025	Ravi Khetarpal
120	Brussels	The DeSIRA Lift Conference in Brussels, Belgium	10-14 March 2025	Ravi Khetarpal, Manish Rai
121		TAP Steering Committee Meeting	17 March 2025	Ravi Khetarpal
122		APAARI - Q1 Quarterly Meeting with Members	19 March 2025	Ravi Khetarpal, Samitha S Haldar
123	Bangkok	Bilateral Meeting with MOFA, Thailand	26 March 2025	Ravi Khetarpal, Manish Rai, Margaret C.Yoowatana
124	Virtual	APAARI Special Executive Committee Meeting	28 March 2025	Ravi Khetarpal, Samitha S Haldar, Manish Rai, Sokharath Samnang
125	Virtual	GFAiR Executive Committee Meeting	2 April 2025	Ravi Khetarpal
126	Virtual	APSA 2nd Committee meeting	3 April 2025	Ravi Khetarpal
127	Nairobi	CGIAR Science Week in Kenya	7-14 April 2025	Ravi Khetarpal, Manish Rai
128	Nairobi	34th Strategic Impact, Monitoring and Evaluation Committee (SIMEC)	9 April 2025	Ravi Khetarpal, Manish Rai
129	Nairobi	GNC Launch	10 April 2025	Ravi Khetarpal, Manish Rai
130	Nairobi	CapSha Accelerator and GFAiR alignment	11 April 2025	Ravi Khetarpal, Manish Rai

No.	Type/Location	Event	Date	APAARI Staff
131	Nairobi	System Council Drop-in call on Management Response System Review	22 April 2025	Ravi Khetarpal, Manish Rai
132	Virtual	APAARI Quarterly Meeting with Associate Members	23 April 2025	Ravi Khetarpal, Samitha S Haldar
133	Virtual	Extraordinary GFAiR Steering Committee	28 April 2025	Ravi Khetarpal
134	Virtual	4th ASTI Technical Advisory Group meeting	30 April 2025	Ravi Khetarpal
135	Virtual	Foresight4Food Steering Group Meeting	7 May 2025	Ravi Khetarpal
136	Virtual	12th Development Consortium Meeting of the CABI BioProtection Portal	8 May 2025	Ravi Khetarpal
137	Bangkok	10th ASEAN Climate Resilience Network (ASEAN-CRN) meeting in Bangkok	14-15 May 2025	Ravi Khetarpal, Margaret C.Yoowatana
138	Virtual	AARINENA Executive Committee meeting	15 May 2025	Ravi Khetarpal
139	Bangkok	18th ASEAN Technical Working Group on Agricultural Research and Development (ATWGARD) in Bangkok	16 May 2025	Ravi Khetarpal, Margaret C.Yoowatana
140	Rome	Implementation and Capacity Development Committee (IC) meeting in Rome	19-23 May 2025	Ravi Khetarpal

Agenda 10 - Annexure B

Operational Work Plan 2025

Activity	2025			
	Q 1	Q2	Q 3	Q4
Agroecology and Safe food system Transitions (ASSET) (Funded (CIRAD-EU-AFD))				
ASSET- CIRAD -TPP Global Policy workshop in Hanoi – ASEAN Guidelines	x			
Writes workshop- Knowledge Products from flagship site under the coordination of CDE and specific support of APAARI in Cambodia		x		
Media Article on Cover Crops Certification in Cambodia (ASEAN Guidelines)		x		
Webinar on Nutrition (Soil Health/Gut Health)			x	
TARASA workshop- Conclusion workshop of ASSET Project (Laos)- APAARI's contribution to Agroecology work in SE Asia				x
Strengthening Phytosanitary Compliance and Public-Private Partnerships to Boost Seed Trade in the Asia Pacific Region (Funded by STDF)				
Conduct Capacity building workshops on relevant ISPMS including special workshop on ePhyto in Vietnam and public private partnerships	x		x	x
Develop the portal for phytosanitary regulations of the participating countries		x		
Managing aflatoxin contamination in Asia using One Health (STDF/WTO)				
Revision of Project	x			

Submission of Project		X		
Strengthening phytosanitary research programming and collaboration: from European to global phytosanitary research coordination				
Desk review	X	X	X	X
Attend EUPHRESKO III Kick Off Meeting (Spain)		X		
Review of Survey questionnaire		X	X	
Conduct survey (Afghanistan, Bhutan, Brunei, Cambodia , Laos, Maldives, Myanmar, Singapore, Sri Lanka,		X	X	X
Analysis of Survey			X	X
Attend EUPHRESKO III Annual workshop to present results			X	
Knowledge Dissemination	X	X	X	X
Participating in Plant Protection Workshop, Seminar (Regional)		X	X	X
Participating in Plant Protection Workshop, Seminar (National)		X	X	X
Participating in Plant Protection Workshop, Seminar (Global)		X	X	X
Webinars on Plant Protection with APAARI member countries and partners		X		
Webinars on Plant Protection - Vignan			X	
Webinars on Plant Protection - NIPHM			X	
Face to face Workshops on Plant Protection (one SE country)			X	
Documenting and Reporting			X	X
SPS Management Modernization and Agriculture Trade Promotion - SEARECC with SOFRECO				

Task 1: Review, analyse and develop regulatory framework, guidelines and/or SOP to comply with international market access and with the SPS requirement of China, Vietnam, Thailand for Plant Health, Animal Health and Food Safety				
A1.1. Review and analyses the Lao SPS and trade regulatory and legal frameworks	X	X		
A1.2. Conduct SWOT analysis of the existing framework	X	X	X	X
A1.3. Provide justified recommendations for changes in relevant legal documents	X	X	X	X
Task 2: Review, analyze and streamline the current national export/import business processes (permits/licenses) for the plants and plant products, animal and animal products as well as food products requirement of China, Vietnam, Thailand				
A2.1. Analyze technical and policy issues, strategies, and programs	X	X	X	X
A2.2. Review current import/export procedures, SOPs, guidelines, and manuals	X	X	X	X
A2.3. Evaluate institutions and staff skills	X	X	X	X
A2.4. Explore decentralization or centralization possibilities	X	X	X	X
Task 3: Streamline registration of production areas, farms and critical inputs for the crops and livestock - start of work 6th month				
A3.1. Review the current procedures of registration of crop production areas, farms and FPE	X	X	X	X
A3.2. Review and update SOPs for streamlining registration	X	X	X	X
A3.3. Assist in developing criteria and SOP for eligibility	X	X	X	X
Task 4: Initiate the e-Phyto certification system and develop generic system to link DOA and Northern AgriTech Centre with 5 target provinces and border checkpoints				

A4.1. Review the list of countries that have adopted ISPM 12 and started accepting e-Phyto certificates	X	X	X	
A4.2. Review the e-Phyto hub technical documents of IPPC	X	X	X	
A4.3. Initiate the e-Phyto Solution system			X	
A4.4. Review the prerequisites for the hub or the GeNS			X	
E learning Initiative				
Consultation Meetings & Working Group Formation	x			
First Working Group Meeting		x		
Platform Integration & Technical Strategy		X		
Content Development & Pilot Launch			x	
Outreach & Stakeholder Engagement			x	
Monitoring, Evaluation & Scaling				x
Reform APAARI to deliver on APAARI's mission and vision				
Pursuing Legal status of APAARI	X	X	X	X
Letter To be sent to All Members for Hosting APAARI		X	X	
Preparing a draft for different options including hosting by members		X	X	

Special /Executive CommitteeMeetings	X		X	
GAM 2024		X	X	
APAARI governance and development				
Undertake financial management related activities for projects and programs	X	X	X	X
Resource mobilization through Scoping, developing, and securing multi stakeholder competitive projects from various global donors' projects	X	X	X	X
Membership portfolio management	X	X	X	X
Risk matrix detailing likelihood, impact at structural, functional, and statutory compliance level, and nodal person(s) for mitigations	X	X	X	X
Logistics/Operations management	X	X	X	X
HR matters and monthly reports from staff on activities implemented	X	X	X	X
Develop and effectively utilize the human capacity of the APAARI Secretariat	X	X	X	X
Signing of MoUs, MoAs and LoAs with country partners, project partners and donors	X	X	X	X
Training and development of APAARI Staff	X	X	X	X

Agenda 10 - Annexure C

Tentative Work Plan 2026

Activity	2026
eLearning Initiative: Roll out Pilot in identified country	X
Scaling up the TAP Common Framework (EU-DESIRA, FAO/TAP)	X
World Bank Project -SPS- Management <i>Modernization and Agriculture Trade Promotion to support SEEARECC</i> <i>Sub-Component 3.1</i>	
Task 3: Streamline registration of production areas, farms and critical inputs for the crops and livestock - start of work 6th month	X
Task 4: Initiate the e-Phyto certification system and develop generic system to link DOA and Northern AgriTech Centre with 5 target provinces and border checkpoints	X
Task 5: Develop information platform for women empowerment and information access on agricultural trade - from 18 month	X
Task 6: Manual for the FAMEWs digitised pest database management application and provide training to ATC and 5 PAFOs - from 15 month	X
Strengthening phytosanitary research programming and collaboration: from European to global phytosanitary research coordination: Attend EUPHRESCO III Kick Off Meeting (Spain) Participating in Plant Protection Workshop, Seminar (Regional) Participating in Plant Protection Workshop, Seminar (National) Participating in Plant Protection Workshop, Seminar (Global) Webinar and Face to Face interactions (subject to fund availability) Documenting and Reporting	X

Agenda 11 - Annexure A

APAARI Strategic Plan (2024- 2033)

Please [click here](#) for APAARI Strategic Plan (2024- 2033)

Agenda 11 - Annexure B

APAARI Growth Strategy - Towards IGO and Beyond

Link: [Summary Report](#)

Agenda 12 - Annexure A

The status of project portfolio as on June 2025

Status	Project	Budget & Period	Beneficiary	Thematic Area
Ongoing	Agroecology and Safe food System Transitions (ASSET) in Southeast Asia (CIRAD-EU-AFD)	Euro 197,000 Aug 2020-Sept 2025	South East Asia	PA and KM
Ongoing	Strengthening phytosanitary compliance and public private partnerships for enhancing seed trade in the Asia Pacific region	USD \$899,335 Nov 2022- October 2025	South East Asia and South Asia	PA, KM
Closed/ Temporary Halt	Integrated Approach to enhance SPS Capacity in Bangladesh (USDA) *	Sep 2023- September 2025 USD3,00,000	Bangladesh	RM, KM, PA
Ongoing	Strengthening phytosanitary research programming and collaboration: from European to global phytosanitary research coordination	Budget: Euro 81000 Period: Jan 2024 to Dec 2026	South and Southeast Asia	KM, RM
Ongoing	SPS Management Modernization and Agriculture Trade Promotion - SEARECC with SOFRECO	July 24-June 27 Total Budget 1,099,250	South East Asia	KM, RM, NRM

		APAARI share USD 373,650		
(In the pipeline)	Managing aflatoxin contamination in Asia using One Health (STDF/WTO)	N/A	Asia Pacific	KM, NRM
Completed	Asia Pesticide Risk Mitigation for Promotion of Biopesticides for Facilitation of Trade: STDF PG 634	STDF Cont. US\$ 8991,270; 20 February 2020 to March 2024	South and Southeast Asia	KM, RM, NRM

Completed	Revised COA – APAARI Collaborative Project for APCoAB activities	Jan 2023- Dec 2023 USD 240,000	Asia- Pacific	KM, RM, NRM
Completed	Fostering Collective Action on Forgotten Food in India FAO/GFAR	June 2023- Dec 2023 US\$ 25000	South and Southeast Asia	KM, RM, NRM
Completed	Regional Collective Action on Inclusive Digital Transformation of Agriculture in Asia Pacific	USD 70,000 May 2022 - April 2023	South and Southeast Asia	KM, NRM PC
Completed	Advisory role and Functional capacity building for Africa pesticide risk mitigation project of STDF – ICGEB	USD 15,000	Africa	
Completed	Regional Collective Action on Transformative Learning of Higher Education Institutions (HEIs) in Asia Pacific	July 2023 - December 2023 USD 70,000	Asia- Pacific	HE, PC
Completed	FAO- Regional Consultation for Asia and The Pacific: Review of The Second Global Plan of Action for Plant Genetic Resources for Food and Agriculture	March 2024- Oct 2024 USD 70,000	Asia- Pacific	KM, NRM PC

Completed	Developing strategic collaboration to strengthen agricultural innovation systems (AIS) at regional level, in support of the Action Plan of the Tropical Agricultural Platform (TAP)	Oct - Dec 2024 USD 30,000	Asia- Pacific	KM,
Completed	New Approaches for Data Collection on National Agricultural Research System- ASTI - FAO	July 24- Jan 2025 42,000	Asia- Pacific	PC KM,

*Thematic areas: KM – Knowledge Management; NRM – Natural resource management;

RM – Risk mitigation; ID – Inclusive development; PA – Policy and Advocacy

Agenda 13 - Annexure A

Representation of Countries in the Executive Committee (1991-2025)

1. Countries as EC members till-date

Country	Years of Involvement	Frequency
Pacific sub-region		
Australia	1999-2000; 2001-2002; 2011-2012; 2013-2014; 2015-2016; 2019-2020; 2021-2022; 2023-2024;	8
Fiji	1997-1998; 2001-2002; 2005-2006; 2009-2010; 2011-2012; 2015-2016; 2019-2020; 2021-2022; 2023-2024	8
New Caledonia	2003-2004; 2005-2006	2
New Zealand	1991-1992	1
PNG	1993-1994; 1999-2000; 2007-2008; 2009-2010; 2017-2018	5
Samoa	1991-1992; 1995-1996; 2007-2008; 2013-2014; 2017-2018	5
South-East Asia and East Asia sub-region		
China	1991-1992; 1993-1994	2
Japan	1997-1998; 2003-2004; 2005-2006; 2013-2014	4

Malaysia	1991-1992; 1995-1996; 2001-2002; 2007-2008; 2009-2010; 2011-2012; 2019-2020; 2021-2022; 2023-2024	8
Philippines	1991-1992; 1993-1994; 1995-1996; 1997-1998; 2001-2002; 2005-2006; 2015-2016	7
Republic of Korea	1993-1994; 1995-1996; 1999-2000; 2013-2014; 2023-2024	4
Taiwan	2007-2008; 2011-2012; 2017-2018; 2019-2020; 2021-2022	5
Thailand	1993-1994; 1997-1998; 1999-2000; 2003-2004; 2009-2010; 2015-2016; 2017-2018; 2019-2020; 2021-2022; 2023-2024 (Ex-Officio as Host)	7
Vietnam	2003-2004	1
South Asia and West-Asia sub-region		
Bangladesh	1997-1998; 2001-2002; 2003-2004; 2009-2010; 2015-2016	5
Bhutan	2011-2012	1
India	1991-1992; 2007-2008; 2009-2010; 2011-2012; 2013-2014; 2019-2020; 2021-2022; 2023-2024	7
Iran	1995-1996; 2021-2022; 2023-2024	2
Nepal	1995-1996; 2001-2002; 2003-2004; 2017-2018	4
Pakistan	1993-1994; 1997-1998; 1999-2000; 2005-2006; 2013-2014; 2017-2018; 2019-2020	7
Sri Lanka	1999-2000; 2005-2006; 2007-2008; 2015-2016	4

Country that have never become a member of EC: Afghanistan; Laos; Cambodia

2. Countries as Chair of EC till-date

Country	Years of Involvement	Frequency
Pacific sub-region		
Australia	1999-2000; 2013-2014; 2019-2020; 2021-2022; 2023-2024	5
PNG	2007-2008	1

South-East Asia and East Asia sub-region		
Japan	2003-2004	1
Malaysia	1991-1992; 2009-2010	2
Philippines	1995-1996	1
Republic of Korea	1993-1994	1
Thailand	2015-2016	1
South Asia and West-Asia sub-region		
India	2011-2012	1
Nepal	2001-2002	1
Pakistan	1997-1998; 2017-2018	2
Sri Lanka	2005-2006	1

Countries that are yet to take the position of Chair: Afghanistan, Bangladesh, Bhutan, Fiji, Iran, Laos, New Caledonia, Samoa, Vietnam, Cambodia

3. Countries as Vice-Chair of EC so far

Country	Period	Times
Pacific sub-region		
Fiji	2011-2012	1
New Caledonia	2005-2006	1
New Zealand	1991-1992	1
PNG	1993-1994; 2017-2018	2
South-East Asia and East Asia sub-region		
Japan	1997-1998; 2013-2014	2
Malaysia	2007-2008	1
Thailand	1999-2000	1
South Asia and West-Asia sub-region		
Bangladesh	2003-2004; 2015-2016	2
India	2009-2010; 2019-2020; 2021-2022	3
Iran	1995-1996; 2023-2024	1
Nepal	2001-2002	1

Countries that are yet to take the position of Vice-chair: Afghanistan, Australia, Bhutan, Korea, Laos, Pakistan, Philippines, Samoa, Sri Lanka, Vietnam, Cambodia

Agenda 13 - Annexure B

APAARI Executive Committees (1991-2022)

Executive Committee for 2023-2024

Chairman	Prof Lindsay Falvey, ACIAR, Australia
Vice-Chairman	Prof. Mohammad Ali Ebrahimi, AREEO, Iran
Members	Dr Himanshu Pathak, ICAR, India
	Mr. Rapibhat Chandarasrivongs, DOA, Thailand
	Dr. Vinesh Kumar, MAF, Fiji
	Dato' Dr. Mohamad Zabawi Abdul Ghani, MARDI, Malaysia
	Dr. Taek-Ryoun Kwon, RDA, Korea
	Ms. Temina Lalani- Shariff, CGIAR (Resigned from APAARI EC)
	Dr Geeta Lakshmi Vellingiri, TNAU , India
	Prof. Dr. Hildegard Lingnau, GFAR, Italy
	Dr. R. Basavarajappa, UASD, India
Executive Secretary	Dr. Ravi Khetarpal, APAARI, Thailand

Executive Committee for 2021-2022

Chairman	Dr Peter Horne, ACIAR, Australia
Vice-Chairman	Dr Himanshu Pathak, ICAR, India
Members	Mr. Chih-hung Lin, COA, Taiwan
	Mr. Rapibhat Chandarasrivongs, DOA, Thailand
	Dr. Vinesh Kumar, MAF, Fiji
	Dato' Dr. Mohamad Zabawi Abdul Ghani, MARDI, Malaysia

	Dr. Tooraj Valinassab, AREEO, Iran
	Dr. Jean Balié, IRRI
	Dr Marco Wopereis, WorldVeg, Taiwan
	Prof. Dr. Hildegard Lingnau, GFAR, Italy
	Dr. R. Basavarajappa, UASD, India
Executive Secretary	Dr. Ravi Khetarpal, APAARI, Thailand

Executive Committee for 2019-2020

Chairman	Dr Peter Horne, ACIAR, Australia
Vice-Chairman	Dr T. Mohapatra, ICAR, India
Members	Mr Ritesh Dass, Fiji
	Dr Mohammad Azeem, PARC, Pakistan
	Dr Mohamad Roff Bin Mohd Noor, MARDI, Malaysia
	Dr Chih-Hung Lin, COA, Taiwan
	Mr Phichet Wirapaha, DOA, Thailand
	Dr Jackie Hughes, ICRISAT, India
	Dr Marco Wopereis, WorldVeg, Taiwan
	Dr Matthew Montavon, GFAR, Italy
	Baldev Dhillon, IAUUA, India
Executive Secretary	Dr. Ravi Khetarpal, APAARI, Thailand

Executive Committee for 2017-2018

Chairman	Dr. Yusuf Zafar, PARC, Pakistan
Vice-Chairman	Dr. Sergie Bang, NARI, PNG
Members	Dr. Suwit Chakiattiyos, DOA Thailand

	Mr. Vincent Lin, COA, Taiwan
	Dr. Baidya Nath Mahto, NARC, Nepal
	Mr. Tilafono David Hunter, MAF, Samoa
	Dr. Mark Holderness, GFAR Italy
	Dr. Barbara Wells, CIP, Peru
	Dr. Marco Wopereis, AVRDC, Taiwan
	Dr. N.C. Patel, IAUUA, India
Executive Secretary	Dr. Ravi Khetarpal, APAARI, Thailand

Executive Committee for 2015-2016

Chairman	Dr. Suwit Chakiattiyos, DOA Thailand
Vice-Chairman	Dr. Abul Kalam Azad, BARC Bangladesh
Members	Ms. Mellissa Wood, ACIAR Australia
	Dr. Reynaldo Ebor, PCAARRD, the Philippines
	Dr. Hemantha Wijewardena, CARP Sri Lanka
	Dr. Jitendra Singh, MAFF, Fiji
	Dr. Mark Holderness, GFAR Italy
	Mr. Tony Simons, ICRAF Kenya
	Dr. Muhammad Musa, BRAC Bangladesh
	Ms. Esther Penunia, AFA the Philippines
	Ms. Heidi Gallant, APSA Thailand
Executive Secretary	Dr. Raghunath Ghodake, APAARI Bangkok

Executive Committee for 2013-2014

Chairman	Dr. Simon Hearn ACIAR, Australia
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Vice-Chairman	Dr. Masa Iwanaga JIRCAS, Japan
Members	Dr. S. Ayyappan ICAR, India
	Dr. Iftikhar Ahmad PARC, Pakistan
	Dr. Cho Myoung – Rae RDA, Republic of Korea
	Mr. Misa Konelio MAFFM, Samoa
	Dr. Mark Holderness GFAR, Italy
	Dr. Thomas Lumpkin CIMMYT, Mexico
	Ms. Esther Penunia AFA, Philippines
	Dr. Mahabub Hossain BRAC, Bangladesh
Executive Secretary	Dr. Raj Paroda, APAARI

Executive Committee for 2011-2012

Chairman	Dr. S. Ayyappan ICAR, India
Vice-Chairman	Mr. Mason Smith DoA, MPI, Fiji
Members	Dr. Abdul Shukor Abd Rahman MARDI, Malaysia
	Dr. Simon Hearn ACIAR, Australia
	Ms. Susan Chang CoA, Chinese Taipei
	Dr. Tashi Samdup CoRRB, Bhutan
	Mr. Raul Montemayor, IFAP, Philippines
	Dr. Colin Chartres IWMI, Sri Lanka
	Fr. Francisco Lucas NAARAP, Philippines
	Dr. Mark Holderness GFAR, Italy
Executive Secretary	Dr. Raj Paroda APAARI

Executive Committee for 2009-2010

Chairman	Dr. Abdul Shukor Abd Rahman MARDI, Malaysia
Vice-Chairman	Dr. S. Ayyappan ICAR, India
Members	Dr. Raghunath Ghodake NARI, PNG
	Mr. Mason Smith MoA & PI, Fiji
	Mr. Somchai Charnnarongkul DOA, Thailand
	Dr. Wais Kabir BARC, Bangladesh
	Mr. Raul Montemayor IFAP, Philippines
	Dr. Robert S. Zeigler CGIAR-IRRI, Philippines
	Fr. Antonio Francisco Lucas NAARAP-ANGOC, Philippines
	Dr. Mark Holderness GFAR, Italy
Executive Secretary	Dr. Raj Paroda APAARI

Executive Committee for 2007-2008

Chairman	Dr. Raghunath Ghodake NARI, PNG
Vice-Chairman	Dr. Abdul Shukor Abd Rahman MARDI, Malaysia
Members	Prof. Rohan Rajapakse CARP, Sri Lanka
	Mr. Philip Tuivavalagai MAF, Samoa
	Dr. Mangala Rai ICAR, India
	Dr. Wen-Deh Chen CoA, Chinese Taipei
	Mr. Raul Montemayor IFAP, Philippines
	Dr. William Dar CGIAR
	Dr. Mark Holderness GFAR, Italy
Executive Secretary	Dr. Raj Paroda, APAARI

Executive Committee for 2005-2006

Chairman	Dr. H.P.M. Gunasena, Sri Lanka
Vice-Chairman	Dr. T. Mennesson, New Caledonia
Members	Dr. Shinobu Inanaga, Japan
	Dr. Badaruddin Soomro, Pakistan
	Dr. M.E. Tusneem, Pakistan
	Mr. Nicomedes P. Eleazar, Philippines
	Mr. Luke Raturvuki, Fiji
Executive Secretary	Dr. R.S. Paroda, India

Executive Committee for 2003-2004

Chairman	Dr. Mutsuo Iwamoto, Japan
	Dr. Shinobu Inanaga, Japan
Vice-Chairman	Dr. M. Nurul Alam, Bangladesh
Members	Dr. R.P. Sapkota, Nepal
	Mr. S. Charnnarongku, Thailand
	Dr. T. Mennesson, New Caledonia
	Dr. Nguyen Van Bo, Vietnam
Executive Secretary	Dr. R.S. Paroda, India

Executive Committee for 2001-2002

Chairman	Dr. Dhruv Joshi, Nepal
	Dr. R.P. Sapkota, Nepal
Vice-Chairman	Mr. J. Kumar, Fiji
Members	Dr. M. Nurul Alam, Bangladesh
	Dr. Patricio S. Faylon, Philippines

	Dr. S.H. Anang, Malaysia
	Dr. Ian Bevege, Australia
	Dr. Robert Clements Australia
Executive Secretary	Dr. R.S. Paroda, India

Executive Committee for 1999-2000

Chairman	Dr. Ian Bevege, Australia
Vice-Chairman	Dr. Ananta Dalodom, Thailand
Members	Dr. Seong-Hee Lee, Republic of Korea
	Dr. K.A. Malik, Pakistan
	Dr. R.D. Ghodake Papua, New Guinea
	Dr. D. Kirtisinghe, Sri Lanka
Executive Secretary	Dr. R.S. Paroda, India

Executive Committee for 1997-1998

Chairman	Dr. M. Akbar, Pakistan
Vice-Chairman	Dr. Nobuyoshi Maeno, Japan
Members	Dr. Z. Karim, Bangladesh
	Dr. Ananta Doladom, Thailand
	Mr. J. Kumar, Fiji
	Dr. William D. Dar, Philippines
Executive Secretary	Dr. Raj Paroda, India

Executive Committee for 1995-1996

Chairman	Dr. William D. Dar, Philippines
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Vice-Chairman	Mr. Abbas Keshavarz, Iran
Members	Dr. Md. Sharif Bin Ahmad, Malaysia
	Dr. Shiva Bahadur Nepali, Nepal
	Dr. Young Sang Kim, Korea
	Dr. S.T. Semisi Western, Samoa
Executive Secretary	Dr. Raj Paroda, India

Executive Committee for 1993-1994

Chairman	Dr. Young Sang Kim, Korea
Vice-Chairman	Mr. Balthasar M. Wayi, PNG
Members	Prof. Wang Lianzheng, China
	Dr. Zafar Altaf, Pakistan
	Dr. William D. Dar, Philippines
	Mr. Montri Rumakom, Thailand
Executive Secretary	Dr. Raj Paroda, India

Executive Committee for 1991-1992

Chairman	Dr. Md. Yusof bin Hashim, Malaysia
Vice-Chairman	Dr. Keith W. Steele, New Zealand
Members	Prof. W. Lianzheng, China
	Mr. C.R. Mahapatra, India
	Dr. Maripaz I. Perez, Philippines
	Mr. Tubuola Tavita, Western Samoa
Executive Secretary	Dr. R.B. Singh, India

Agenda 13 - Annexure C

Article 13 of APAARI Constitution (Tenth Edition)

Article XIII: EXECUTIVE COMMITTEE

The Organization shall have an Executive Committee, composed of the following fourteen (14) members as classified into Categories and Subcategories of the membership and partnership:

- i) Six (6) members representing APAARI Members, of which two (2) shall be from the South Asia and West Asia sub-region, two (2) from the South-East Asia and East Asia sub-region, and two (2) from the Pacific sub-region.
- ii) One (1) member representing the host country of APAARI;
- iii) One (1) member who is the incumbent Executive Secretary of the GFAiR as an ex-officio member;
- iv) One (1) member representing CGIAR
- v) One (1) member representing the AIRCA institutions/any other international research/development organizations;
- vi) One (1) member representing the Academia Cluster (agricultural universities and institutions);
- vii) One (1) member representing the private sector organizations/entities;
- viii) One (1) member representing donor/funding agencies/organizations; and
- ix) The (1) incumbent Executive Secretary of APAARI as an ex-officio member

28. The members of the Executive Committee shall be nominated/elected at the General Assembly in its biennial meeting from the respective groups of members (member organizations). A member organization shall not have more than one representative on the Executive Committee.

29. The Chairperson and Vice-Chairperson of the Executive Committee shall be nominated/elected from the seven Executive Committee members [as under Paragraph 27 (i) and (ii)], by the Members (Member Organizations) present at the General Assembly Meeting.

30. The Executive Secretary of APAARI shall be appointed in accordance with Article XV of this Constitution.

31. In case any of the member seat(s) on the Executive Committee remains vacant during the General Assembly meeting, such member seat(s) shall be nominated/filled-in by the Executive Committee.

32. The Executive Committee may co-opt/ invite, as a special person/an observer on the Executive Committee, any such individual with specific expertise, skills, interest and experience.

33. The Chairperson, Vice-Chairperson and members of the Executive Committee (other than the member representing the host country, the Executive Secretary of GFAiR and the Executive Secretary of APAARI), shall hold office for two years, which can be renewed up to twice through approval of the General Assembly Meeting

34. If any member seat, including that of the Chairperson or the Vice- Chairperson, of the Executive Committee, falls vacant, such seat shall be filled-in for remaining tenure by the Executive Committee in consultation with the member state/ member organization to which the original member belonged.

35. A separate Management Standard on the Executive Committee, providing details of guidelines, agreed procedures, rules, regulations and processes for performing the role, functions, dispute resolution, and the overall conduct of the Executive Committee, is provided.



Agenda 13 - Annexure D

APAARI General Assembly: Rules and Regulations

The excerpt below is from the Management Standard document on ‘APAARI General Assembly: Rules and Regulations’, and has been designed in line with Article XVII – Rules and Regulations, of the APAARI 10th Constitution.

These Rules and Regulations aim to guide the Organization, especially the members and officials of the General Assembly, the Executive Committee, Executive Secretary and APAARI Secretariat, in following their roles, responsibilities, and contributions to enhance APAARI’s governance, development, performance and impacts.

Membership of the General Assembly

1. As the number of APAARI members grew over time, the structure of the APAARI membership and their constituencies/categories evolved as per specifications outlined in Annexure 1 and constituencies as given in Annexure 2 of the 10th edition constitution
2. As provided in Article VIII of the APAARI Constitution, APAARI Membership shall be open to the UN Member States and Territories from Asia and the Pacific Region.
3. Membership of APAARI may be sought by submitting an application to the Executive Secretary. Once approved, such UN Member state shall be termed as APAARI Member and such member is deemed to have acceded to the Agreement among the APAARI members. The Members of APAARI, respective ministries and representing nodal organizations (as in 2023) are listed in Annexure 3 of 10th edition constitution.
4. Besides APAARI Members, there is a provision (as per Article IX of the Constitution) of having Associate Members which may include entities/organizations, engaged in supporting and promoting agricultural research, innovation and development in the Asia-Pacific region, as development partners, and are broadly categorized as: i) Inter-Governmental Organizations (IGO) and, ii) International Organizations (IO), covering national, regional and global development organizations and economies.
5. Associate membership of APAARI may be sought by submitting an application to the Executive Secretary. Once approved, such entity shall be termed as Associate Member of APAARI.
6. The incumbent Chief Executive Officer/Head of the member organization shall be designated by his/her position as main representative of the member organization .
7. The main representative may nominate any of his/her colleagues as an alternative person to represent his/her organization as a member of APAARI. Member organizations are, however, strongly encouraged to nominate the same person for all representative roles with APAARI, who may discuss the matter within the Organization to take a stand on any issue.

8. The Membership and the member organizations shall be classified in various constituencies /categories such as I) APAARI Members as represented by Apex National Organization and as sub-categorized into states, 1) South and West Asia sub- region; 2) Southeast and East Asia sub-region, 3) The Pacific states sub-region; and 4) Host State – Thailand (Refer to Annexure 2 of 10th edition constitution for details).
9. The APAARI Associate Members are categorized into 1) Inter-Governmental Organizations (IGO) and, 2) International Organizations (IO); covering national, regional and global development organizations and economies, while these have been further sub-categorized as shown in Annexure 2 of 10th edition constitution.
10. Annual membership subscription shall fall due in January every year (*Reference: APAARI Membership Management Standard*)
11. On failure of a member organization to pay its membership subscription consecutively for three years, the APAARI Executive Committee may decide to discontinue such membership (*Reference:APAARI Membership Management Standard*)
12. The Executive Committee may go through the process of assessing the underlying reasons for non-payment of subscriptions and the options that are available and can be provided to such member organizations, before finally deciding on the discontinuation.
13. Any member organization, desiring to withdraw its membership from the Association, shall notify the Executive Secretary in writing. Such withdrawal shall take effect three months from the date of receipt of the notice by the Executive Secretary (*Reference:APAARI Membership Management Standard*)
14. There shall be a General Assembly of APAARI, wherein each member organization shall be represented by one delegate (*Reference:APAARI Membership Management Standard*)

Roles and Responsibilities of the General Assembly

To fulfill the objectives of APAARI, the General Assembly shall perform the following roles and responsibilities (Article XII, Paragraph 26):

- 1.Consider and endorse biennial work plan, income expenditure plan, strategic plan, audited financial statements, progress and performance reports, and human resource development report, as recommended by the Executive Committee.
- 2.Consider and approve policies, directives, rules of procedures, and regulations made in accordance with the Constitution.
3. Nominate/elect the Executive Committee, appoint any specific purpose committee(s) 3 , appoint any member of the Assembly to serve on such specific purpose committee, delegate any required authority to the Executive Committee, and exercise other powers/duties as conferred upon the General Assembly under the Constitution.
- 4.Consider and approve recommendations of the Executive Committee for effective functioning and governance of APAARI.

5. As and when needed, APAARI Members may consider and approve amendments to the Constitution and reforms of the Organization for enhancing the performance and effectiveness of APAARI.
6. Provide general guidance to the Executive Committee and the Executive Secretary, as consistent with the Constitution.
7. As required by the Constitution, approve and/or modify rules and regulations for effective functioning and performance of the Organization.
8. The GA shall recognize that during Force Majeure situations (as caused by pandemics, earthquakes or any other disasters), the EC can be asked by the ES to assist with decisions on contractual obligations and performance of APAARI.
9. As and when necessary, shall provide the required support and facilitation for APAARI's functioning and governance in any geographical location for effective strengthening of agri-food research and innovation systems in the Asia-Pacific Region.

Conduct of Business by the General Assembly

10. The Chairperson (of the Executive Committee) shall preside over all meetings of the General Assembly and the Executive Committee; and represent, as and when required, the Organization at internal and external meetings, forums, and events in fulfilling the objectives of APAARI (Article XVI, Paragraph 43).
11. The Vice-Chairperson shall perform all duties of the Chairperson in absence of the Chairperson, and such other duties as may be assigned to him/her by the Chairperson (Article XVI, Paragraph 44).
12. Under the overall guidance of the General Assembly and the Executive Committee, the Executive Secretary 4 shall be responsible for the affairs of the Organization and contribute to the functioning of the General assembly (Article XVI, Paragraph 45).
13. The General Assembly shall consider and approve the general rules of procedure, financial management procedures, and regulations as prepared, modified and proposed by the Executive Committee (Article XVII, Paragraph 46).
14. The General Assembly may approve rules and regulations and any modifications to these by a simple majority (more than half) of the votes at its meeting (Article XVII, Paragraph 48).
15. Amendment of the Constitution and/ or reform of the organization shall be considered only by Members (as provided in Article XI, Paragraph 23 at a meeting of the General Assembly (Article XIX, Paragraph 50)
16. No proposal for the amendment of the Constitution and/ or reform of the Organization shall be included in the agenda of any General Assembly Meeting (GAM) unless notice thereof has been sent by the Executive Secretary to members at least 60 days before the opening of the meeting (Article XIX, Paragraph 51).

17. Amendment of the Constitution and/ or reform of the Organization shall only be considered by the General Assembly if such agenda and the content of the amendment/reform of the Organization are supported by and have a prior endorsement of the Executive Committee by a simple majority of (more than half) of the votes cast, particularly by the APAARI members (Article XIX, Paragraph 52).

18. The Members may amend the Constitution and/ or reform of the Organization by a two-third majority of the votes cast (Article XIX, Paragraph 53).

19. The Organization can only be dissolved by a resolution approved at a General Assembly meeting. The procedure to be followed for the dissolution of the Association shall be the same as detailed in paragraphs 50 to 53 of Article XIX of the APAARI Constitution (Article XX, Paragraph 54).

20. The Chairperson may be authorized by the General Assembly, as and when needed, to appoint a Dispute Resolution Committee (DRC) with 3 to 5 members and one being the Chair, from within the General Assembly and /or from outside of APAARI, depending on the nature, scope and interest of parties involved in the dispute, so as to assure unbiased resolution of the dispute.

Code of Conduct by Members of the General Assembly

Expressed in the form of guidance for members of the General Assembly the key principles of conduct by members are given as follows:

1. As much as possible, the main representative (the incumbent Chief Executive Officer /Head) of the member organization shall participate in the GA meeting(s).
2. If an alternative person is nominated to represent the member organization, the same (alternative person) individual should be attending the GA Meeting(s), unless otherwise the main representative is available to attend the GA meeting(s).
3. Always act in the best interest of APAARI.
4. Make reasonable efforts to become familiar with the affairs of APAARI, including its vision, mission, goal, objectives and functions.
5. Attend GA meetings regularly, read Assembly documents, and take an active part in the business of the Assembly.
6. Be prepared to listen and consider all relevant information and comments of other members before making a decision.
7. It is the moral obligation of an Assembly member to be fair and unprejudiced on any issue before the Assembly.
8. Never divert, divulge or make improper use of APAARI's business opportunities, property or confidential information, or otherwise compete with APAARI.

9. The Assembly members have a duty to avoid actual and/or potential conflicts of interest and to declare the nature of their interest(s) in the performance of their duties as a member of the Assembly, including while participating in the GA meeting(s).
10. The Assembly members can always seek relevant APAARI documents through the Executive Secretary/ APAARI Secretariat.
11. All General Assembly documentation, discussions and decisions are in confidence, including within APAARI, until agreement is made between the Chairperson and Executive Secretary as to which information can be made available within APAARI and more widely.

